



Student Service Fee Advisory Committee
Friday, March 6, 2015; 4:00 to 6:30 PM
HUB Room 379
Meeting Minutes

Name	Association	Voting Privilege ¹	Attendance
Alexander Taliaferro	ASUCR	X	P
Jon Cassell	ASUCR	X	P
Fernando Echeverria	ASUCR	X	P
Sean Fahmian	ASUCR	X	P
Nafi Karim	ASUCR	X	P
Iris Jiang	ASUCR	X	P
Wen-Yu Chou	ASUCR Alternate	-	P
Jordan Meltzer	ASUCR Alternate	-	P
Suraj Wadhvani	ASUCR Alternate	-	P
David Chavez	GSA	X	P
Terrance Stewart	GSA	X	P
Jason Rothman	GSA	X	A
Ted Mock	Faculty	X	P
Luis Alvarez	Staff	X	P
Cindy Flannery	Staff	X	P
Susana Salazar	Ex-Officio RP&B	-	P
Cathy Eckman	Ex-Officio VCSA	-	P
Diana Echeverria	Secretary	-	P
Sue Lillie	Staff Support	-	P

P: Present A: Absent L: Late E: Excused

¹ X indicates voting privilege

1) Call to Order: **4:09 PM**

2) Approval of Agenda

Motion to Approve Agenda by Luis Alvarez, Second by Sean Fahmian.

Vote: Yes: 7, No: 0, No: 0

Agenda Approved Unanimously.

3) Approval of Minutes for 2/27/2015

Motion to Approve Minutes by Sean Fahmian, Second by Jon Cassell.

Vote: Yes: 6, No: 0, Abstain: 1

Minutes Approved Unanimously.

4.) CSF

Alex: The motion from last week passes.

5) Subcommittee D Presentation on Recommendations

a) Committee Discussion

Jordan Meltzer: Shares the mission and vision of student affairs to cultivate the mission of student affairs.

Priority 1, which is for Active Minds and student assistance. We decided to fund this fully. This was funded last year.

- Priority 2 aids priority number 1 so we decided to recommend to fund that fully.

- Priority 3 the case manager assists with administrative support. They do the logistics within the department. We recommend fully funding it.

- Priority 4 is for mental health outreach. We wanted to recommend funding the first four priorities.

- Priority 5 is a hefty request. Susan Ortega stated that this position is crucial because she had moved from her department to a new department so she lost her administrative support. She felt it is not as efficient. Seeing as we are not trying to fund new positions I recommended hiring a student assistant. We feel that it would be a better thing to do in the interim so she had some support.

Jon Cassell: Are you talking about a student run student organizations?

Jordan Meltzer: A student wouldn't be able to do what a professional does but we felt because we aren't able to fund a new position this help. Susan was receptive of having a student worker.

- Priority 6, the critical student incident team support, works as a database that handles all the different software. We felt that they need that in order to function so we decided to fund this fully.

- Priority 7 is a UC wide program but UCOP has decided they will fund this program 100% so we didn't feel that we needed to fund it. Down the road we're going to have to fund that.

Luis Alvarez: VC Sandoval made his recommendation and one for his particular unit it was \$12,723. Why only that amount? Is there something we are not aware of?

Alex Taliaferro: Those are guidelines

Cathy Eckman: You're asking why Jim made that recommendation? I think he was trying to maintain the same level of commitment as last year.

Jordan Meltzer: The number that was funded last year was \$12,993. The subcommittee recommended funding \$23,592.

Sean Fahmian: In the letter, our reasoning for not funding this position we can say that if they put students in this position they can come back and appeal.

Alex Taliaferro: We can fund it partially.

6) Complete review of all subcommittee recommendation

a) Finalize dollars and vote to approve.

Subcommittee A

Academic Resource Center

Sean Fahmian: For the academic resource center they were asking for a few things. The main bulk of it was for student workers. We are open to making cuts later on. We decide to fund for a total of \$126,846. We feel this number will allow the program to be successful.

Alex Taliaferro: That \$100,000 is what percent of the request?

Wen-Chou Yu: 75%

Alex Taliaferro: If we needed to cut back, we can do it with the graduate students.

Nafi Karim: Are the graduate student serving the undergrads?

Sean Fahmian: Yes we are recommending that the graduate students sort of run the program.

Nafi Karim: Is this a new program?

Alex Taliaferro: I think they started last year but had to stop doing it because they ran out of funds.

Sean Fahmian: It's for students who have trouble with writing.

David Chavez: It's a lot. If we had to make cuts, might as well do it now. I would recommend funding down to 50%.

