



2012-2013 Student Services Fee Advisory Committee
 For 2013-2014 Budget
 Date: 11/16/12
 Time: 03:00 – 04:00 PM
 Location: HUB 379

Name	Association	Voting ¹ Privilege	Attendance
Cardenas, Laz. [Alt]	ASUCR	X	A
Cervantes, Serena	GSA	X	A
Diaz, Jose	Staff	X	P
Dow, Liam	ASUCR	X	A
Fan, Li	Faculty	X	P
Flores, Stephanie	Ex-Officio-RP&B	-	P
Hong, Ashley	ASUCR	X	P
Jo, Kevin	ASUCR	X	P
Jones, Aaron	GSA	X	P
Kim, Crystal	ASUCR	X	P
Kim, Danny	Ex-Officio-VCSA	-	P
Michels, Georg	Faculty	X	A
Polishko, Anton	GSA	X	P
Salazar, Susana	Ex-Officio-RP&B	-	P
Sedita, Jolene	Staff	X	A
Smith, Vanessa	ASUCR	X	P
So, Eric [Alt]	ASUCR	X	A
Taliaferro, Alexander	ASUCR	X	P
Choi, Erica	Secretary	-	P
Lillie, Sue	Staff Support	-	P
Guests			

P- present A-absent L-late Exc.-excused

¹ X indicates voting privileges

Meeting Minutes

1. Welcome 3:05 PM

2. Approve Agenda

MOTION:	Crystal Kim/ Jose Diaz
----------------	-------------------------------

- a. Move to approve agenda for 11/16/12 meeting
 - i. Vote: unanimous – motion carries

3. Approve Minutes

MOTION:	Kevin Jo/ Vanessa Smith
----------------	--------------------------------

- a. Move to approve minutes for 11/02/12 meeting
 - i. Vote: unanimous – motion carries

4. SSFAC Committee Training – Review (Danny Kim, Chair Jones)

- a. Review of Student Affairs Organizations funded by SSFAC:
 - i. Academic Resource Center: provides Supplemental Instruction for math and writing to students through peer educators and counselors that also try to identify early warnings of students needing assistance
 - ii. Ethnic/Gender Programs: African Student Program, Asian-Pacific Student Program, Chicano-Latin American Descent, Native American Student Program, LGBT Program
 1. Provide space to study, culture programs, academic mentorship, and support for each respective group
 - iii. AVC-DOS: maintains The WELL, mental health initiatives, and provides general support for the maintenance of students' physical and mental health
 - iv. Veitch Health Center: Student's hospital through campus health insurance. Provides dentistry, regular check-ups, vaccinations, optometry, etc.
 1. Requires various funding for new building because the current state of the building is not desirable
 - v. Career Center: Place where students get opportunities on how to present themselves to others and to find jobs. Help provided by career counselors, workshops, and fairs
 - vi. Child Development Center: Children of low-income students, faculty, and staff can be monitored by teachers in department. Requires substantial funding from SSFAC for well-qualified teachers
 - vii. Counseling Center: Also located near the Veitch Health Center, students that require help and support are referred here for professional, psychological help
 - viii. Culture Events: With events held at the HUB, speakers, workshops, and long-term events are planned for students throughout the school year

- ix. Enrollment Management/ Grad Division: Handles all graduate success. Trains teacher's assistants, provides peer mentorship, and tutors students with writing
 - 1. Previously funded through grants, but wants to be funded through SSFAC for the same opportunities as the Learning Center
 - x. Intercollegiate Athletics: Majority of funds provided by SSFAC goes towards athletes' meals, some travel, laundry, etc. Usually provided lump sum that is later divided by department
 - xi. International Education Center: Composed of International Education Programs, then the International Education Center
 - 1. International Education Center: Supports international and study-abroad students by helping them with paperwork and other necessary means to help them assimilate in UCR
 - xii. KUCR: Campus radio run by students
 - xiii. Rec. Center: Place for exercise, programs, and recreation for students. Not funded by SSFAC anymore due to the passage of referendum for new building
 - xiv. Student Conduct and Academic Integrity: Advisors and staff that monitor conduct progress, student conflict with policies, and plagiarism.
 - xv. Student Life: Helps develop leadership skills for student organizations. Houses all information on student organizations and provides staff for support
 - xvi. Student Special Services: Department gives assistance to students with special needs, such as physical injury/disability, mental health problems, etc.
 - xvii. Tech. Services for VCSA: Supports all departments under Student Affairs with building websites, Sharepoint, etc.
 - 1. Continuous request for alternate back up information site
 - xviii. The WELL: Supports students' mental and overall health through peer initiatives. Also provides information for volunteer service. Partners with other campus departments for programs and events
 - xix. Women's Resource Center: Not only for women, but for everyone that needs resources for safety and defense on campus.
- b. What to expect interviewing department directors
 - i. Look for the program's relationship to students, what is being asked for, and the overall allocation request from department heads
 - c. Subcommittee Selection Process
 - i. After sending out the call letter with the process for allocating funds, appointments for subcommittees will be made in January with 2-3 people to a group

1. Contact department leaders with request and a draft report with recommendations, outlining what departments are requesting
2. Committee members can not join a subcommittee for a department they work in due to a conflict of interest
- d. SSFAC Sharepoint will house all information regarding reports, subcommittee reports, and proposals for committee members to see and distribute
- e. New Department – School of Medicine
 - i. Will impact this year’s allocation process; will need insight as to what will be asked for, ie.: health professional advising for students

5. 2012-2013 Call Letter

- a. Once sent, it will be processed by department heads
- b. With a tentative 11/30/12 meeting, discuss how planning with Veitch Health Center will impact funds and planning. To be further discussed through e-mails
 - i. Next meeting will also discuss further plans for the Veitch Health Center
- c. Committee members review Chair Jones call letter draft- no objections to the letter, so signed by Chair Jones.

6. Move to adjourn 11/16/12 meeting

MOTION:	Vanessa Smith/ Kevin Jo
----------------	--------------------------------

Vote: unanimous – motion carries

7. Adjourn 4:04 PM