

Student Service Fee Advisory Committee
 Tuesday, May 06, 2014; 3:00 to 6:00 PM
 SSB 3rd Floor Conference Room

Name	Association	Voting Privilege ¹	Attendance
Cardenas, Lazaro	ASUCR	X	L
Cassell, Jon [Alternate]	ASUCR	X	A
Dow, Liam	ASUCR	X	L
Hong, Ashley	ASUCR	X	A
Eckman, Cathy	Interim CFAO, Ex-Officio, VCSA	-	P
Salazar, Susana	Ex-Officio-RP&B	-	P
Taliaferro, Alexander	ASUCR	X	P
Tang, Janice	ASUCR	X	L
Ta, Johnny	ASUCR	X	P
Fahmian, Sean	ASUCR	X	L
Polishko, Anton	GSA	X	A
Stewart, Terrance	GSA	X	P
Lucas, Keira	GSA	X	A
Alvarez, Luis	Staff	X	P
Sedita, Jolene	Staff	X	P
Sanchez Martinez, Veronica	Secretary	-	A
Lillie, Sue	Staff Support	-	X
Guests			

P – Present A – Absent L – Late Exc. – Excused

1. **Welcome Time:** 3:42 PM

¹ X - indicates voting privilege

2. Approve Agenda

<u>MOTION:</u> Jolene Sedita/ Alex Taliaferro	<u>VOTE:</u> unanimous-motion carries
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3. Approve Minutes with Correction-The meeting was on Tuesday April 29, not Friday April 29.

<u>MOTION:</u> Luis/ Jolene Sedita	<u>VOTE:</u> motion passes
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4. Subcommittee B:

- **Subcommittee Report:**

- a. **Women's Resource Center:**

- i. **Alex-WRC** provides helpful information and awareness about women's issues on campus. WRC serves up to 1,500 students. They create awareness and outreach.
 - ii. **New position:** The position focuses on sexual violence awareness and prevention. There have been staff cuts, from 7 to 2 people over the years in the office. Lisa Yu has been volunteering with them for about a year and she heads the SAVE program. They want to bring her as a full time position and we recommend funding the position.
 - iii. **Student Assistant:** It is the same ongoing funding as in the past.
 - iv. **Finger printing of campus-** This is for the escort service that walks students to their housing or cars to make them feel safe at night. The cost is high because they have a lot of volunteers which need criminal background.
 - v. **Gift cards-** They want to give the escort service volunteers gift cards as appreciation and as an incentive.
 - vi. **Campus Escorts-** It is for radios, earphones and those yellow jackets they wear.
 - vii. **Room Rental fee:** It is the same as the temporary ongoing funding of \$ 2,000.
 - viii. **Mail services:** Nothing was said.
 - ix. **Microsoft licenses fee:** Same as temporary ongoing.
 - x. **Lactation room:** They already have a place where mothers can nurse their children. They requested for \$1,600 plus \$1,000 and we brought it down to \$500.
 - xi. **Speaker fees:** They asked for \$6,000, which we felt was quite a bit so we are only recommending \$3,000.
 - xii. **SAVE Recruitment:** Headed by a group of youth volunteers. They train people on campuses.
 - xiii. **Scotty Clubs:** They want coloring books, crayons and other supplies for the Scotty's clubs and parents which are parents here at UCR.

- xiv. **Collaborative Funding:** We did not fund for any of the departments so we recommended not funding.
- xv. **Two \$800 chairs:** These chairs are for student staff which we are not recommending funding.

- **WRC Discussion:**

- i. **SAO II:**

- Jolene- Ask bottom line of what we can eliminate. The Escort Program is the highest priority because they are volunteers.
 - Alex believes SAOII volunteer is good at her job and that is why he recommended funding her position.
 - Cathy-There is recruitment process so that does not mean that Lisa Yu would necessarily be selected.
 - Liam: Prefers not to fund because it is not in the committees ability. The allocation is over \$82,000.
 - Lazaro-Eliminate position

- ii. **Student Assistants:** Agree with recommendations.

- ii. **Gift Card for Escorts:**

- Jolene: How many escorts do they have?
 - Alex: They asked for \$5,700 for 38 escorts for two quarters. Fund the \$5,700 instead of \$5,000.

- ii. **General Supplies:** Last year they received \$3,000 for two radios because they are very expensive.

