

Student Service Fee Advisory Committee  
 Tuesday, April 29, 2014; 3:00 to 5:00 PM  
 HUB Room 269

Approved 5/9/14

| Name                          | Association                       | Voting Privilege <sup>1</sup> | Attendance |
|-------------------------------|-----------------------------------|-------------------------------|------------|
| Cardenas. Lazaro              | ASUCR                             | X                             | P          |
| Cassell, Jon [Alternate]      | ASUCR                             | X                             | A          |
| Dow, Liam                     | ASUCR                             | X                             | L          |
|                               |                                   |                               |            |
| Hong, Ashley                  | ASUCR                             | X                             | P          |
| Eckman, Cathy                 | Interim CFAO, Ex-Officio,<br>VCSA | -                             | P          |
| Salazar, Susana               | Ex-Officio-RP&B                   | -                             | P          |
| Taliaferro, Alexander         | ASUCR                             | X                             | L          |
| Tang, Janice                  | ASUCR                             | X                             | L          |
| Ta, Johnny                    | ASUCR                             | X                             | P          |
| Fahmian, Sean                 | ASUCR                             | X                             | P          |
| Polishko, Anton               | GSA                               | X                             | P          |
| Stewart, Terrance             | GSA                               | X                             | P          |
| Lucas, Keira                  | GSA                               | X                             | P          |
| Alvarez, Luis                 | Staff                             | X                             | P          |
| Sedita, Jolene                | Staff                             | X                             | P          |
|                               |                                   |                               |            |
| Sanchez Martinez,<br>Veronica | Secretary                         | -                             | A          |
| Lillie, Sue                   | Staff Support                     | -                             | P          |
| <b>Guests</b>                 |                                   |                               |            |
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P – Present    A – Absent    L – Late    Exc. – Excused

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<sup>1</sup> X - indicates voting privilege

1. **Welcome Time:** 3:09 PM

2. **Approve taking CSF discussion off agenda and communicate to committee via email.**

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| <b>MOTION:</b> Jolene Sedita/ Ashley Hong | <b>VOTE:</b> Passed |
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3. **Approve revised Agenda**

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| <b>MOTION:</b> Sean Fahmian/ Kiera Lucas | <b>VOTE:</b> Passed |
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4. **Subcommittee B Review:**

- **VCSA Technology Services:**

- They secure medical record, credit card, etc. They serve about 26, 000 undergraduate and graduate students, 4,000 residents and 3,500 income family.
    - It is third party software to keep updates specifically to the student organizations. It is important for security.
    - Medical record security should already be implemented. Medical records should be state funded.
  - VCSA is requesting for a **new staff position** for the Career Center to support the student's career placement.
    - Alex-the Career Center can provide a lot of benefits for the students. The career Center should be funded \$94,260 because the funding is necessary.
  - VCSA is maintaining 30 student focused websites; they are requesting for a **new position** to continue with these websites. This is like the Costo hall organizations to keep more students engage on campus.
    - It is a collegiate link for Student life for fraternities, sororities and other organizations on campus.
    - Alex-the website is not that necessary, we should not fund it.
  - **Student Health Services/Counseling and Psych Services** is requesting a position for Thomas Barnett to integrated digital medical records with the electronically medical records and medical record security and enhance technology systems.
    - \$ 88, 886 for Barnett is part of the ongoing(continuing) temp.
  - **Student life** is requesting another staff position plus salary and benefits for the 500 student organizations on campus. It is a great opportunity to network.
    - Terrance believes they should not support it because it is the same as the website request.
  - **Student Elections** is requesting a **new staff** to run the students election.
    - They have over 1 million and we cover a 3<sup>rd</sup> of it.
    - Last year we did not fund them because they were able to get more funding from other resources.
    - We can maintain the \$131,000 the same as last year.
- Do not fund any of the any of the requests.**

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| MOTION: Johnny Ta/ Ashley Hong | VOTE: motion fails |
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**Fund a block amount of \$150,000**

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| <b>MOTION:</b> Jolene Sedita/ Ashley Hong | <b>VOTE:</b> 4/4/2-motion fails |
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**Fund priority one of \$ 94, 260 for the Career Center**

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| <b>MOTION:</b> Alexander Taliaferro/Liam Dow | <b>VOTE:</b> 9/0/1- motion carries |
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**Discussion:**

Lazaro: We will not talk about the Women Resource Center because the Referendum has not passed.

