



2010-2011 Student Services Fee Advisory Committee Meeting
 For 2011-2012 Budget
 Date: 04/22/11
 Time: 02:00 – 04:00pm
 Location: HUB 260

-Draft-

Name	Association	Voting ¹ Privilege	Attendance
Coyne, Gary	GSA	X	P
Curiel, Rudy	Staff	X	P
Flores, Stephanie	Ex-Officio, AP&B	-	P
Keller, Pierre	Faculty	X	A
Kim, Chris	ASUCR	X	P
Kim, Danny	Ex-Officio-VCSA	-	P
Knapp, Joshua	GSA	X	P
Lau, Tiffany	ASUCR	X	A
Lee, Stephen	ASUCR	X	A
Maduena, Alex	ASUCR	X	A
Park, Nick [Alternate]	ASUCR	X	A
Ren, Johnny	ASUCR	X	P
Saleh, Ali	ASUCR	X	P
Simmons, Dana	Faculty	X	A
Tuz, Jolene	Staff	X	P
Wright, Jennifer	GSA	X	P
Huang, Elizabeth	Secretary	-	P
Lillie, Sue	Staff Support	-	P
Guests			
Hernandez, Susana	AP&B	-	P

P-present A-absent L-late Exc.-excused

¹ X indicates voting privilege

Meeting Minutes

1) Review Subcommittee findings for addenda items

a. Subcommittee E: Jennifer Wright

i. Counseling Center

Counseling Center				
1	CPII (New Position)	\$65,536	\$0	\$35,000
6	CPII (Negar Shekarabi, 11 mo. to 12 mo.)	\$5,725	\$0	
6	CPII (Lorette Mead, 11 mo. to 12 mo.)	\$5,452	\$0	
2	AAIII(new Position salary Differential)	\$15,348	\$0	
9	Grad. Student Associate	\$6,065	\$0	
	BC 30 New appointments:28%	\$18,350	\$0	\$9,800
	BC30 Existing Appointments: 13.25%	\$1,603	\$0	
	BC30 Existing Appointments: 13.25%	\$1,527	\$0	
	BC 30 Students: 4%	\$243	\$0	
	BC30 AAIII Differential appointment 28%	\$4,297	\$0	
5	BC40 - Professional Development	\$6,000	\$0	
4	BC43 - Mail Services & Freight	\$500	\$0	
7	BC44- Printing/Repro/Media	\$3,500	\$0	
2	BC45 - Communications	\$5,000	\$0	
3	BC70 - Facilities (Copier)	\$2,700	\$0	
8	BC 47 - Other S&E (Outreach)	\$2,500	\$0	
1	Start and ongoing S&E	\$5,000	\$3,500	\$0
		\$149,346	\$3,500	\$0
				\$48,300

(i) The counseling center is asking for funding for another full time employee

(ii) The subcommittee recommends funding for a part-time, temporary position in order to avoid benefits

(iii) Gary asks for the definition of S&E which Danny explains is supplies and expenses

b. Subcommittee A: Joshua Knapp

i. Campus Health Center

Campus Health Center				
1	Sr. Physician Richelle Marracino, MD	\$29,000	\$29,000	
2	Clinical Lab Scientist Spec. Lynne Wear	\$5,124	\$0	
3	Staff Physician, Psychiatrist Per Diem	\$76,800	\$0	
	BC 30 Existing appointments: 13.5%	\$4,607	\$0	
4	After hours nurse advice line	\$30,000		\$30,000
		\$145,531	\$0	\$29,000
				\$30,000

(i) Danny informs us that this request came before the adoption of the USHIP assistance line

- 1) **Welcome 2:19PM**
 - ii. Career Center

Career Services Center			
1	SAO III/Ilizaliturri, Heather (Employer Outreach Manager)	\$44,150	\$44,150
3	Peer Advisors	\$10,000	\$0
	BC 30 Student EB 4%	\$400	\$0
	BC 30 Existing Temporary Appointment 34%	\$15,065	\$15,065
2	BC46 - Computing - Annual License for Symplicity	\$27,000	\$27,000
1	BC47 - Other - SAO III Support	\$5,000	\$5,000
		\$101,615	\$0
			\$91,215
			\$0

(i) While moving Heather to permanent, after being on temporary for years, is important to the Career Center, what's most important is funding for the critical software

2) **Approve Agenda**

MOTION:	Gary Coyne/Jennifer Wright
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- a. Moved to approve the agenda for 04/22/11 meeting
 - i. Vote: unanimous – motion carries

