# Student Service Fee Advisory Committee

**Friday, January 8, 2016; 2:00 to 4:00 PM**  
**HUB Room 260**  
**2.26.16 Approved Meeting Minutes**

<table>
<thead>
<tr>
<th>Name</th>
<th>Association</th>
<th>Voting Privilege</th>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td>Jon Cassell</td>
<td>Undergraduate</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Elan Bark</td>
<td>Undergraduate</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Fernando Echeverria</td>
<td>Undergraduate</td>
<td>Y</td>
<td>A</td>
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<tr>
<td>Wen-Yu Chou</td>
<td>Undergraduate</td>
<td>Y</td>
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<tr>
<td>Jordan Meltzer</td>
<td>Undergraduate</td>
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<td>P</td>
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<tr>
<td>Suraj Wadhwani</td>
<td>Undergraduate</td>
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<td>A</td>
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<tr>
<td>Edgar Tellez Foster</td>
<td>GSA</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Darrell Peeden</td>
<td>GSA</td>
<td>Y</td>
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<tr>
<td>Jesse Melgar</td>
<td>GSA</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Ted Mock</td>
<td>Faculty</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Maude Clark</td>
<td>Faculty</td>
<td>Y</td>
<td>P</td>
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<tr>
<td>Holly Evans</td>
<td>Staff</td>
<td>Y</td>
<td>A</td>
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<tr>
<td>Luis Alvarez</td>
<td>Staff</td>
<td>Y</td>
<td>P</td>
</tr>
<tr>
<td>Yasmine Sissoko</td>
<td>ASUCR Alternate</td>
<td>N</td>
<td>A</td>
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<tr>
<td>Hayden Jackson</td>
<td>ASUCR Alternate</td>
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<td>P</td>
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<tr>
<td>Beau Young</td>
<td>ASUCR Alternate</td>
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<tr>
<td>Naysia Caldwell</td>
<td>Staff Support</td>
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<td>P</td>
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<tr>
<td>Michael Ervin</td>
<td>Ex Officio, ASUCR</td>
<td>N</td>
<td>A</td>
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<tr>
<td>Ashley Harano</td>
<td>Ex Officio, ASUCR</td>
<td>N</td>
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<tr>
<td>Cathy Eckman</td>
<td>Ex-Officio, VCSA</td>
<td>N</td>
<td>P</td>
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<tr>
<td>Susana Salazar</td>
<td>Ex-Officio, AP&amp;B</td>
<td>N</td>
<td>P</td>
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<tr>
<td>Lorissa Zavala</td>
<td>Ex-Officio, AP&amp;B</td>
<td>N</td>
<td>P</td>
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P: Present  
A: Absent  
L: Late  
E: Excused

¹ X indicates voting privilege
1) Call to Order: 3:14 PM

2) Approval of Agenda
   Addition to Agenda Under Section C, “Order of Agenda” add CSF conference at UC Berkley to agenda.
   
   Motion to Approve Amended Agenda by Wen-Yu Chou, Second by Edgar Tellez Foster.
   Agenda Approved

3) Introduction and Welcome for new members first time at the meeting.

4) Approval of minutes for November 6, 2016
   
   Motion to Approve 11/16/15 Minutes by Jordan Meltzer, Second by Luis Alvarez.
   Minutes Approved

5) Order of Business
   Grad students to contact Naysia Caldwell for payroll processing.
   SharePoint access-Susana Salazar requests SharePoint access for Lorissa Zavala.

6) CSF conference at UC Berkley
   Jon: Increased housing costs have been the cause of 68% of UC Berkley students skipping a meal so that they can pay for housing. SSFAC is funding part of the cost to open a food pantry at UC Berkley. We’re moving more towards the collaboration of the UCSA and SSFAC administrations. Next meeting will be February 22, 2016 at UC San Diego.

7) Presenter Hull presentation for Budget
   Matthew Hull distributed “Student Services Fee Advisory Committee FY 2015-16” packet which will be kept for permanent record. Review of the Regents budget, the request from the University of California to the state government and the Governor’s January budget.

   Ted: Can you explain the Chancellor approved allocations? When was that made?
   Matt: That was a decision this committee made last year. You approved it through last year’s process. This is what you recommended to the committee and the Chancellor approved it.

