## Meeting Minutes

### Table: Attendance and Voting Privilege

<table>
<thead>
<tr>
<th>Name</th>
<th>Association</th>
<th>Voting Privilege¹</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Jon Cassell</td>
<td>Undergraduate</td>
<td>X</td>
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<tr>
<td>Elan Bark</td>
<td>Undergraduate</td>
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<tr>
<td>Fernando Echeverria</td>
<td>Undergraduate</td>
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<td>Wen-Yu Chou</td>
<td>Undergraduate</td>
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<tr>
<td>Jordan Meltzer</td>
<td>Undergraduate</td>
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<tr>
<td>Suraj Wadhwani</td>
<td>Undergraduate</td>
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<tr>
<td>Edgar Tellez Foster</td>
<td>GSA</td>
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<td>Darrell Peeden</td>
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<td>Jesse Melgar</td>
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<tr>
<td>Ted Mock</td>
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<td>Maude Clark</td>
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<tr>
<td>Holly Evans</td>
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<td>Luis Alvarez</td>
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<tr>
<td>Yasmine Sissoko</td>
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<td>Hayden Jackson</td>
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<td>Beau Young</td>
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<td>Michael Ervin</td>
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<td>Ashley Harano</td>
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<tr>
<td>Cathy Eckman</td>
<td>Ex-Officio, VCSA</td>
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<td>Susana Salazar</td>
<td>Ex-Officio, AP&amp;B</td>
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<td>Lorissa Zavala</td>
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<td>Shafi Karim</td>
<td>Ex-Officio, ASUCR</td>
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<tr>
<td>Debra Meneely</td>
<td>Staff Support</td>
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<tr>
<td>Brandon Lieu</td>
<td>Secretary</td>
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P: Present  A: Absent  L: Late  E: Excused

¹ X indicates voting privilege
1) Call to Order: **3:02 PM**

2) Approval of Agenda  
   *Motion to approve agenda by Suraj Wadhwni, Second by Luis Alvarez.*  
   *Vote: Yes: 8| No: 0 | Abs.: 0*  
   *Agenda Approved.*

3) Approval of 2/5/16 Minutes  
   - *Motion to approve the Minutes by Darrell Peeden, second by Edgar Tellez Foster.*  
   - *Vote: 7/0/1*  
   - *Minutes Approved.*

4) Approval of 2/12/16 Minutes  
   - *Amend attendance for Ted Mock to reflect “absent”*  
   - *Motion to approve with amendment to Minutes by Edgar Tellez Foster, second by Elan Bark.*  
   - *Vote: 7/0/1*  
   - *Minutes Approved.*

5) Request to review bylaws for the Highlander Empowerment Referenda (HESSR)  
   - HESSR hardcopy packet distributed to Chair and to members of Subcommittee C who are reviewing and providing recommendations the Ethnic & Gender funding requests  
   - HESSR packet posted to SSFAC SharePoint for all committee members to review

6) Subcommittee C (Ethic & Gender Centers) discussions and recommendations.  
   - African Student Programs  
     - Subcommittee Recommends  
       - Priority #1 BC25 Student Assistants 7 (10 hrs a week):  
         - Permanent: $0 | Temporary: $22,400  
       - Priority #1 BC30 Student Benefits @3%:  
         - Permanent: $0 | Temporary: $672  
       - Priority #2 BC47 AA III Staff Position Support Funds:  
         - Permanent: $5000 | Temporary: $0  
       - Priority #3 BC42 Peer Mentor Background Checks:  
         - Permanent: $0 | Temporary: $1175  
       - Priority #4 BC43 Mail Services:  
         - Permanent: $0 | Temporary: $0 (No Funding)
Cathy Eckman – due to the recharge rationalization model Mail Services and Panic button alarm monitoring requests will “come off the table”; however, the Panic Button Installation charges are still a funding request item to be considered.

i. Action item for the VCSA office to remove the funding request line items that are associated with the recharge rationalization model.