Sean Fahmian: We can also cut some from the students. I think we can do 2 or 3. We can fund one grad student and all the undergrads. It will save us \$12,000.

David Chavez: I think that this is a space for master's students to get funding. These three jobs won't address the larger need. It won't be solved through the ARC. I would say to fund one, not two.

Alex Taliaferro: Let's leave it at 1.25 and let's keep the subcommittee recommendation for four out of five of the undergraduates. The total is \$26,670.

Career Services Center

Sean Fahmian: There is a request for a position and they have \$17,000 left for that position from last year. We can make cuts to that number, at least \$17,000. The rest was for the benefits and software.

Alex Taliaferro: I think the position is vital for undergrads.

Sean Fahmian: We'll leave that recommendation as is if the committee agrees with that.

Sue Lillie: They used the funding they had and they hired someone in the interim.

Alex Taliaferro: The amount is \$96,531 for this one.

Graduate Student Association

Sean Fahmian: Everything seemed to have a vital role in the graduate student association and its function. They used to do a joint operation with the ASUCR but now they are separate since they need their own front desk assistant. We could cut from the conference travel grants.

Alex Taliaferro: They have some travel grants coming from other sources. We can cut from department co-sponsorship.

David Chavez: I think the community outreach be the first to go.

Cindy Flannery: The cuts will be hard but if it's their lowest priority it might not be so rough

Luis Alvarez: They are getting about \$145,000 from other sources for their travel grants. I would say to take from there.

Alex Taliaferro: My suggestion should be that to fund cut priority 5, cut half of priority 2 and to cut another \$3,000 from co-sponsorship. This would leave us at the same amount as last year.

International Student Resource Center

Sean Fahmian: They have one request for the lease for the space. Without this, they would be in a \$11,000 deficit. I would fund this because I don't feel that they should have to make cuts to programming for the international students.

Luis Alvarez: We didn't fund it last year and that's where the deficit came from.

Alex Taliaferro: We thought it was almost silly to fund their rental space when international students are such a big priority on campus right now. I would suggest funding \$10,000 for programming. They can move their budget around and come back next year and asking for outreach money instead of the University Village lease.

Sean Fahmian: I'm willing to make changes. We decided to fund this just because it was affecting programming.

Alex Taliaferro: We want to make it clear that we want to fund programming.

Jon Cassell: I would say fund the \$11,000.

Sean Fahmian: It's a statement that we are more willing to fund programming than a lease.

Alex Taliaferro: It is \$11,000 total.

Child Development Center

Alex Taliaferro: Our subcommittee recommendation was \$42,000 for student positions.

Sean Fahmian: We said 2/3rds was a good amount.

Alex Taliaferro: My recommendation would be \$0 like last year but student jobs is something else we highlighted in our priorities.

Terrance Stewart: I think we should see everything first and if there is spare money we can put it in here.

Alex Taliaferro: We're funding \$0. We can go back to it if we have extra money.

KUCR

Sean Fahmian: They asked for \$14,933. We recommended to fully fund this.

Alex Taliaferro: I think it's important to preserve UCRs history. We do need a progress update.

Subcommittee B

Athletics

Terrance Stewart: I feel like we have to fund the food and drug testing but we can split it in half.

Alex Taliaferro: I would suggest recommending the same \$50,000 as last year as opposed to \$55,000. They didn't offer a reason for an increase.

Sean Fahmian: The athletics budget is huge. We didn't see any validation in asking SSFAC for so much money.

Jon Cassell: It's an \$11,000,000 budget.

Sean Fahmian: We agreed with feeding them. They serve 300 students on campus. We didn't fund them so much was necessary when we can fund programming that affects thousands of students. We pay another fee for them being a Division I team.

Graduate Division

Terrance Stewart: If anything, I would cut on the summer program.

Jon Cassell: I recommend funding them the same as last year. They ask for four students at 50% FTE so if you did one student at 50% FTE, it would be \$21,735.

Cindy Flannery: That's their first priority so we should cut from lowest priorities first.

Fernando Echeverria: This is an essential role. I would rather cut from a lower priority.

Nafi Karim: We should fund 1/3rd of the program.

Alex Taliaferro: We will keep the subcommittee recommendation. The total is \$141,305.

Student Special Services

Fernando Echeverria: Even if we fund smart pens, it won't take the need of note takers.

Alex Taliaferro: I would recommend not funding the smart pens or the manager of smart pens.

Sean Fahmian: Do they have student note takers that they pay right now?