- iii. **Room Rentals:** No discussion

- iv. **Media Services:**No Discussion

- v. **Mail services:** Reduce the fund to \$1,500 that was also given to the other departments.

- vi. **Annual Microsoft Fee:** No discussion

- vii. **Lactation Room:** No discussion

- viii. **Speaker Fees:** No discussion

- ix. **SAVE Recruitment Training Event Funding:**

- Alex: She might still volunteer next year. No further discussion.

- x. **Scotty Clubs:** No discussion

- xi. **Collaborative funding and chairs** for front desk will be funded at \$0.

- Fund \$ 35,769 to Women's Resource Center.**

MOTION: Alex Taliaferro/Luis Alvarez	VOTE: unanimous-motion carries
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5. **Subcommittee D:**

a. **WELL**

- Read over while Janice arrives a little after 4:00 PM.
- **Liam:** Start discussion- Go over each item.
- **SAO II:**
 - i. Liam: SAO II- What happens if no one is in the position?

- **Cathy:** They would be funded July 1. It would fall in the salary saving policy. The money goes back to SSFAC funded departments. For example, the money goes to temporarily fund a position.
- **Lazaro:** Are they currently recruiting for the position?
- **Cathy:** We will check.
- **Graduate Student Intern:** We funded this last year.
- **Well Office Functions:** They are asking for \$15,000 for this year.
 - i. Sue: They already have permanent funding of \$35,000 and what we call S&E need which includes the functions of the office communication fees. Their total permanent funding is \$251,000.
- **Programing:** Last year they received a total block grant \$10,000 for programming and \$28,000 for office supply.
 - i. They lost a grant, which is why they are asking for more funding. This grant ends in June 2014.
- We can give them \$1,500 for mail services as we did for other departments. We do not know what the Well Office Functions request is for. We need a clarification to be able to fund it.
- **Sue:** They have three permanent funded positions so in theory they should have \$15,000 for all of them, but it looks like when the funding happened they only received \$5,000.
- Break it up by position rather than one lump sum.
- Clarify S&E function.

Allocate \$146,173 to the WELL with a very specific clarification on how they are utilizing the \$15,000 for the WELL office function.

MOTION: Lazaro Cardenas/ Alex Taliaferro	VOTE: 5/2/0-motion carries
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b. Counseling Center:

- **Janice Review**
 - i. The Cal Grant MHSA also affected the Counseling Center and a lot of their funding sources are ending. Their funding came from health services and the foundation fund grant. The fund ended because it was only for two years grant.
 - ii. **Recommendations:**
 - iii. **1. S&E:** No questions.
 - iv. **2. Telephone crisis:** Their rate is increasing.
 - v. **3. Scheduling System:** It is to schedule conference rooms to have their conference for students.
 - vi. **4. Outreach Funding:** They try to do outreach for their services because not a lot of students use it. They asked to fund the WELL because they work in conjunction with the WELL.
 - No need to fund \$5,000 because they asked that this funding be continued through SSF funds with an allocation to the WELL.

- vii. **5. Two counseling Psychologists.** They need partial funds to be able to keep them. The total recommendation was of \$43,166, but this is not the full amount for their salary.
- **Sue:** Their permanent funding is \$979,000 and they have no general funds and have some income money. This year the grant is \$397,000, reflecting next year it will be zero. Next year they are estimating their income at \$227,000 vs. this year \$583,000, which is less than half.
 - **Lazaro:** Fund at \$0 or full for the FTE.
 - **Janice:** Fund one fully and the other one fund half.
 - They were able to get those services because they had the grant, but now without the grant they cannot afford it. They became dependent on those services.
 - We should give them temporary money so they know that they need to go look for grant money and not depend on SSFAC. **Liam:** Went through subcommittee recommendation-1 through 5.

Allocate \$94,031 to the Counseling Center for one year with the notion that they will seek grants.