- Priority #5 BC 42 Panic Button:
  - Permanent: $0 | Temporary: $0 (No Funding)

- Priority #5 BC 42 Panic Button Installation Charges:
  - Permanent: $0 | Temporary: $1500

- Asian Pacific Student Programs
  - Subcommittee Recommends
    - Priority #1 BC 25-Student Assistants (3) (10hrs/week each, $10 per hour):
      - Permanent: $0 | Temporary: $9,000
    - Priority #1 BC 30-Student EB @ 3%:
      - Permanent: $0 | Temporary: $270
    - Priority #2 BC 42-Alarm System Installation:
      - Permanent: $0 | Temporary: $1,500
    - Priority #2 BC 42-Annual Alarm System and Assessment Fees:
      - Permanent: $0 | Temporary: $0 (No Funding)

  i. Luis Alvarez – consider looking at HESSR funds in more detail to understand where these funds will be appropriated which should assist in making recommendations during the SSFAC process.

  ii. Cathy Eckman – agrees that the committee should have the HESSR funding allocations available during final deliberation process.

- Chicano Student Programs
  - Subcommittee Recommends
    - Priority #1: BC25 - Student Assistants (6) (19.5hrs/week each X 48 Weeks X $10/hr):
      - Permanent: $0 | Temporary: $56,150
    - Priority #1: BC30 Student Benefits @ 3%:
      - Permanent: $0 | Temporary: $1,685
    - Priority #2 BC25 - STDT LIFE DEV SPEC 1 TC4562:
      - Permanent: $0 | Temporary: $0 (No Funding)
    - Priority #2 BC30 - STDT LIFE DEV SPEC 1 TC4562 Benefits @ 28%:
      - Permanent: $0 | Temporary: $0 (No Funding)
    - Priority #2 BC30 - STDT LIFE DEV SPEC 1 TC4562 UCRP 14.6%:
Priority #2 BC47 Other, S&E -STDT LIFE DEV SPEC 1 Start up & ongoing:
  - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #3 BC42 Services (Programming)
    - Permanent: $0 | Temporary: $15,000
  - Priority #4 BC44 P&R (Chicano/Latino Resource Guide/Planner)
    - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #5 BC42 Services, Public Safety (Alarm/Panic Button)
    - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #5 BC42 Services, Public Safety (Alarm Equipment & Installation)
    - Permanent: $0 | Temporary: $1,500
  - Priority #6 Microsoft Fees (approximately $150 per FTE x 3.5 FTE)
    - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #6 Copier Charges (approximately 700 copies per month @ $0.07 per copy)
    - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #6 Communications less core recharge rationalization items:
    - Permanent: $0 | Temporary: $0 (No Funding)
  - Priority #6 Permanent BC47 Insurances
    - Permanent: $X | Temporary: $X
  - Action item requested to request department to itemize priority #6 due to recharge rationalization model

- LGBT Resource Center
  - Subcommittee Recommends
    - Priority #1 Student Life & Development Specialist 1:
      - Permanent: $43,500 | Temporary: $0
    - Priority #1 SLDS1 benefits at 28% (rate for position already filled)
      - Permanent: $12,180 | Temporary: $0
    - Priority #1 SLDS1 UCRP benefits at 14.6%
      - Permanent: $6,351 | Temporary: $0
    - Priority #1 SLDS1 BC47 – Other, S & E
      - Permanent: $5,000 | Temporary: $3,500

