



2010-2011 Student Services Fee Advisory Committee Meeting
 For 2011-2012 Budget
 Date: 04/15/11
 Time: 02:00 – 04:00pm
 Location: HUB 268

-Draft-

Name	Association	Voting ¹ Privilege	Attendance
Coyne, Gary	GSA	X	P
Curiel, Rudy	Staff	X	P
Flores, Stephanie	Ex-Officio, AP&B	-	P
Keller, Pierre	Faculty	X	A
Kim, Chris	ASUCR	X	P
Kim, Danny	Ex-Officio-VCSA	-	P
Knapp, Joshua	GSA	X	P
Lau, Tiffany	ASUCR	X	P
Lee, Stephen	ASUCR	X	A
Maduena, Alex	ASUCR	X	P
Park, Nick [Alternate]	ASUCR	X	A
Ren, Johnny	ASUCR	X	P
Saleh, Ali	ASUCR	X	P
Simmons, Dana	Faculty	X	P
Tuz, Jolene	Staff	X	P
Wright, Jennifer	GSA	X	P
Huang, Elizabeth	Secretary	-	P
Lillie, Sue	Staff Support	-	P
Guests			
Hernandez, Susana	AP&B	-	P

P-present A-absent L-late Exc.-excused

¹ X indicates voting privilege

Meeting Minutes

1) Welcome 2:06PM

2) Approve Agenda

MOTION:	Jennifer Wright/Alex Maduena
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- a) Moved to approve the agenda for 04/15/11 meeting
 - i) Vote: unanimous – motion carries

3) Approve Minutes from January 21, 2011

MOTION:	Joshua Knapp/Jennifer Wright
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- a) Moved to approve the minutes from 01/21/11 meeting
 - i) Vote: unanimous – motion carries

4) Budget Update – Matt Hull, AVC – RP&B

- a) Stephanie passes out new budget tables, which display (and are adjusted to) the chancellor's reductions to student services fees (\$1,126,930)
 - i) Permanent allocations are no longer permanent
 - ii) Projections made are conservative considering that we will continue to be overenrolled
 - iii) Matt suggests committee continue it's process and prioritize, as no one knows how the state will respond yet
 - iv) Stephanie says that we have about \$600,000 to give out that would be sustainable for at least a few more years and perhaps \$1 million that would be temporary – only for this year
 - v) Matt says we won't be sure of what we'll have until about October or November
 - vi) Gary asks for more clarification on whether the \$600,000 is permanent and \$1 million is temporary
 - i) Matt explains that it's more of a nomenclature thing, that we're looking at both of them as temporary because "permanent" no longer means what it used to
 - vii) Dana asks about how it will affect the hiring process
 - i) Matt and Danny explain that departments would have to know whether to put the position as "career" or otherwise, based on how much funding is available
 - viii) Matt passes out presentation that the Vice President of Budget and Capital Resources made to the Regents
 - i) Illustrates the severity of what we're facing now
 - ii) Contains a chart comparing what the state used to give us versus what they give us now
 - iii) Available online
 - iv) Problems are coming from the state, we can't fix them, what we can do is speak to our politicians
 - ix) Gary asks whether or not we know where the money that the Chancellor is taking will be going
 - i) Matt and Danny explains that specific details regarding that have not been made, however, they will try to make the money go within the parameters of student service fee business – although the reality is that we are lacking in general funds