- c. Subcommittee D: Jolene Tuz
 - i. Student Life

Student Life			
2	Student Org Advising Asst (SAOI) - 4354 (A01459)	\$36,500	\$36,500
3	Campus Activities Coordinator (SAOII) 4353 (A01459)	\$20,080	\$20,080
4	LeaderShape - Comp-Time Pay for Professional Staff	\$6,057	\$0
1	Continue Temporary Funding for Student Assistant Positions (A01459)	\$50,000	\$40,000
4	LeaderShape Student Assistant Salary	\$4,765	\$4,765
	BC 30 Existing appointments: 36%(correction made by RP&B)	\$15,842	\$15,842
	BC 30 Students: 4%	\$2,191	\$1,791
2	BC47 - On-Going S&E for Student Organization Advising Assistant (SAOI)	\$5,000	\$4,000
3	BC47 - On-Going S&E for Campus Activities Coordinator (SAOII)	\$2,500	\$2,500
4	BC42 - Leadership & LeaderShape Programming (A01459)	\$55,600	\$45,000
5	BC42 - Campus Wide Programing (A01815)	\$10,000	\$7,000
6	BC42 - Commuter Programs (A01815)	\$2,000	\$0
7	BC42 - Operational Expenses (A01459)	\$7,000	\$4,500
8	BC46 - Symplicity	\$9,000	\$0
		\$86,922	\$139,613
			\$83,422
			\$98,556

(i) We will come back to this when Johnny comes at 3PM

d. Subcommittee C: Gary Coyne

i. Chicano Student Programs

Chicano Student Programs					
1	Student Provisions	\$16,320		\$16,320	
1	BC 30 EB Students 4%	\$653		\$653	
2	BC42 Services		\$8,000	\$8,000	
3	BC70 Facilities	\$1,650		\$0	
4	BC41 Supplies	\$500		\$500	
5	BC44 Printing & Reprographics, Media		\$3,000		\$0
6	BC46 Computing	\$350		\$0	
7	BC43 Mail Services	\$500		\$0	
8	BC40 Travel		\$1,000		\$0
9	BC47 Other S&E (General Liability \$1400; Professional Development \$2000)	\$3,400		\$0	
		\$23,373	\$12,000	\$25,473	\$0

ii. Asian Pacific Student Programs

Asian Pacific Student Programs					
1	Student Staff	\$9,500		\$9,500	
1	BC 30 Student EB	\$380		\$380	
6	BC 40 - Travel	\$1,500		\$0	
10	BC 40 - Travel		\$4,500		\$0
7	BC 41 - Supplies and Materials	\$1,000		\$1,000	
5	BC 42 - Services, Other (Speakers' Fees)	\$7,000		\$0	
8	BC 42 - Services, Other (Speakers' Fees)		\$5,000		\$0
9	BC42- Services, Other (Student Leadership Development Programs)	\$10,000		\$0	
4	BC 43 - Mail Services & Freight	\$2,300		\$2,300	
2	BC45- Communications	\$800		\$800	
11	BC46- Computing		\$4,000		\$0
3	BC70- Copier Lease	\$1,300		\$1,300	
		\$33,780	\$13,500	\$15,280	\$0

iii. Native American Student Programs

Native American Student Programs					
1	Student Assistants	\$32,640		\$32,640	
	BC 30 Students: 4%	\$1,306		\$1,306	
2	BC42 Services (Programming)	\$10,000		\$0	
3	BC46 Computing (Computers)		\$4,000		\$4,000
4	BC40 Travel (Native Nations Liason)	\$7,000		\$0	
4	BC41 Supplies/Materials (Native Nations Liason)	\$3,000		\$0	

5	BC40 Travel (Professional Development)	\$2,000		\$0
5	BC47 Other S&E (Professional Development)	\$1,200		\$0
6	BC44 Printing & Repro/Media		\$3,000	\$0
7	BC43 Mail Services	\$2,300		\$2,300
8	BC40 Travel (Student Conference Travel)		\$3,000	\$0
9	BC40 Travel (Student Retreat Travel)		\$3,000	\$0
		\$59,446	\$13,000	\$33,946
				\$6,300

iv. LGBT Resource Center

LGBT Resource Center				
2	Graduate Summer Interns stipends	\$2,000		
1	Student Assistant hours	\$4,000		\$4,000
9	Student Peer Connections Mentor Hours	\$4,900		
	BC 30 EB Student at 4%	\$436		\$160
7	BC40: Student Retreat Travel	\$5,000		
8	BC40: Student Conference Travel	\$5,000		
6	BC42: Programming Funds	\$5,000		\$5,000
3	BC43: Mail Services Deficit Reduction	\$2,200		\$2,200
4	BC45: Panic Button Alarm System	\$700		\$700
5	BC46: Computing Deficit Reduction	\$2,000		\$2,000
		\$31,236	\$0	\$14,060
				\$0