Terrance Stewart: It is voluntary right now. The teacher asks for one.

Alex Taliaferro: It's too much of a commitment at this time. The main cost of this whole recommendation would be for the SAO I position.

SA Technology Services

Alex Taliaferro: The subcommittee recommendation was to fund the one position that was funded last year. I agree with this.

Women's Resource Center

Terrance Stewart: Their request was very similar to last year's.

Alex Taliaferro: The only thing new is the computer screens and the collaborative programming.

Sean Fahmian: I think we should have a uniform amount for mail and office services that goes out to each of these ethnic and gender departments.

Alex Taliaferro: We'll be setting a maximum.

Subcommittee C

African Student Programs

Jon Cassell: Our recommendation is \$39,743. The VCSA recommendation was \$27,000. We decided to keep the AA III that needed the extra 17%. I think we should give funding for the

position to them so that they can get the help they need. We decided to some of the peer mentoring, mail services and the AVC conference.

Alex Taliaferro: He asked us to give him more flexibility with funding. The committee can decide to give him block funding. That \$6500 and that \$4500 would be combined for a \$10,000 dollar block.

Luis Alvarez: I would say to keep it at \$11,000.

Alex Taliaferro: I think he felt he was confined by line items. With block funding he can better respond to student needs.

David Chavez: We can put zeros on those amounts and make a block grant line item.

Alex Taliaferro: Do we want to look at everyone's mail services and come back to it. We'll keep that in mind.

Asian Pacific Student Program

Jon Cassell: We decided to fund them for everything besides the collaborative programming.

Chicano Student Programs

Alex Taliaferro: We took out collaborative and professional development. We also decided to not have the new SAO I position seeing as we are trying to not add new positions at this time. They want one time funding for a resource guide. Do we want to fund this resource guide?

Nafi Karim: They did mention that they would do a PDF version

Alex Taliaferro: Do we think that an electronic one is enough or fewer guides?

Jon Cassell: I think the electronic is sufficient.

LGBT Resource Center

Jon Cassell: I spoke with Nancy and asked about Psi and they said because of the instability of the funding Psi went back to the graduate student. They found Megan Rush for the position. She did stress the importance of having that position filled.

Terrance Stewart: They stressed the importance of the person and now it's the position that's critical.

Nafi Karim: Did you get the sense that the position was critical last year?

Alex Taliaferro: The position still supports an important committee.

Sean Fahmian: The Well has a graduate student intern which is a lot cheaper. Could they do something similar for the LGBT resource center or is it a trained professional?

Terrance Stewart: I think they have to be some sort of trained professional.

Luis Alvarez: They also stressed that this person is a student crisis facilitator.

Sean Fahmian: Looking at the comparison of what we are funding, there is an offset in the amount of funds we are giving to these departments. We can come back to it at the end. This will be the second year in a row and next year will be the same story.

Alex Taliaferro: My intuition is that if we do ask for appeals we would probably fund it. The position itself is important.

Luis Alvarez: It takes a special person to handle crisis.

Middle Eastern Student Programs

Jon Cassell: We decided to fund them for the student assistance and the technology. We thought the workshop and speaker funding was important. We took out the collaborative programming and the professional development.

Alex Taliaferro: The next thing I would cut is the training and student council retreat.

Jon Cassell: They had 25 students attend their first retreat and 15 on their next retreat.

Nafi Karim: There aren't that many students attending the retreat. That's a lavish retreat.

Alex Taliaferro: We can fund \$1,000 to support their on-campus meetings.

Native American Student Programs

Nafi Karim: We took out the collaborative programming.

Jon Cassell: First there is the staff position, the student assistants, the liaison. We decided not to fund the professional development. We decided to give that \$7,000 in programming. General operating costs, we funded at \$1500. The last thing we funded was for office supplies.

Alex Taliaferro: What is the major discrepancy from this year's to last year's?

Nafi Karim: The office supplies.

Jon Cassell: They are also working more hours so that is the increase.

Alex Taliaferro: The recommendations are okay with me. The office supplies would be the first to go if we had to make cuts.

Dean of Students

Jon Cassell: We decided to fully fund their whole request.

Alex Taliaferro: We didn't fund the common ground retreat last year, right?

Jon Cassell: Yes.

Nafi Karim: That would be the first to go if we had to make cuts.

7) Administrative Issues

Alex Taliaferro: Please check your email so we can schedule a meeting

8) Adjourn **6:04 PM**

Motion to Adjourn by Jon, Second by Nafi.

Vote: Yes: 8, No: 0, Abstain: 1.

Adjournment Approved.