



2012-2013 Student Services Fee Advisory Committee  
 For 2013-2014 Budget  
 Date: 04/26/13  
 Time: 03:00 – 05:00 PM  
 Location: HUB 268

Name	Association	Voting <sup>1</sup> Privelage	Attendance
Cardenas, Laz. [Alt]	ASUCR	X	P
Cervantes, Serena	GSA	X	P
Dow, Liam	ASUCR	X	P
Fan, Li	Faculty	X	A
Flores, Stephanie	Ex-Officio-AP&B	-	A
Hong, Ashley	ASUCR	X	P
Jo, Kevin	ASUCR	X	P
Jones, Aaron	GSA	X	P
Kim, Crystal	ASUCR	X	P
Kim, Danny	Ex-Officio-VCSA	-	P
Michels, Georg	Faculty	X	P
Polishko, Anton	GSA	X	P
Salazar, Susana	Ex-Officio-AP&B	-	P
Sedita, Jolene	Staff	X	A
Smith, Vanessa	ASUCR	X	P
So, Eric [Alt]	ASUCR	X	A
Taliaferro, Alexander	ASUCR	X	A
Choi, Erica	Secretary	-	P
Lillie, Sue	Staff Support	-	P
<b>Guests</b>			

P- present A-absent L-late Exc.-excused

<sup>1</sup> X indicates voting privilege

## Meeting Minutes

### 1. Welcome 3:08 PM

### 2. Approve Agenda

<b>MOTION:</b>	<b>Georg Michels/ Crystal Kim</b>
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- a. Move to approve agenda for 04/26/13 meeting
  - i. Vote: unanimous – motion carries

### 3. Approve Minutes

- a. Chair Jones brings to attention GSA should actually be Graduate Division; phrasing should indicate that \$154,232 will be funding Graduate Division, not GSA

<b>MOTION:</b>	<b>Crystal Kim/ Vanessa Smith</b>
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- b. Move to approve minutes for 04/26/13 meeting with corrections to GSA to Graduate Division made by Chair Jones
  - i. Vote: unanimous – motion carries

### 4. CSF Merced Update

- a. Every quarter a meeting is held by committee chairs and guests to discuss issues and overall dealings of various student services fee committees
  - i. The last meeting of the year was held at UC Merced and attended by Chair Jones, Vice Chair Dow, Kevin Jo, and Lazaro Cardenas
- b. Reports are given by staff members, UCSA President, Chair and Vice Chair to deliver news regarding what they have been doing for the past year
- c. Due to the absence of UC Davis' Chair, bylaws were changed so the Chair does not to attend all UCSA meetings, but is required to call in and make a report
- d. VCSA of UC Merced expressed concern for the next few years with the absence of a VCSA at UCSC, as well as UCSD's leaving their campus as well
- e. UCShip, the student health insurance, continues to be a problem with its high cost to students
- f. There is a new standing policy on tech fees, with UCSB's current situation serving as an ideal model for other UC campuses
- g. Review of the 4 CSF campaigns for this year
  - i. On-going campaign of different campuses enforcing unique policies regarding student services fee – completed
  - ii. Referenda comparison for campus based fees and the different types
  - iii. Best-practices to help develop tools to determine student impact – has been scrapped
  - iv. Standing policy on tech fee – completed
- h. A new Chair from UCSC has been elected
- i. This summer, assignments will be held at UCSD to jump start on next year's campaigns and budget changes

- j. Professor Michels asks about Student Special Services and how the CSF views its funding by SSFAC?
  - i. Chair Jones replies that SSS, as well as other departments that lie within the gray areas of funding, is ultimately funded through the decision of the individual campus decisions

**5. Review Subcommittee Recommendations**

- a. Outstanding matters from the previous meeting:
  - i. Student Special Services has sent documents for the amended American's with Disabilities Act 1990 and the Section 504 Rehabilitation Act
    - 1. Because of the large amount of information, Chair Jones recommends hearing a presentation from the SSS Director to correctly inform a decision
    - 2. The SSFAC serves to give assistance and not burden anyone in any service that is given. Providing an ability for students to get an education with accommodations is not merely a question of policy, but a law
    - 3. Lazaro asks whether this allocation can be tabled until a presentation is given by the director

<b>MOTION:</b>	<b>Lazaro Cardenas/ Ashley Hong</b>
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- 4. Move to table this allocation for the SSS
- 5. Serena says SSFAC should make a recommendation with a low figure (with an amount in reserves), keeping in mind that they should appeal the recommendation and give a presentation.