- Middle Eastern Student Programs
  - Subcommittee Recommends
    - Priority 1 BC25 - 1.0 FTE -Student Life and Development Specialist II:
      - Permanent: $0 | Temporary: $23,900
- Priority 1 BC30 - Student Life and Development Specialist (28% of salary):
  - Permanent: $0 | Temporary: $717
- Priority 1 BC30 - Student Life and Development Specialist UCRP 14.6%:
  - Permanent: $0 | Temporary: $3,490
- Priority 2 Student Assistants (3) (10hrs/week each):
  - Permanent: $0 | Temporary: $14,400
- Priority 2 BC 30 Student Benefits @ 3%:
  - Permanent: $0 | Temporary: $432
- Priority 3 BC42 - Services (Workshop, Speaker & Film Series):
  - Permanent: $0 | Temporary: $6,000
- Priority 4 BC40 - Entertainment (Cultural Events and Celebrations):
  - Permanent: $0 | Temporary: $4,000
- Priority 5 BC46 - Computing (Student Computer Workstation, iPad):
  - Permanent: $0 | Temporary: $3,000
- Priority 6 BC42 Panic Alarm Button - monthly alarm assessment fees:
  - Permanent: $0 | Temporary: $0 (No Funding)
- Priority 6 BC42 Services, Public Safety (Alarm Equipment & Installation):
  - Permanent: $0 | Temporary: $1,500
- Priority 7 BC40 - Travel (Leadership Training and Student Council Retreat):
  - Permanent: $0 | Temporary: $0 (No Funding)
    i. Jon Cassell asks if there are any statistics on how many students they are served.
    ii. Yasmine Sissoko – responds that the approximate ratio of staff to students served is 1:2500.

- Native American Student Programs
  - Subcommittee Recommends
    - Priority 1 BC 25 Student Life & Development Specialist 2 (new)
      - Permanent: $0 | Temporary: $23,900
    - Priority 1 BC 30 SLD Specialist 2 benefits at 28%:
      - Permanent: $0 | Temporary: $717
    - Priority 1 BC30 SLD Specialist 2 UCRP Benefits @ 14.6%:
      - Permanent: $0 | Temporary: $3,490
    - Priority 1 BC 47 - Other, S&E - Student Life & Development Specialist 2, On-going Support & start up
      - Permanent: $0 | Temporary: $2,500
    - Priority 2 BC 25 Student Assistants (4) ($10/hr/12hrs/week @ 48 weeks):
- **Permanent: $0 | Temporary: $23,040**
  - Priority 2 BC 30 Students @ 3%:
    - **Permanent: $0 | Temporary: $691**
  - Priority 3 BC 40 & 41: Travel and Supplies/Material - Native Nations Liaison:
    - **Permanent: $0 | Temporary: $0 (No Funding)**
  - Priority 4 BC 43 & 44: General Operating Costs (Printing Reprographics/Media, Mail Services, Copy Machine lease) committee has requested to be priority #4 be itemized due to recharge rationalization model and will come back to this line item after department provides itemization.
  - Priority 5 BC 41: Office Supplies:
    - **Permanent: $0 | Temporary: $2,500**
  - Priority 6 BC 40 & 41: Temazkalli Health and Wellness:
    - **Permanent: $0 | Temporary: $0 (No Funding)**
  - Priority 7 BC 41: American Indian Alumni Association Mentorship:
    - **Permanent: $0 | Temporary: $0 (No Funding)**
  - Priority 8 BC 70: Alarm System Installation:
    - **Permanent: $0 | Temporary: $1,500**
  - Priority 8 BC 70: Annual Alarm and Assessment Fees:
    - **Permanent: $0 | Temporary: $0 (No Funding)**
      1. Committee agreed to stop the recommendation process with the completion of Native American Student Program due to time constraints and resume after spring break.
      2. Cathy Eckman – requests subcommittees to submit their recommendations to Debra Meneely in order to enter into spreadsheet before our next scheduled meeting to streamline the process.

2) **Subcommittee D (Other depts. - GSA, KUCR, SCAIP, SL & SSS) - discussions and recommendations – tabled for next meeting**

3) **Semi-Perm / “temp-ongoing” funding options – Ted Mock**
   - Ted Mock suggests to form a subcommittee within this group during spring quarter to work on the issue of incremental budgeting. Brainstorm different ways the committee can provide information to subcommittees due to challenges in working with limited historical information during the subcommittee recommendation process. Committee agrees to further discuss.

4) **Chair Comments – none**

5) **Public Comments – none**
6) Adjourn 4:58 PM
   Motion to adjourn by Ted Mock.
   Vote: Yes: 6 | No: 0 | Abs.: 0
   Adjournment Approved