<table>
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<th>Name</th>
<th>Association</th>
<th>Voting Privilege</th>
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<td>Cervantes, Serena</td>
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<td>Hull, Matt</td>
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P-present   A-absent   L-late   Exc.-excused

1 X indicates voting privilege
Meeting Minutes

1) Meeting called 2:39PM

2) Approve Agenda

   MOTION: Georg Michels/Rudy Curiel
   a) Moved to approve the agenda for 11/03/11 meeting
      i) Vote: unanimous – motion carries

3) Approve Minutes from October 28, 2011

   MOTION: Jolene Sedita/David Falstein
   a) Moved to approve the minutes from 10/28/11 meeting
      i) Vote: unanimous – motion carries

4) CHC OMP – Operations Maintenance Plan
   a) Campus Health Center currently has Level 3 cleaning – lowest level. For example: no cleaning of exam tables, floors cleaned every two months and etc.
   b) We need to get to Level 1 cleaning, which the physical plant estimates would take an annual cost of $53,676.

   MOTION: Georg Michels/Rudy Curiel
   a) Moved to approve cost
      i) Vote: unanimous – motion carries

5) Vietch PPG Phase 2 – Capital Resource management
   a) Due to the need for upgrades in systems, HVAC, electrical etc., and the fact that the present location is difficult to get to for sick/injured students, the CHC/CC is considering relocating to a more central location.
   b) Presentation led by guests, Kieron Brunelle and Kristin Brooke Hill with spreadsheet handed out
      i) Potential Sites:
         ▪ Parking Lot 24
         ▪ Parking Lot 1
         ▪ North of Rec Center: family housing
         ▪ Revisit Vietch
      ii) Asking for approval of additional $121,000 to survey those sites
      iii) There should be parking structures being built in the near future so taking up parking lots should not be of concern
      iv) Uncertainty and questions lead to conclusion for the decision to be made at a later meeting

6) Matt Hull From Resource Planning and Budget (RP&B) presentation of State Budget and review of SSF Budget
   a) Handouts: “Higher Education” Governor’s Budget Summary 2012-13 and Student Services Fee Advisory Committee FY 2011-12 Booklet
      i) The committee will look at what the UC Regents have requested and how that affects the SSFAC’s funding pool.
ii) Page 2: Funding request that the UC System put forward to the state. This is the starting point for projections of what will happen on the student services fee side.
   - Cost projections are built in the Regents’ request
     (a) For example: what our retirement contribution will be, will our health benefits go up, will there be compensation increases, etc.
   - Committee will use data to build cost items into the student services fee

iii) Page 10: starting point of the modeling by Stephanie
   - Details the assumptions in developing the model
     (a) For example: how many students were expected to enroll, fee increase projections, built in 5% for future years, etc.
     (b) Retirement fee increase
       (i) Single largest cost item
       (ii) Employer side did not contribute to the retirement fund for years because it was well funded, but that is no longer the case. This year, the cost will be 7%.

iv) Governor’s January Budget suggests a 350 million dollar reduction

v) Table 1: permanent decisions past SSFAC committees have made.
   - Highlighted items are shown in other tables as well
   - About $15.5 million budgeted between UC and UCR Student Services Fee

vi) Table 2: How units closed the book last fiscal year, whether or not they had extra money left over (positive number) or if they went into deficit (negative number)
   - Example of why they might have spent more money: purchasing items for the new year, so ask departments why they went into deficit
   - Last year, the committee carried forward about $3.5 million

vii) Table 3: Projected expenditures & revenue (Fiscal Years 2011-12 to 2015-16)
   - STIP = Short Term Investment Pool
   - Each year falls alone.
   - Tables will be adjusted to circumstance as time goes on.

viii) Table 4: Mental Health Detail
   - Tracks mental health after the fee increase with it’s separate political process, etc

ix) Table 5: UCR Student Services Fee projected expenditures & revenue
   - Same kind of table as Table 3, with less complicated funds

x) Table 6: Fund Performance
   - Shows what really happened in the fiscal years
   - STIP: Short Term Investment Pool Earnings
   - Other tables were prospective, this one is retrospective

xi) Table 7: Projected operating & capital reserves (Fiscal Years 2010-11 to 2015-16)

xii) Table 7a: Total Planned Capital Expenditures: $13-15 million
    - Upper Mall: $4.5 million
    - Vietch: $9-10 million
7) This year, about $6.3 million is being asked for
8) Administration Issues
   a) http://ssfac.ucr.edu/SSFAC%20Committee/Forms/AllItems.aspx
      i) Status from SSFAC members

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<tr>
<th>MOTION:</th>
<th>Stephen Lee/Jolene Sedita</th>
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<tr>
<td>b)</td>
<td>Moved to adjourn 01/27/12 meeting</td>
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<td>i) Vote: unanimous – motion carries</td>
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9) Adjourn 4:09 PM