   Ted: Is there a possibility that the Chancellor will approve additional money in May, June, or July once this committee is finished?
   Matt: Not within this fund.

   Ted: Historically, at the end of our budgetary process it would go through the Chancellor and if there was a deficit in certain areas, it was possible for the Chancellor to cover because he has some discretionary funds too.

   Matt: If, for example, the committee didn’t have enough resources to fund something and it was a high priority for the Chancellor, certainly the Chancellor could provide some other funding source to fund that but he wouldn’t take it from this fund.

   Ted: Because in our deliberations that often comes up, right? We could see a real need to fund an item but we don’t see the money to do it.

   Matt: Right, and that happens frequently where the committee would say “this is a high priority Chancellor, we think you should fund it, we just don’t have the resources to do it or we don’t think it’s appropriate from this funding source.” Those kinds of things do come out of the committee deliberations.
Cathy: So you may be thinking of the Vice Chancellor’s Office. The Vice Chancellor’s Office would fund some of those unmet needs that the committee does not have funding for. He would then prioritize it within our organization. That might be what you’re thinking of but the Chancellor would not provide funding from this fund source for the purpose of those requests that came in.

Ted: So did the Vice Chancellor fund additional requests?

Cathy: Yes, there were many unfunded things that we had to pull out of our reserves.

Ted: That should be documented somewhere so I think we understand that part of the process.

Jonathan: I really do agree with Ted. I’d like to see what the Vice Chancellor prioritizes what the committee might know or like you said, if we highly prioritize it we can have the funds to do it we’d probably like to see it.

8) Vice Chair Election
Chair Jon Cassell reviewed responsibilities of the Vice Chair which include: taking notes, attending CSF meetings, knowing the bylaws well, collaborate with other UCs, should have knowledge and interest in taking over the committee at the end of the term.

Nomination of Jordan Meltzer for Vice Chair of SSFAC by Elan Bark.
Nomination second by Beau.

Jordan Meltzer accepts nomination.

Jordan: I want to run for this position for a few different reasons, last year I believe that serving on this committee, I learned a lot when it came to capital allocation. I want to go into a career within finance, specifically in investment banking, my focus is on a lot of valuation in financial modeling and mostly Analysts that I worked with this year focus on a lot of modeling and projecting to determine the specific models that we saw earlier today and see how we’re going to go forward in allocating the funds. In addition I think one of the better things I can do as Vice Chair is take a position as Luis did last year and serve as a subcommittee head.

Jonathan: What goals do you think the committee should work toward this year and in following years?

Jordan: I think that the committee should work to just maximize the value of all of the funds that we have here. I think that we did a good job deliberating and being respectful to each other when it came to everybody’s opinions where funds should be allocated.

Jonathan: What is your time availability for the committee? Will you be available Fridays and those weekends when you have to go on trips to other UCs?

Jordan: Yes, I have a class actually from 2:00-3:00 but I’m running it by my professor that I sit on a committee.

Jonathan: Could you step outside for a second so the committee could talk about this?

Jonathan: So I know Jordan is our only candidate, but he also is running for Vice Chair, so how qualified does the committee feels that he is?

Elan: I think just serving a year on the committee last year does a lot for that. I was thinking about running but then I was thinking that I don’t really have any knowledge about what the committee does with this being the first year I’m here. I think just having that year of experience he’s already seen the process, he’s seen what the last Vice Chair had to go through and already knows all of the responsibilities so that’s already a big plus. He’s definitely committed enough. I think he’ll be able to serve his purpose.
Motion to appoint Jordan as Vice Chair by Ted Mock
Second by Luis Alvarez
Vote: Yes: 9, Abstain: 0
Jordan appointed as Vice Chair of SSFAC unanimously.

9) Review Timeline for all Upcoming Meetings
   Jordan: Upcoming meeting. We just added January 15th to the schedule. That meeting will primarily be held to divide everyone into subcommittees and then you can start working on what departments have requested for each subcommittee.

10) Subcommittee Assignments
    Subcommittee selection forms will be emailed to committee members once departments are evenly distributed across subcommittees.

11) Adjourn 3:20 PM
    Motion to Adjourn by Wen-Yu Chou
    Second by Jordan Meltzer.
    Adjournment Approved Unanimously