MOTION: Sean Fahmian/ Lazaro Cardenas	VOTE: 5/0/1-motion carries
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c. Student Health:

- i. They have three general senior Physicians one psychiatrist and one specialist. They want to start a service with hiring per diem GYN due to surveys conducted with students. Students would like to see a specialist, gynecologists. Students are asking for doctors beyond primary care and have specialists come in once every couple month. Student Health center is asking for part time funding.
- ii. **Lazaro:** The per diem doctor is new funding. We should not fund them for another doctor.
- iii. **Jolene:** From the recommendation they are asking for senior physician employment benefits of 28% and S&E for new position. They are also asking for a \$40,000 for a contract for GYN to come in.
- iv. They use the \$29,000 for per diem because when they have openings for physicians they add someone in a contract position. They need to have a number of physicians. Their permanent budget from SSFAC is \$1.3 million and they have other income of \$5 million.
 - i. **Liam:** We are only funding 28,000. We are making a commitment to a specialized doctor.

Allocate the Student Health Service \$40,000 for OB/GYN per diem doctor.

MOTION: Jolene Sedita/ Sean Fahmian	VOTE: 5/0/1-motion carries
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- i. **Liam:** We are over \$47, 573. Initially the goal was to maintain the funding we gave last year, the \$800,000 plus the \$600,000 ongoing temporary funding. I don't think it's inappropriate to go over.
- ii. **Lazaro:** How much do we have in reserves?
- iii. **Cathy:** The \$1.4 was available to allocate this year.
- iv. **Jolene:** You run the risk of too many appeals coming in, unless you decide not to approve any of the appeals.
- v. **Lazaro:** We have to be very rigorous with the appeals coming in.
- vi. **Susana:** We try to make the estimate of available funds as conservative as possible.
- vii. **Liam:** The hardest things to fund are the positions because they are going to continue to ask for allocations from the committee, especially with the salary increases.
- viii. **Lazaro:** There will be a drop in available cash funding for Student Services Fee. Next year we will have about \$3 million in reserves and \$6 million in capital reserves. We will have about 10 million in reserves and about \$12 million the following years. We don't want to touch reserves but there are funds out there.
- ix. **Liam:** We have been very conservative with all the allocations, but the positions we did decide to allocate recently funded positions. We did the permanent funding for Middle Eastern Student Center, that's one position, LGBT Resource Center, that's two positions, and the Psychologist. We have four positions, we can go back and look at possibly not funding the positions because it frees up funding.
 - x. Go back to go look at the positions.
 - We did not fund CDC, CSP.
 - We funded the Career Center, The WELL.
- ii. **Sue:** Last year's net appeal was \$12,779, but I think it was moved around a bit.
- iii. **Grad request for grad division:** These are student intern position. We should not fund it. In the end, the committee decided to fund the graduate request for grad division.
- iv. Fund Sy's position because he is essential for the LGBT Resource Center.
- v. Lazaro agrees to eliminate the positions for ASP, TS and CC.

a. ASP

- i. Probably should eliminate the position because there is nobody in the position.
- ii. Not funding \$6, 957 for ASP, employee benefits of \$1,948, and S&E of \$850.

Motion to eliminate the ASP position, the new total to fund ASP is \$ 25,656.

<u>MOTION:</u> Jolene Sedita/ Lazaro Cardenas	<u>VOTE:</u> 6/0/0-motion carries
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b. Technology Services:

i. Motion to remove previous \$94,260 to TS funding to zero.

<u>MOTION:</u> Lazaro Cardenas/ Luis Alvarez	<u>VOTE:</u> 6/0/0-motion carries
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c. CC:

- i. There are five positions but only one Psychiatrist.
- ii. If the Counseling Center really needs the Psychologist they will appeal.
- iii. Take of Counseling Position and give \$\$ for appeal.
- iv. The total original amount that was approved was \$94, 031.

Motion to adjust previous allocation to \$4,200.

<u>MOTION:</u> Lazaro Cardenas/ Sean Fahmian	<u>VOTE:</u> 5/0/1-motion carries
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• Discussion:

- i. Liam: Chair Elections on Friday 5/9/14. It is important for training and not waste time training in the fall.
- ii. The three members ASUCR appoints should be changed to Ex-Officio type positions.
- iii. Discuss forms
- iv. Work with ASUCR to change Bylaws.

• Approve total budget.

Motion to approve permanent funds of \$32,143 and temporary funds in the amount of \$1,253,727 for the total allocation.

<u>MOTION:</u> Jolene Sedita/ Sean Fahmian	<u>VOTE:</u> 6/0/0-motion carries
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6. Adjourn Meeting:

<u>MOTION:</u> Alex Taliaferro/ Sean Fahmian	<u>VOTE:</u> 6/0/0-motion carries
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7. Adjournment Time: 6:00 PM