<b>MOTION:</b>	<b>Lazaro Cardenas/ Kevin Jo</b>
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- 6. Move to table the allocation for SSS until next meeting contingent upon a presentation given by the Director of SSS
  - a. Vote: 6/0/1 – motion carries
- ii. Danny has the revised figures for the request made by Campus Health Center for modulars, and how this will affect the Capital Budget
  - 1. Roughly \$300K to have modulars for 3-4 years. Need to clarify whether infrastructure costs are included
- iii. Women's Resource Center requested \$900 for an ergonomic chair
  - 1. The ergonomic assessment was completed last year, but the department was unable to match the cost of the chair due to insufficient funds
  - 2. Even if SSFAC funds 50% of the chair, there is no guarantee that WRC will be able to procure the other 50%; therefore, SSFAC will have to cover 100% of the cost to guarantee a chair for the department

3. Professor Michels argues that the WRC is already short staffed, and considering how much they contribute for the campus, the chair is a reasonable request that has been made for several years

<b>MOTION:</b>	<b>Crystal Kim/ Ashley Hong</b>
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4. Move to fund \$900 for the chair to the WRC
  - a. Vote: 5/1/2 – motion carries
- iv. The WELL
  1. Commuter Program is directed more by Student Life, while WELL services to bring wellness awareness
    - a. WELL programs can service anywhere from 10 to 500 students with various stress relief events and weekly programs
  2. WELL is available for both undergraduate and graduate students, with internship opportunities for graduate students
  3. The Subcommittee has recommended \$10K solely for the purpose of programming, which is beneficial in reaching a large amount of the student population
    - a. Due to the recent change in leadership, the block sum is recommended to provide continuity and support for the new director's vision
  4. \$28K is still recommended for the WELL to maintain office functions
    - a. Serena points out that \$28K is a large amount of funding for office maintenance, but this request has continued to be their #1 priority over the years and has been continuously funded

<b>MOTION:</b>	<b>Liam Dow/ Georg Michels</b>
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5. Move to approve \$43,454 for the WELL, which includes the \$10K block sum for programming
  - a. Vote: 7/0/1 – motion carries
- v. Highlander Orientation has requested \$278,834
  1. Because orientation is now made mandatory due to campus decisions, more financial aid needs to be given
    - a. Students that attend orientation are not yet students on campus, which makes the issue of financial aid complicated
    - b. Kevin argues that since the campus made orientation mandatory, should it not be funded by the campus instead of SSFAC?
  2. Orientation is important to foster school pride and create leaders and job opportunities for students

- a. While important, it is not an essential event like in previous years, where tests and class enrollment was offered
3. Lazaro recommends finding out the number of student orientation leaders staffed, then funding only that amount
4. The projected budget is \$1,035,229, with a projected income of roughly \$756K, which is why the campus is coming to SSFAC to cover this gap
5. Vice Chair Dow argues that while SSFAC should not cover orientation, it is a matter to be thoroughly examined

<b><u>MOTION:</u></b>
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<b>Lazaro Cardenas/ Crystal Kim</b>
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6. Move to table this allocation until we get through all the other departments, and then return to orientation
  - a. Vote: 6/0/2 – motion carries
- b. Subcommittee C
  - i. African Student Programs
    1. Subcommittee recommends \$13,489, which is mostly for travel (ie. ABC Conference)
    2. Chair Jones questions the on-going temp for Liliana Monter, and whether the position is still filled by her
      - a. The only on-going temp is for student assistants and benefits
    3. ASP requests for travel and mentorship program, student organization support, S&E for mentors and guest speakers, as well as funds for office maintenance
    4. Susana clarifies that ASP received \$10,560 last year in allocations from SSFAC
    5. Professor Michels questions whether funding for marketing should be prioritized over professional development
      - a. ASP provides a lot of programs throughout the year, but on the other hand maybe they should use that funding to train staff and students
    6. Serena clarifies that she reviewed the wrong budget sheets with the director, and will need to revisit these addenda requests to make an informed recommendation and to help ASP prioritize what the department really needs

<b><u>MOTION:</u></b>
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<b>Lazaro Cardenas/ Kevin Jo</b>
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7. Move to table this allocation pending a meeting with the Director of ASP
  - a. Vote: unanimous – motion carries
- ii. Asian Pacific Student Program