5) Upper Mall Project

- a) Cost estimate is more than we expected back in October
 - i) There is a capital reserve (serves a purpose of funding projects that would make a lasting impression on students and the campus) that contains about 12 million dollars
 - ii) Last time, the committee approved to fund half of the 6 million but the cost estimate is now 8 million so the committee is being asked to fund \$4.5 million and the HUB board will be asked to fund the remaining \$3.5
- b) Results on UCR campus life satisfaction surveys have been climbing in past years, putting us higher than other UC schools
- c) Danny lays out the general plans of the ideas behind the construction and making the area by UNLH and behind the bookstore more programmable
 - i) Jennifer asks what is meant by more “programmable”
 - i) Danny explains that by turning that area into a little plaza, student groups would be able to hold activities and table
 - ii) Dana is concerned about sound pollution to the classes surrounding the area
 - iii) TAPS will be putting some money into reconstructing the walkway between the HUB and Spruce to make it less dangerous for pedestrians and vehicles
- d) Some other issues:
 - i) Vietch has been jammed for years
 - ii) Can’t see what’s going inside Latitude 55, will try to make it more vibrant with more glass windows/doors
- e) Ali wants to have committee members think about it over the weekend, so the vote will be during the next meeting
- f) Reasons for it going to 8 million (which is already reduced from 8.9 million): mechanical issues, limited construction, etc
- g) Danny will e-mail the breakdown behind the cost estimate to committee members over the weekend
- h) Dana asks about the cost impact if the outdoor project were to be put off for another year
 - i) Danny explains that putting off construction always increases the cost
 - i) Chris is concerned over the impact on future projects
 - j) Danny passes out letter

6) Review Subcommittee findings for addenda items

- a) Subcommittee A: Tiffany Lau
 - i) Academic Resource Center

Academic Resource Center			
3	Director - MP Reclass	\$24,220	\$0
1	SAO II - Jason Chou	\$24,221	\$0
2	Admin Specialist - Diana Reclass	\$9,755	\$0
5	AAIII - Theresa Wagner Reclass	\$7,668	\$0
6	SAO II - Early Warning	\$24,630	\$24,630
6	BC 11 - Early Warning	\$71,560	\$71,560
6	BC 25 - Early Warning Student Assistant	\$2,100	\$2,100
8	BC 11 - TAP, Peer Counseling - 22% increase includes 2% contract ratified as of 10/1/2010	\$30,200	\$0
7	BC 25 - Office Assistants - 20% increase	\$7,700	\$0

6	BC 30 - SAO II Early Warning	\$7,389		\$7,389	
2	BC 30 - Jason Chou @ 58%	\$7,266		\$0	
1	BC 30 - Existing appointments: Health fee increase - 3%	\$2,545		\$0	
1	BC 25/28 - Existing appointments: Retirement increase - 3%	\$6,360		\$0	
6	BC 20 & 30 - Early Warning Student Benefits - 5%	\$3,700		\$2,946	
8	BC 20 - Student benefits - 5% increase	\$1,510		\$0	
7	BC 30 - Student benefits - 5% increase	\$400		\$0	
4	BC30 - Director - MP reclass benefits	\$7,266		\$0	
3	BC30 - Admin Specialist - Diana Hanson Reclass benefits	\$2,927		\$0	
5	BC30 - AAIH - Theresa Wagner Reclass benefits	\$2,300		\$0	
6	BC40 - BC70 - Early Warning Program	\$11,463		\$11,463	
9	BC40 - BC70 - 10%	\$10,000		\$0	
		\$265,180	\$0	\$120,088	\$0

- (i) Early Warning Program: talk to those who are about to fail GEs and try to tutor them in the ARC
1. Dana & Gary questions how solid that program is
 2. The committee does not feel comfortable with funding it in it's entirety and will come back to it

ii) International Education Center

International Education Center					
5	Student Assistant (4921) 300 hrs/\$9	\$2,700		\$2,700	
	BC 30 Students: 4%	\$108		\$108	
2	BC40 - Travel (12 Mo. Lease of Truck + FAR + 50th)	\$3,953	\$200	\$3,953	
7	BC41 - Supplies & Materials (Trolley Signs)	\$2,100			
9	BC42 - Services, Other (Parking Permits)	\$100			
8	BC43 - Mail Services & Freight (Scotmails & Messenger)	\$400			
3	BC45 - Communication	\$1,560			\$1,000
4	BC46 - Computing - Includes COGS	\$1,200			
6	BC47 - Other, S&E (Highlander Ads)	\$6,120		\$3,000	
1	BC70 - Facilities (6 Month lease + 50th Anniversary)	\$8,600	\$800	\$8,600	\$800
		\$26,841	\$1,000	\$18,361	\$1,800

