

Student Service Fee Advisory Committee
 Friday, May 09, 2014; 3:00 to 4:30 PM
 HUB Room 355

Name	Association	Voting Privilege ¹	Attendance
Cardenas. Lazaro	ASUCR	X	P
Cassell, Jon [Alternate]	ASUCR	X	P
Dow, Liam	ASUCR	X	P
Hong, Ashley	ASUCR	X	A
Eckman, Cathy	Interim CFAO, Ex-Officio, VCSA	-	P
Salazar, Susana	Ex-Officio-RP&B	-	P
Taliaferro, Alexander	ASUCR	X	P
Tang, Janice	ASUCR	X	A
Ta, Johnny	ASUCR	X	P
Fahmian, Sean	ASUCR	X	A
Polishko, Anton	GSA	X	P
Stewart, Terrance	GSA	X	L
Lucas, Keira	GSA	X	P
Alvarez, Luis	Staff	X	P
Sedita, Jolene	Staff	X	P
Sanchez Martinez, Veronica	Secretary	-	X
Lillie, Sue	Staff Support	-	X
Guests			

P – Present A – Absent L – Late Exc. – Excused

1. Welcome Time: 3: 38 PM

¹ X – indicates voting privilege

2. Approve Agenda: Approve agenda with number two removed.

MOTION: Lazaro Cardenas/Johnny TA	VOTE: 6/0/0-motion carries
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3. Chair Elections:

- Liam: You can nominate yourself or someone else can nominate you. The persons nominated can accept or decline. We will come up with questions for the persons nominated. The persons nominated will give a little introduction of why they want the position.

4. Breakdown of the responsibilities of chair:

- Chair the meetings
- Make sure each subcommittee is on track
- Facilitate the conversation at the meetings
- Responsible for the outcome of the different conversations
- Meet with a system wide CSF and make sure CSF campaigns are carried out, and see what campaigns are chosen at the system wide level.
- Responsible for sending out letters to the Chancellor
- Send out the charges(instructions) to each department and maintain communication with the departments and administration
- Train and recruit new members

5. SSFAC membership Review:

- **Liam:** We have had some issues with membership and attendance and it is a disservice for the committee and the departments we meet with. ASUCR Student Government has a lot of commitments on their plate and it makes it hard for them to attend the meetings and attendance is very important along with the subcommittee meetings attendance.
- The President of ASUCR and Vice President of Finance are very busy and typically do not have time to attend the meetings as we have seen this year and the subcommittee has suffered due to that lack of attendance.
- It is important to make these ASUCR members Ex-Officios to the committee and they are not necessarily voting members. They would not get paid by the committee. They are encouraged to come and speak when matters are of importance to them or just to give their point of view. This would lead us to change the Bylaws of the membership.
- **Lazaro:** Maintain 13 committee members, but we would have an increase of Ex-Officios.
- **Article III**
- **Section A:**
- **#8 Change:** The ASUCR Vice President of Finance, or designees, non-voting Ex-Officio;
- **#9 Addition:** The ASUCR President, or designee, non-voting ex-officio;
- **#10:** Move #8 to number 10.

- **Section G:**
- **#1 correction:** The student members of the Committee may be remunerated for their service with the exception of the Ex-officio student members from ASUCR which will be unpaid appointments.
- **Sue:** I will edit the Bylaws and send it as an edit document so the members can make corrections. Then vote on it next week.
- **Discussion of Section B:**
 - Lazaro: A lot of campuses recruit this time of year.
 - Liam: I would like the recruitment to happen this quarter for the following year so we pick up people who are lower class and have them for a good amount of time to be able to teach them during the summer. Then they would have an interview with the committee.
 - Liam: The students that have been appointed in the past are not necessarily good for the committee.
 - An example - someone appoints someone from AS just because they are friends and are not ready for the committee.
 - A continued application process has worked for the last two years.
 - We do not need to specify how recruitment happens.
- **Subsection B correction:**
- **#1:** Student members of the Committee shall be selected by their respective governing bodies, the Associated Students (ASUCR) and the Graduate Student Association (GSAUCR) **in conjunction with the SSFAC Chair and approval by SSFAC**. Specific qualifications are determined by the respective selecting bodies.

6. Nominations: Nominate now.

- **Article 4:** You have to be part of committee for two quarters to be nominated for chair. If no one is qualified, the committee can chose someone else.
- Eligible: Kiera, Alex, and Terrance.

- **Nomination: Alex was nominated for Chair**

Motion: Terrance Stewart/ Lazaro Cardenas	Vote: unanimous
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- Alex accepted.
- Questions for Alex:
- **Why do you want to be chair?**
- I have been part of SSFAC for two years. I did a similar job during High School. I have been to two CSF conferences; therefore I understand how the committee and the chairs position work on a system wide basis. Next year, I want to work on recruitment, slowly go through SSFAC permanent budget to train incoming members and go through subcommittee process.
- **What are your time commitments?**

- I am taking 3 classes, and I do not expect to be that busy. SSFAC is my priority.
 - **Why do you want to be SSFAC chair?**
 - I have learned a lot being part of SSFAC and I want to help grow and promote SSFAC on Campus.
 - Vote: Unanimous
 - Alex new chair for 2014-2015
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- **Section D-** Appeal Hearings pg. 11
 - The committee shall allow annually reasonable time for individual program directors to appeal recommendations to committee.
 - We are definitely going to have appeals. The International Student Center, Student Life, Student Conduct, Student counseling are appealing.
 - Sue should have the appeals by Monday.
 - Lazaro: The departments should be given more time to appeal.
 - Sue: The Directors do not have an issue with finishing the appeals.
 - Lazaro: Next year we should finish a week before to get the things together.
 - Susana: We should make sure to state in the Bylaws that there should be more time for the appeal process.
 - This year we had a brief review that was not that detailed.
 - In fall quarter there should be a review of the previous year. We need to stay on time with the process. We should recruit the members of the committee and train them in spring to make the process smoother.
 - Sue: This year the meeting went longer so we added three more meetings. We should have two meetings in the beginning of the subcommittee review rather than at the end.
 - Sue: It is very hectic to make so many motions during the process of review. It was easier to go through the list as we did last year.
 - Alex- I believe the motions helped the student voice be heard.
 - Liam: Recruitment has to be faster and the process has to be cleaned up.
 - **Announcement:**
 - For the next three Fridays we will have meetings
 - Vote on Bylaws next week.

7. Adjourn Meeting:

MOTION: Lazaro Cardenas/Terrance Stewart	VOTE: unanimous
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8. Adjournment Time: 4:30 PM