



**Student Service Fee Advisory Committee**  
**Friday, November 14, 2014; 4:00 to 5:00 PM**  
**HUB Room 268**  
*Approved November 21, 2014*  
**Meeting Minutes**

Name	Association	Voting Privilege <sup>1</sup>	Attendance
Alexander Taliaferro	ASUCR	X	P
Jon Cassell	ASUCR	X	P
Sean Fahmian	ASUCR	X	P
Terrance Stewart	GSA	X	P
Luis Alvarez	Staff	X	P
Cathy Eckman	Ex-Officio-VCSA	-	P
Cindy Flannery	Staff	X	P
Ted Mock	Faculty	X	P
Susana Salazar	Ex-Officio RP&B	-	P
Haibo Yu	Faculty	X	P
Diana Echeverria	Secretary	-	P
Sue Lillie	Staff Support	-	P

P: Present A: Absent L: Late E: Excused

<sup>1</sup> X indicates voting privilege

Call to order: **4:02PM**

- Approve the Agenda  
*Motion to Approve Agenda by Sean Fahmian, Second by Terrance Stewart.*  
*Vote: Yes: 6 Abstain: 1*  
**Agenda Approved.**
- Welcome and Introductions  
**Alex Taliaferro:** Welcome and since this is our first meeting I thought we would introduce ourselves. I'm a fourth year Business Economics major, minor in computer science. I'm from San Francisco and I've been on SSFAC for three years. This is my first year as chair.  
**Luis Alvarez:** HDRS I'm staff on campus. This is my second year in SSFAC and go Dodgers. I have been on campus for seven years.  
**Susana Salazar:** I'm also staff on campus. I'm a Budget Analyst with

Resource Planning and Budget. I've been with the committee for about three and a half years, the amount of time I've been on campus.

**Jon Cassell:** I'm a second year Biology student and this will be my second year at SSFAC. I am very happy to be back.

**Sean Fahmian:** I'm a fifth year Chemical Engineer major. This is going to be my second year being involved with SSFAC. I've also attended two of the CSF meetings which is the Council of Student Fees which is a UC wide coalition of SSFAC chairs. I've also been heavily involved on campus.

**Terrance Stewart:** This is going to be my second year at SSFAC. I'm currently in my second year in a Master's program of Higher Education Policy and Administration.

**Haibo Yu:** Faculty member from the department of theatre, film and digital production which is a new title. It is my 12<sup>th</sup> year here. I specialize in design for film, television, and set production.

**Ted Mock:** I'm a Distinguished Professor in auditing and assurance. My PhD is from Berkeley. I taught at UCLA and USC. It's my seventh year here. I know a little bit about budgeting but more on auditing. Maybe I can add something.

**Cindy Flannery:** I'm the Director of Card Services. I have been on campus for about 25 years. This is my first year on SSFAC. I'm excited to be part of it.

**Cathy Eckman:** I'm the CFAO with Vice Chancellor Student Affairs organization. I've been in Student Affairs my whole career which is about 16 and a half years. I'm here to help advise.

**Sue Lillie:** I'm staff support in this committee. I'm an Analyst in the VCSA office. You'll be hearing from me often. I've been on campus for 8 years.

- Brief overview of Committee Charge
  - a. Allocation Discussion

**Alex Taliaferro:** I'll start with a brief overview of the committee. SSFAC is a committee of the Chancellor. It advises him on the allocation of the SSF. These fees are collected from students every quarter and for the use of support services and programs that are complimentary but not the core to the instructional program here at UCR. It's roughly a 22 million dollar fund but the large majority of it is tied to permanent funding and to support established programs and services on campus. Most years we allocate the remainder of this fund after these permanent budgets have been accounted for. This year looks like an especially small amount. It's important to note that although this is an advisory committee and our recommendations are only recommendations, historically the chancellor has accepted all our recommendations.

**Cathy Eckman:** The only resource we have is temporary funds available. We have been working with RPB trying to determine what would be available this year. Our long term projection doesn't look very good. We have to be mindful of that. Next week we'll have representatives from RPB come and present that information in more detail. Even looking at campus projected increases and fees, that just helps cover the deficits that we already have projected with increase for labor and benefits and things of that nature. We have to become more efficient on how we use our money and maybe look at our budget and review process. This committee is vital in doing that.

**Susana Salazar:** Historically this committee has been looking at a year to year basis and I think we do need to start looking long term. The Vice Chancellor for Planning and Budget will be here next week to get into further detail.

**Alex Taliaferro:** This has gone through subcommittees. Subcommittees are tasked with certain units grouped normally by type. These members focus on these subcommittee units.

- Chair Reports:

- a. Recruitment and Selection Review

- Alex Taliaferro:** The committee is not all here. Our new members have yet to be nominated but hopefully they will be with us shortly.