- (i) Since they've moved to the University Village, most requests revolve around rent, supplies, etc.

iii) GSA

Graduate Student Association					
1	4722/AAIH (Herzog, M) FTE .50	\$21,522		\$21,522	
2	4922/Assistant I	\$8,750		\$8,750	
	BC 30 Students: 4%	\$350		\$350	
	BC 30 Benefits \$40,000 - \$70,000: 28%	\$6,026		\$6,026	
4	BC40 Travel - Conference Travel for Grad Students	\$20,000		\$0	

5	BC47 Lecture and On Campus Conferences	\$10,000		\$0	
3	BC77 Unallocated Staff Salaries-Benefits cost	\$6,042		\$0	
		\$72,690	\$0	\$36,648	\$0

- (i) GSA has not requested for funding since 2007 and needs an assistant to handle the university accounting system, etc.
- (ii) Gary, as a past president of GSA, explains the importance the conference travel and how it is through these conferences that people get their work out, etc.
- (iii) Will come back to this

b) Subcommittee B: Dana Simmons

i) VCSA Tech

VCSA - Technology Services					
1	Programmer/Analyst II - Harvey, Barry FTE .50	\$26,519		\$26,519	
2	Programmer Analyst III -New	\$65,536		\$65,536	
	BC 30 Existing appointments: 50%	\$13,260		\$13,260	
	BC 30 New appointments: 28%	\$18,350		\$18,350	
1	Programmer Analyst II -Harvey, Barry	\$2,500		\$2,500	
2	Programmer Analyst III -New	\$5,000	\$3,500	\$5,000	\$3,500
3	Computing Support- Offsite Backup Storage at UCSD		\$9,619		\$9,619
		\$131,165	\$13,119	\$131,165	\$13,119

- (i) Want to back up storage in multiple locations – rather than just one, which will actually make it cheaper in the future but require funding for the transition now
 - 1. Machines wear down in time, so funding for this is needed ASAP

ii) Women's Resource Center

Women's Resource Center ***					
A01427 WRC					
1	Student Assistants	\$16,320		\$0	\$0
	BC 30 EB Student Assistant hours - 4%	\$653		\$0	\$0
5	BC40: Room rental fees	\$2,000		\$2,000	
8	BC40: Speaker Series - 3 honorariums	\$3,000		\$1,000	
3	BC41: Printing paper for students	\$350		\$0	
7	BC43: Scotmails (11 @ \$20.33 each)	\$609		\$609	
9	BC43: Mail Services drop	\$960		\$960	
6	BC44: Media costs	\$2,000		\$2,000	
1	BC46: Annual Microsoft licensing fee	\$213		\$213	
4	Bc46: Toner cartridges for student's printing	\$720		\$0	\$0
2	BC46: New computer for Dr. Adrienne Sims and student worker work station (2 total)		\$2,000		\$1,000
1	BC40: Professional Development		\$2,000		\$0
A01583 WRC - Escort Service					

4	BC41: 2 bicycles & 2 helmets for Campus Safety Escort Service		\$550		\$225
3	BC41: 2 radios for Campus Safety Escort Service		\$3,600		\$0
1	BC41: General supplies for Campus Safety Escort Service	\$4,000		\$4,000	
2	BC46: New computer for Campus Safety Escort Service student coordinator		\$1,000		\$0
		\$30,825	\$9,150	\$10,782	\$1,225

- (i) Scotmail is required and most of everything else revolves around the computer lab
- (ii) Provide workshops and lectures to hundreds of students each year
- (iii) Ali wants to know whether or not they already have student assistants, which they do
- (iv) Dana did not recommend funding for the radios because they have radios that only need touch-ups in little places

MOTION:	Gary Coyne/Alex Maduena
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- a) Moved to adjourn 04/15/11 meeting
- i) Vote: unanimous – motion carries

7) Adjourn 3:56 PM