Liam:

- I talked to VC Sandoval and recommended not to fund the positions for CDC. Once they have developed their business plan and have an Executive Director it will be easier to have positions.
- They will find out if they will get the grant by August.
- The Chancellor will most likely clear their budget. They really need to have a clear program so that SSFAC can assist.

**Fund CDC at \$ 0 and send clarification of our decision and they can appeal.**

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| <b>MOTION:</b> Liam Dow/ Sean Fahmian | <b>VOTE:</b> 7/2/1-motion carries |
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**5. Subcommittee D**

- **Student Conduct and Academic Integrity Programs**

- Ashley- It is about academic integrity also known as SCAIP. Their goal is to diversify education communities at UCR by serving a HUB or resource center and they help you retain students who are struggling or students who are having problems with proper conduct. The most important thing that I found out of the request is that they said that what hurt them the most was their inability to have enough appointments with the caseload that is demanded. Their highest priority is SAO II position because about 500 cases is given to one person and the time frame, relapsing to keep students from further lapses in due to the limited amount of appointments for SAO positions. We want to make clear that SAO II is a necessary position for their development.
- SCAIP total recommended request is \$46, 189. Their total request for this year is \$136,000.They projected that permanent operating non salary budget from SSFAC would need to be at least \$ 68,531 to provide the basic required services for ongoing training. Last year, we allocated \$23, 924 for temporary.

- **Recommendations#3:** The Academic Integrity Seminars Student Facilitators, those six facilitators are paid for students and they train you to help other students. It's like a mentorship. They develop conduct and develop training and supervise peer presenters to provide a regular schedule of academic integrity seminar for students who have been found to violate academic policy. Students participate in a two hour workshop to discuss how their personal values affect UCR. They said that there are limited amount of appointments because of the caseload they have had two hour seminars at the same. There are about 600 cases that have to be reviewed every year. There are different violations, violations such as downloading music illegal penalizes the student by being prohibit using the WIFI on campus. Other violations directly related to the academic integrity are treated differently. There are usually 127 students that attend the seminar each quarter.
- They get \$230,000 from SSFAC, their overall budget is \$259,000 and they get 29, 000 from general funds.
- **Recommendation #1:** They are only asking for 25% of the position. This is the staff in charge of the 600 cases, he has been in charge for two years and it is an ongoing temporary fund. He has permanent funding at 75 %. He is a necessary staff and we should fund the overall.
- **Recommendation#2:** This is a new request. We want to fund 25% temporary funding which is \$19,208 with salaries and benefits. The other percentage is funding from SSFAC..
- Liam: I don't understand why their request increased so much when last year we funded them \$22,000 to maintain their services and now it's at \$60,000. The total funding that we actually gave them last year was of \$46,322, which means that the \$60,000 increase is fair.
- **Recommendation#11:** Yes, fund it-\$7,488
- **Recommendation#3:** Yes, fund it-\$6,000
- **Recommendation#6:** They requested \$9, 547.
- The subcommittee recommendation total is \$65, 397 that is with the addition of \$9,547 for the Student Committee Chair plus the 25% for Madera.
- Liam: We should fund priority number 6- Background check and 8-phone equipment.
- Eliminate Madera's position and benefits and Fund priority #6 for background checks.
- Then have Student Conduct to come back to SSFAC if they really need the position.
- **Funding of \$48, 379 to Student Conduct**

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| <b>MOTION:</b> Liam Dow/ Jolene Sedita | <b>VOTE:</b> 9/0/0-motion carries |
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- **AVC Dean of Students**

