Student Service Fee Advisory Committee  
Wednesday, April 19, 2017; 3:00 PM to 5:00 PM  
HUB Room 367  
Approved Meeting Minutes | Approved on 05.17.17

<table>
<thead>
<tr>
<th>Name</th>
<th>Association</th>
<th>Voting Privilege</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jon Cassell</td>
<td>Undergraduate, Chair</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Hayden Jackson</td>
<td>Undergraduate, Vice-Chair</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Elan Bark</td>
<td>Undergraduate</td>
<td>X</td>
<td>A</td>
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<tr>
<td>Wen-Yu Chou</td>
<td>Undergraduate</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Dalshawn Boson</td>
<td>Undergraduate, VP of Internal Affairs</td>
<td>X</td>
<td>A</td>
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<tr>
<td>Ruby Ramirez</td>
<td>Undergraduate</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Sook Yi “Jaymee” Goh</td>
<td>GSA</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Derreck Carter-House</td>
<td>GSA</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Jose Medrano</td>
<td>GSA</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Zizhong “Jeffrey” Chen</td>
<td>Faculty</td>
<td>X</td>
<td>A</td>
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<td>Richard Rodriguez</td>
<td>Faculty</td>
<td>X</td>
<td>A</td>
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<tr>
<td>Hector Linares</td>
<td>Staff</td>
<td>X</td>
<td>A</td>
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<tr>
<td>Sally Tavizon</td>
<td>Staff</td>
<td>X</td>
<td>P</td>
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<tr>
<td>Jordan Meltzer</td>
<td>ASUCR Alternate</td>
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<td>Beau Young</td>
<td>ASUCR Alternate</td>
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<td>Kevin Tseng</td>
<td>Ex-Officio, ASUCR, VP of Finance</td>
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<td>A</td>
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<tr>
<td>Johnathan Li</td>
<td>Ex-Officio, ASUCR, Presidential Designee</td>
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<td>A</td>
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<tr>
<td>Cathy Eckman</td>
<td>Ex-Officio, VCSA</td>
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<td>A</td>
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<tr>
<td>Debra Meneely</td>
<td>Staff Support, VCSA</td>
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<td>P</td>
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<tr>
<td>Brandon Lieu</td>
<td>Secretary, VCSA</td>
<td></td>
<td>P</td>
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1 “X” indicated voting privilege  
2 P: Present | A: Absent | L: Late | E: Excused
1) Call to Order: 3:22 PM

2) Approve the Agenda
   
   Motion to Approve the Agenda by Wen-Yu Chou, Second by Hayden Jackson.
   
   Vote: Yes: 6 | No: 0 | Abs.: 0
   
   Agenda Approved Unanimously

3) Review all Subcommittee Recommendations & Final Allocations
   
   • Subcommittee A
     ➢ Career Services Center
     • Committee Discussion was not held; Committee consent for funding.
     ➢ Financial Aid Office
     • Committee Discussion was not held; Committee consent for funding.
     ➢ Student Affairs Technology Services (SATS)
     • Committee Discussion was not held; Committee consent for funding.
   
   • Subcommittee B
     ➢ Health & Wellness
     • Committee Discussion was not held; Committee consent for funding.
     ➢ Counseling and Psychological Services (CAPS)
     • Committee Discussion
       a. Hayden Jackson suggests to cut in half funding for CAPS due to constrained budget.
     • Committee consents for funding in full amount
   
   • Subcommittee C
     ➢ African Student Programs (ASP)
     • Committee Discussion
       a. Dalshawn Boson and Hayden Jackson express their concern of the Committee being inconsistent with the funding of support staff positions. For example, the Health Center’s OBGYN vs ASP’s Student Life and Development Specialist
       b. Wen-Yu Chou expresses her ideal of thinking of funding for each staff position based on its merit; looking at each individual
department and considering the impact the position has on the Department.

- Committee consents to no funding for all priorities; however, the Committee consents to a block allocation of $7,500.00.
  - Chicano Student Programs (CSP)
    - Committee Discussion was not held; Committee consent for funding.
  - Dean of Students
    - Committee Discussion was not held; Committee consent for funding.
  - LGBT Resource Center
    - Committee Discussion was not held; Committee consent for funding.
  - Middle Eastern Student Center (MESC)
    - Committee Discussion
      a. Sally Tavizon suggests to “block fund” the Middle Eastern Student Center to see what the department does with the funding. So the department can decide their priorities.
    - Committee consents for block funding.
  - Native American Student Programs (NASP)
    - Committee Discussion was not held; Committee consent for funding.
  - Women’s Resource Center (WRC)
    - Committee Discussion was not held; Committee consent for funding.
- Subcommittee D
  - Graduate Student Association (ASA)
    - Committee Discussion
      a. Jose Medrano expresses his concerns of SSFAC not funding the addition $20,000 for the Conference Travel Grants. Jose Medrano is currently the Conference Travel Grant Coordinator at the Graduate Student Association.
    - Committee consents to not fund the Conference Travel Grants and Co-sponsorship conference line items. Committee consents to funding the Student Assistant positions and allocating a block allocation of $15,000.00 for the GSA to use for their priorities that were unfunded.
  - Student Special Services (SSS)
    - Committee Discussion
      a. Jon Cassell informs the Committee about SSS changing their line items to a more “programming” focused initiative instead of asking for their usual staff positions.
    - Committee consents to funding the Student Health & Wellness Services Programming and Active Minds Student Assistants in full.
  - Student Conduct and Academic Integrity Programs (SCAIP)
    - Committee discussion was not held; committee consent for funding.
- Jon Cassell moves to allocate $0.00 in Permanent Funding and $261,673.00 in Temporary Funding for the 2017 to 2018 Fiscal Year for all the departments funded by the Student Services Fee Advisory Committee, Second by Wen-Yu Chou

Roll Call Vote:
  - Sally Tavizon: yea
  - Jose Medrano: yea
  - Derreck Carter-House: yea
Jaymee Goh: yea
Jon Cassell: yea
Wen-Yu Chou: yea
Ruby Ramirez: yea
Vote: Yes: 7 | No: 0 | Abs.: 0
Allocation Approved Unanimously

4) Approve the Minutes of 03/15/2017
   • Motion to Approve the Minutes by Wen-Yu Chou, Second by Derreck Carter-House.
   Vote: Yes: 7 | No: 0 | Abs.: 0
   Minutes approved unanimously

5) Public Comments (if applicable)
   • No Public Comments

6) Chair Comments
   • No Chair Comments

7) Adjourn: 5:13 PM
   Motion to adjourn by Derreck Carter-House, Second by Wen-Yu Chou.
   Vote: Yes: 7 | No: 0 | Abs.: 0 [Some members left early for class]
   Adjournment Approved Without Objections