



2011-2012 Student Services Fee Advisory Committee Meeting  
 For 2012-2013 Budget  
 Date: 01/27/12  
 Time: 02:30 – 04:00pm  
 Location: HUB 355

-Name	Association	Voting <sup>1</sup> Privilege	Attendance
<b>Cervantes, Serena</b>	GSA	X	P
<b>Chieng, Rachel</b>	ASUCR	X	P
<b>Curiel, Rudy</b>	Staff	X	P
<b>Dow, Liam</b> [Alternate]	ASUCR	X	P
<b>Falstein, David</b> [Alternate]	ASUCR	X	P
<b>Flores, Stephanie</b>	Ex-Officio-AP&B	-	P
<b>Kim, Danny</b>	Ex-Officio-VCSA	-	P
<b>Lau, Tiffany</b>	ASUCR	X	P
<b>Lee, Stephen</b>	ASUCR	X	P
<b>Michels, Georg</b>	Faculty	X	P
<b>Muller, Jozef</b>	Faculty	X	P
<b>Park, Nick</b>	ASUCR	X	A
<b>Sedita, Jolene</b>	Staff	-	P
<b>Trujillo, Justin</b>	ASUCR	X	P
<b>Williams, Brian</b>	GSA	X	P
<b>Yum, Albert</b>	ASUCR	X	A
<b>Huang, Elizabeth</b>	Secretary	-	P
<b>Lillie, Sue</b>	Staff Support	-	P
<b>Guests</b>			
<b>Hernandez, Susana</b>	RP&B	-	P
<b>Hull, Matt</b>	AVC – RP&B	-	P

P-present    A-absent    L-late    Exc.-excused

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<sup>1</sup> X indicates voting privilege

## Meeting Minutes

1) Meeting called 2:39PM

2) **Approve Agenda**

<b>MOTION:</b>	Georg Michels/Rudy Curiel
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- a) Moved to approve the agenda for 11/03/11 meeting
  - i) Vote: unanimous – motion carries

3) **Approve Minutes from October 28, 2011**

<b>MOTION:</b>	Jolene Sedita/David Falstein
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- a) Moved to approve the minutes from 10/28/11 meeting
  - i) Vote: unanimous – motion carries

4) CHC OMP – Operations Maintenance Plan

- a) Campus Health Center currently has Level 3 cleaning – lowest level. For example: no cleaning of exam tables, floors cleaned every two months and etc.
- b) We need to get to Level 1 cleaning, which the physical plant estimates would take an annual cost of \$53,676.

<b>MOTION:</b>	Georg Michels/Rudy Curiel
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- a) Moved to approve cost
  - i) Vote: unanimous – motion carries

5) Vietch PPG Phase 2 – Capital Resource management

- a) Due to the need for upgrades in systems, HVAC, electrical etc., and the fact that the present location is difficult to get to for sick/injured students, the CHC/CC is considering relocating to a more central location.
- b) Presentation led by guests, Kieron Brunelle and Kristin Brooke Hill with spreadsheet handed out
  - i) Potential Sites:
    - Parking Lot 24
    - Parking Lot 1
    - North of Rec Center: family housing
    - Revisit Vietch
  - ii) Asking for approval of additional \$121,000 to survey those sites
  - iii) There should be parking structures being built in the near future so taking up parking lots should not be of concern
  - iv) Uncertainty and questions lead to conclusion for the decision to be made at a later meeting

6) Matt Hull From Resource Planning and Budget (RP&B) presentation of State Budget and review of SSF Budget

- a) Handouts: “Higher Education” Governor’s Budget Summary 2012-13 and Student Services Fee Advisory Committee FY 2011-12 Booklet
  - i) The committee will look at what the UC Regents have requested and how that affects the SSFAC’s funding pool.

- ii) Page 2: Funding request that the UC System put forward to the state. This is the starting point for projections of what will happen on the student services fee side.
  - Cost projections are built in the Regents' request
    - (a) For example: what our retirement contribution will be, will our health benefits go up, will there be compensation increases, etc.
  - Committee will use data to build cost items into the student services fee
- iii) Page 10: starting point of the modeling by Stephanie
  - Details the assumptions in developing the model
    - (a) For example: how many students were expected to enroll, fee increase projections, built in 5% for future years, etc.
    - (b) Retirement fee increase
      - (i) Single largest cost item
      - (ii) Employer side did not contribute to the retirement fund for years because it was well funded, but that is no longer the case. This year, the cost will be 7%.
- iv) Governor's January Budget suggests a 350 million dollar reduction
- v) Table 1: permanent decisions past SSFAC committees have made.
  - Highlighted items are shown in other tables as well
  - About \$15.5 million budgeted between UC and UCR Student Services Fee
- vi) Table 2: How units closed the book last fiscal year, whether or not they had extra money left over (positive number) or if they went into deficit (negative number)
  - Example of why they might have spent more money: purchasing items for the new year, so ask departments why they went into deficit
  - Last year, the committee carried forward about \$3.5 million
- vii) Table 3: Projected expenditures & revenue (Fiscal Years 2011-12 to 2015-16)
  - STIP = Short Term Investment Pool
  - Each year falls alone.
  - Tables will be adjusted to circumstance as time goes on.
- viii) Table 4: Mental Health Detail
  - Tracks mental health after the fee increase with it's separate political process, etc
- ix) Table 5: UCR Student Services Fee projected expenditures & revenue
  - Same kind of table as Table 3, with less complicated funds
- x) Table 6: Fund Performance
  - Shows what really happened in the fiscal years
  - STIP: Short Term Investment Pool Earnings
  - Other tables were prospective, this one is retrospective
- xi) Table 7: Projected operating & capital reserves (Fiscal Years 2010-11 to 2015-16)
- xii) Table 7a: Total Planned Capital Expenditures: \$13-15 million
  - Upper Mall: \$4.5 million
  - Vietch: \$9-10 million

- 7) This year, about \$6.3 million is being asked for
- 8) Administration Issues
  - a) <http://ssfacs.ucr.edu/SSFAC%20Committee/Forms/AllItems.aspx>
    - i) Status from SSFAC members

<b>MOTION:</b>	Stephen Lee/Jolene Sedita
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- b) Moved to adjourn 01/27/12 meeting
  - i) Vote: unanimous – motion carries

9) **Adjourn** 4:09 PM