- b. CSF Meeting Oct 25<sup>th</sup> and 26<sup>th</sup>

- Alex Taliaferro:** CSF is the council on SSF. It's a UC wide collaborative body made up of SSFAC representatives from each campus. It serves as an advising body for any UC wide student service issue or policy. It serves as a meeting house for SSFAC to share practices and it a great tool for learning how SSFAC should run. Lastly the committee also takes on a number of campaigns every year. We had the last meeting at UC Riverside, it changes every quarter. Most of this meeting was dedicated to the campaigns taken on this year. There are three main campaigns this year.

- The first one is a data acquisition campaign.
      - The second is a referenda fee overview campaign. The goal of this campaign is to ensure that campus referenda fees will include languages for sunset clauses and overview for the fee. The goal is to have every referendum that passes to have some sort of oversight or ending time.
      - The third campaign is a funding streams overview campaign which analyzes the changes in the UC office of President's taxes and how they are collected.

c. CSF Bylaws discussion and vote

**Alex Taliaferro:** The first two changes are the same, they expand the scope of CSF to ensure that referendum and other campus based fees have some sort of oversight. It widens the scope of CSF to include SSF and campus based service fees. The third change is number of CSF meetings. Before it was once every quarter with a tentative meeting in the summer. Recently it has become apparent that the summer meeting is necessary so we decided to make all four mandatory. These changes have been passed by a majority of other campus SFCs.

**Ted Mock:** Usually when you have changes, you see the original version. Is this all additional?

**Alex Taliaferro:** The additions would be “and campus based fees issues” on the first change and similarly in the second. The last change would be from “at least three times a year” to “at least four times a year”

**Cathy Eckman:** Has there been discussion with senior management with these changes. The Vice Chancellor or the Chancellor’s office.

**Alex Taliaferro:** The committee of chancellors.

**Cathy Eckman:** The UC council has discussed this with UCOP or anyone else?

**Alex Taliaferro:** With UCSA, the student assembly.

**Cathy Eckman:** I’m curious about the change and why the change.

**Sean Fahmian:** In Santa Cruz one of the main points that was brought up was from UC Irvine and they said they had a referenda where there was almost a misuse of funds or something that was built and where the referenda ended or didn’t end and it was a weird loophole that allowed for continuously charging the students but not knowing where exactly this money was put towards. It’s a responsibility of the students and of CSF to look at the referendums and review them and ensuring that the intended results is represented in the language itself.

**Cathy Eckman:** I know the referenda comes through AS. It’s a process that follows. How do you invoke yourself in that process legitimately? That’s my only input.

**Alex Taliaferro:** This just states that as an advisory board to the process.

**Sean Fahmian:** For CSF which is the whole council.

**Alex Taliaferro:** Campus based fees are usually closely tied to SSF. SSF are collected quarterly from students. Campus based fees are usually based through referenda for specific purposes like opening a new gym. They are specific. Students services fees are collected and through SSFAC are allocated.

**Haibo Yu:** I came across two figures. One figure is over 200 dollars. For the whole UC system and for this campus there is another figure 22 or 18 or something but is smaller than the first one. Can you explain?

**Susana Salazar:** The UC student services fee is per quarter.

**Cathy Eckman:** The SSF is \$324.00 a quarter.

**Sue Lillie:** That's what this committee is about.

**Susana Salazar:** On top of that is a UCR SSF which is a campus specific fee. That's a lot smaller, It is \$6.00 a quarter. Every campus could have their own campus specific fee but the \$324.00 are quarter fee across the whole UC system.

**Cathy Eckman:** There is a whole myriad of fees that are for specific purposes that past students have agreed to pay to support functions and activities of the campus.

**Sean Fahmian:** The SSF is a system wide fee. It is the larger amount.

**Ted Mock:** The proposal is to increase the preview of this committee.

**Alex Taliaferro:** Not this committee but the CSF which is the UC wide collaborative body.

**Alex Taliaferro:** It has been passed in CSF. It has to be ratified by the majority of the individual SSFAC.

*Motion to ratify changes on the charter of the UC Council on Student Fees, by Sean Fahmian, Second by Terrance Stewart.*

**Vote: For: 7, Against: 1, Abstain: 0**

**Jon Cassell:** Also, most people I tell that I sit on the SSFAC committee don't know what it is. At the CSF meeting we talked about how we can spread the word about SSFAC and how you can apply for the committee and how you can know where the money is going. We talked about doing a different type of email.

**Sean Fahmian:** It's a nice experience to go to these CSF meetings because you kind of see the broader scope of SSFAC and sometimes you lose sight of how big the UC system is. It puts it into perspective. It's fun and informative.

- **Adjourn 4:43 PM**

*Motion to Adjourn Terrance Stewart, Second by Jon Cassell.*

**Adjournment Approved Unanimously.**