1. Having student assistants is even more crucial to the LGBTRC because they share their accounting person with the Women's Resource Center, who sits at the front desk of the LGBTRC, so having students be there would allow him to go back into the office.

v. African Student Programs

African Student Programs				
1	Student Assistants	\$3,264		\$3,264
2	BC 30 Students: 4%	\$131		\$131
3	BC41 - Security for ASP / Student Events (UCR Police & CSC)	\$7,000		\$7,000
4	BC47 - Peer Mentoring/AMP	\$5,000		\$0
5	BC40 - ABC Conference Student Participation	\$3,500		\$3,500
6	BC40 - Welcome BBQ	\$3,000		\$3,000
7	BC41 - Block Party After Party	\$2,000		\$2,000
8	BC41 - Spring Splash After Party	\$2,500		
9	BC43 - Mail Services	\$3,000		
10	BC40 - Professional Development and Travel		\$2,000	\$0
11	BC44 - ASP History DVD		\$2,500	\$0
		\$29,395	\$4,500	\$18,895
				\$0

2) Finalization

- a. VCSA - Technology Services
 - i. Jolene is believes that they are understaffed and would provide much better quality service is they were better funded.

3) Review Subcommittee findings for addenda items

- a. Subcommittee D: Johnny Ren
 - i. Student Life

Student Life			
2	Student Org Advising Asst (SAOI) - 4354 (A01459)	\$36,500	\$36,500
3	Campus Activities Coordinator (SAOII) 4353 (A01459)	\$20,080	\$20,080
4	LeaderShape - Comp-Time Pay for Professional Staff	\$6,057	\$0
1	Continue Temporary Funding for Student Assistant Positions (A01459)	\$50,000	\$40,000
4	LeaderShape Student Assistant Salary	\$4,765	\$4,765
	BC 30 Existing appointments: 36%(correction made by RP&B)	\$15,842	\$15,842
	BC 30 Students: 4%	\$2,191	\$1,791
2	BC47 - On-Going S&E for Student Organization Advising Assistant (SAOI)	\$5,000	\$4,000
3	BC47 - On-Going S&E for Campus Activities Coordinator (SAOII)	\$2,500	\$2,500
4	BC42 - Leadership & LeaderShape Programming (A01459)	\$55,600	\$45,000
5	BC42 - Campus Wide Programming (A01815)	\$10,000	\$7,000
6	BC42 - Commuter Programs (A01815)	\$2,000	\$0
7	BC42 - Operational Expenses (A01459)	\$7,000	\$4,500
8	BC46 - Symplicity	\$9,000	\$0
		\$86,922	\$139,613
		\$83,422	\$98,556

- 1. Put on a lot of activities for the school but will understand if things need to be cut.
- 2. A discussion led by Gary what LeaderShape is and how it benefits students.

ii. Dean of Students

Dean of Students			
A01409 AVC/DOS			
1	AVC DOS Student Assistant(s) (40 hrs/week for 48 weeks @8.50/hr)	\$16,320	\$16,320
	BC 30 Students: 4%	\$653	\$653
2	BC47 AVC DOS Staff Professional Development	\$4,000	\$0
3	BC43 Mail Service Increase	\$1,000	\$0
4	Active Minds Student Assistant(s)	\$4,750	\$0

	BC 30 Students: 4% Active Minds Assistant		\$190		\$0
	A01985 MH Initiatives				
1	BC47 - Mental Health Outreach Programming (on going Temp)		\$5,000		\$0
2	BC41 - Mental Health outreach (on going Temp)		\$3,310		\$0
3	BC42 - Active Minds Support (on going Temp)		\$3,000		\$0
5	BC40 - Training and Professional Development (on going Temp)		\$1,500		\$0
6	BC44 - Mental Health Resource Materials (on going Temp)		\$750		\$0
	A01987 DOS - Diversity Initiatives				
4	Administrative Specialist (support Assistant Dean, Ethnic & Gender & TRiO)	\$33,582		\$0	
1	Diversity Initiatives Student Support	\$24,300		\$0	
	BC 30 New Admin Specialist Appointment: 28.00%	\$9,403		\$0	
	BC 30 Students: 4%	\$972		\$0	
2	BC47 Student Facilitator Training	\$5,000		\$0	
3	BC47 Staff Training and Professional Development	\$4,500		\$0	
5	BC44 Marketing, Printing and Media	\$7,000		\$0	
6	BC42 Speaker/Film Series	\$15,000		\$0	
7	BC40 - NASPA Undergraduate Fellowship Program	\$4,500		\$0	
8	BC40 Targeted Population Student Support	\$10,000		\$0	
9	BC42 Curriculum Development and Teaching Tools	\$5,000		\$0	
10	BC47 Ethnic & Gender Resource Center Collaborative Programming	\$20,000		\$0	
4	Admin Specialist Start up and on going S&E	\$5,000	\$3,500	\$0	\$0
		\$92,257	\$95,973	\$0	\$16,973