1. Mostly requested funds for supplies and materials, guest speakers, peer mentoring, and other supplemental funds for programming
  - a. Specifically requested \$828 for background checks that are now required by Risk Management for students working with minors (12 students total)

<b>MOTION:</b>	<b>Kevin Jo/ Liam Dow</b>
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2. Move to approve \$12,828 for APSP
  - a. Vote: unanimous – motion carries
- iii. Chicano Student Program
  1. Their biggest priority is asking for a new SAO that can help with planning while others are directing fundraisers and other programs
    - a. Currently working with 3 staff members
    - b. Will this position be for a new Student Success Coordinator? If this position is in conjunction with TRIO for a mentoring program, then 50% of the position would be federally funded
  2. \$3450 for background checks for 50 mentors to work with minors
  3. Without the request for a new SAO, CSP's requests would only amount to \$6,950
  4. Roughly 100 students visit the CSP on a daily basis, with 30 different student organizations under CSP
  5. Kevin recommends giving CSP a block fund
    - a. Last year, CSP was given \$20K
    - b. \$16,973 is on-going for student assistant (separate from \$20K)
    - c. Recommending a block fund of \$15K?
  6. However, background checks are a new, mandatory policy

<b>MOTION:</b>	<b>Kevin Jo/ Lázaro Cardenas</b>
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7. Move to block fund \$20K for CSP
  - a. Vote: 4/3/1 – motion carries
8. Kevin argues that while CSP and APSP are both two big populations on campus, CSP in relative does more programming and has much more requests due to its large size
9. Vice Chair Dow asks the committee that departments should not be compared for what they provide on campus, but to just review requests made by the departments
10. Chair Jones asks whether there is a motion to rescind the previous motion
11. Vanessa brings up that the WELL serves the campus more holistically, and that it brings more attention to these student programs

- a. However, these programs have done fine even before the WELL was developed
- iv. LGBT Resource Center
  - 1. Main request is for a 2-year temporary position for a SAO
    - a. \$12K is for benefits, and \$8500 is S&E for the new position
  - 2. Also requesting half funding for the graduate summer intern stipend, with the other half provided by housing
  - 3. Remaining requests are for office maintenance
  - 4. Because LGBT Resource Center deals with sensitive issues and personal crisis, more staff support is needed for planning and office functions
    - a. Currently, Mark Dunn serves as an unofficial front desk for both the LGBTRC and WRC
    - b. It is also important to keep in mind that this past March, a transgender student-of-color at UCI committed suicide
    - c. Professor Michels states that this new SAO position should be permanent staff

<b>MOTION:</b>	<b>Liam Dow/ Georg Michels</b>
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- 5. Move to approve \$74,568 for the LGBT Resource Center
  - a. Vote: 6/1/1 – motion carries
- v. Middle Eastern Student Center
  - 1. Although they are asking for two staff positions, only the higher position can be funded at the moment
    - a. The director will run and curate the program, as well as providing a vision for the department and working alongside other directors
    - b. Other ethnic/gender programs have started with one director, so should not be a problem with student volunteers
  - 2. Since this is a new department, requires lots of support both morally and financially
  - 3. Although they currently do not have an official office space, they have been meeting in Hinderaker with Joe Virata
    - a. The department has already demonstrated that they are capable without a room, and just needs a place to start anywhere on campus

<b>MOTION:</b>	<b>Georg Michels/ Lazaro Cardenas</b>
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- 4. Move to support MESC for \$93,106
  - a. Vote: 6/0/2 – motion carries
- vi. An additional meeting will be needed to finish with subcommittee recommendations.

1. Committee members will deliberate on Doodle to reach quorum; as of now, the consensus is to start the meeting earlier on Friday or to stay later from 3-6 PM
- vii. Native American Student Center
  1. Requests funding for travel and supplies and their peer mentorship program, for a total of \$13,800

<b>MOTION:</b>	<b>Crystal Kim/ Kevin Jo</b>
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2. Move to fund \$13,800 for NASP
  - a. Vote: unanimous – motion carries

**6. Adjourn Meeting**

<b>MOTION:</b>	<b>Crystal Kim/ Kevin Jo</b>
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- a. Move to adjourn 04/26/13 meeting
    - i. Vote: unanimous – motion carries
- 7. Adjourn 5:09 PM**