- Their review of reorganization is that Susan and Allen Ortega are moving to Health Services. Ryan is in the media. There is a body that is formed by the Well, Student life, etc. They provide other student services for the programs on campus. They serve about 60 departments
- They Middle Eastern Program is under the Dean of students, but they are not under subcommittee D, they are under subcommittee C.
- They are recommending funding everything, except Active Minds because there are a lot centers such as the Student Life and the Health Center that are targeting mental health issues. The Campus Counseling Center would provide them better resources.
- Jolene: We have money reserved for health services that we are not utilizing.
- Susan: We would still use the money for mental health services because it is part of the \$1.4 million.
- **Recommendation#1:** Administrative Specialist Supervisor- Without her they would need to ask for help from other department to help out with their needs. This is an existing position, but the funding that covers it is coming to an end.
- **Recommendation#2:** Student Assistants- It is very important because it provides jobs for students. They hire them for the summer as well.
- **Recommendation #3:** Active Minds- The president is paid at the rate of \$9.00 and is funded 5 to 8 hours.
- **Recommendation #4:** Common Ground Facilitators- They provide facilitators for workshops at Highlander Orientation. It is a job for about 15 students during Orientation. On Table for Discussion.
  - Re discussion: Jolene- They have a Common Ground retreat and all of the departments talked about that but they also said they bring graduate students during the summer to help with Common Ground.
  - Lazaro: We got funding from Dean of Students to hire 10 to 12 students for the summer orientation. The LGBT Resource Center did have two graduate interns to work on their own project and to help for the orientation.
  - Fund Common Ground Facilitators.
- **Recommendation # 5:** Training and Professional Development- Fund it.
- **Recommendation #6:** Mental Health Outreaching Programing- It is a program that has been around a long time ago which means that the students need it. They cannot ask for the Cal MESA Grant again and that is why they need funding. If there is no funding the money will probably be cut.
- Recommendation #7: NASPA Undergraduate Fellowship Program-It allows students to travel and to be interviewed by other students. The program allows students to develop their leadership skills.
- **Allocate \$11, 312 to the Dean of Students.**

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| <b>MOTION:</b> Liam Dow/ Sean Fahmian | <b>VOTE:</b> 6/0/2- motion carries |
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- Pause at the WELL for subcommittee D.

## 6. Subcommittee Review E:

- **KUCR**

- **KUCR janitor:** They are asking for another janitor, but we believe that with the janitor they have is enough. We decided not to fund it.
  - It was ongoing temporary funding so we should keep funding the janitor.
- **KUCR Achieves:** We decided to fund for the archives because they are taking all their recorded materials from the past and they are digitalizing it making it available on the KUCR website so students can listen to it. They need a student worker to pre heat the material and put it through the process. We are funding for the professional worker position and an effort to preserve the history of KUCR.
- **Allocate \$13,176 for KUCR**

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| <b>MOTION:</b> Liam Dow/Luis Alvarez | <b>VOTE:</b> 7/0/0-motion carries |
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- **Athletics**

- They serve 328 students and they tend to stay in their own corner of campus. We have not seen much effort from them to come on to campus and make initiatives. There is a senator that is trying to make a committee of athletes and students to work on programming. As much as the committee has tried there is no effort from the athletes to connect with students. They are asking for a large budget, there budget is over 11 million dollars. They are asking over \$300, 000 from SSFAC for 328 students.
- **Priority#1:** Team Travel Expenses- They rather Fly to athletic events rather than taking buses. We decided that \$ 100,000 was not necessary for 328 students.
- **Priority#2:** Preseason and academic break meals and housing- Last year they asked for \$50,000 and now they are asking for \$202, 473. We saw it as something very important. We have reduced the amount that they are given because they ask for too much funding. They get equipment every year, and maybe they should cut on that.
- **Priority#3:** Funding for a 0.5 FTE- They asked for this last year, but it was not funded. Last year the chancellor funded it because it is mandatory. We should not fund it.
- **Priority#4:** Student athlete insurance- Jon knows more about this.
- **Priority#5:** Student Athlete Drug Testing-They came and appealed last year. It is on the temporary ongoing funding. We should just add that back on.
- **Fund \$56, 947 for the Athletes.**

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| <b>MOTION:</b> Liam Dow/ Jolene Sedita | <b>VOTE:</b> 7/0/0-motion carries |
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**7. Adjourn Meeting:**

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| <b>MOTION:</b> Liam Dow/Sean Fahmian | <b>VOTE:</b> -unanimous |
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**8. Adjournment Time: 5:26 PM**