1. Johnny spoke to Susan Allen Ortega, who felt most strongly about The Well because it is so underfunded but critical to the entire UC system.
2. Jolene, as well as many other committee members feels that the rankings need to be cleared up more.
3. Johnny says that for each of these departments, positions are the most important.

iii. Student Conduct & Academic Integrity

Student Conduct					
1	SAO II (Current) FTE .25	\$10,040		\$10,040	
2	SAO II (New)		\$49,259		\$49,259
	Student Conduct Committee Chairs (2 Chairs @ \$9/hr @ 10hrs/wk @ 51 weeks)	\$9,180		\$9,180	
	SCAIP Peer Program Assistants (2 P.A.s @ \$9/hr @ 10hrs/week @ 48 weeks)	\$8,640			

BC 30 Existing appointments FTE .25 funding @.28	\$2,811		\$2,811	
BC 30 New appointment: 28%	\$0	\$13,793	\$0	\$13,793
BC 30 Students: 4%	\$367		\$367	
BC40 - BC, Travel (SCC on-site training provisions, Staff off-site training)	\$7,000			
BC41 - BC, Supplies & Materials (Basic Office Supplies, Shredder Maint., SCC Recog)	\$4,000		\$2,000	
BC42 - BC, Services, Other (Background Checks, Alarm Service, Printer Repair, Transcript)	\$4,000		\$4,000	
BC43 - BC, Mail Services & Freight (Mail Fees/Services, Scotmail, Flyer Dist)	\$3,600		\$2,000	
BC44 - BC, Printing/Repro & Media (Bus Cards, Stationary, SCC Recruit Mat, Educ Mat.)	\$3,800		\$2,000	
3 BC45 - BC, Communication (Phone Equip/Line & Toll Charges, SCC Rental)	\$6,100		\$4,000	
BC46 - BC, Computing (Dbase Vendor, Software Lic/Purch, Comp Equip Repair/Replace)	\$7,500		\$6,000	
BC47 - Other S&E (SCC/SCRAP Train & Mat, Staff In-service Train&Mat, Peer Prog, Liab)	\$4,000			
2 BC47 - S&E Start up and ongoing		\$3,500		\$3,500
BC70 - BC, Facilities (Copier Lease/Expenses, Alarm Maint, Space Rental)	\$2,800		\$2,800	
	\$73,838	\$66,552	\$45,198	\$66,552

b. Subcommittee B: Chris Kim
i. Student Special Services

Student Special Services				
1	SAO II - Veteran Services Coordinator	\$49,259		\$49,259
2	AA III - Alternate Media Assistant	\$41,052		\$41,052
	Student Affairs Officer II @28%	\$13,793		\$13,793
	_____ Assistant III @ 28%	\$11,495		\$11,495
1	SAO II - Veterans Services Coordinator - ongoing related expenses	\$5,000	\$3,500	\$5,000 \$3,500
2	AAIII - Alternate Media Assistant - Set up and ongoing related expenses	\$5,000	\$3,500	\$5,000 \$3,500
*	These funds will be held centrally and at year end the actual costs for these activities will be reimbursed. These services include sign language interpretation, computer-aided real-time captioning and specialized transcription services.		\$60,000	\$45,000
		\$125,598	\$67,000	\$125,598 \$52,000

1. Chris went back to speak to Student Special Services to confirm whether or not a student could do the job of an Alternate Media Assistant, which they cannot. However, Chris feels that, with the

current budget issues, they can continue going without such an assistant.

4) Call letter – Gary

- a. The committee reviews the letter Gary wrote to the Chancellor in regards to the concerns of him taking \$1,126,930 from Student Services Fee funds.

MOTION:	Gary Coyne/Jolene Tuz
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- a) Moved to adjourn 04/22/11 meeting
 - i) Vote: unanimous – motion carries

5) Adjourn 4:31PM