### 2010-2011 Student Services Fee Advisory Committee Meeting
For 2011-2012 Budget
Date: 05/20/11
Time: 03:30 – 05:00pm
Location: HUB 379

<table>
<thead>
<tr>
<th>Name</th>
<th>Association</th>
<th>Voting Privilege</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coyne, Gary</td>
<td>GSA</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Curiel, Rudy</td>
<td>Staff</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Flores, Stephanie</td>
<td>Ex-Officio, AP&amp;B</td>
<td>-</td>
<td>A</td>
</tr>
<tr>
<td>Keller, Pierre</td>
<td>Faculty</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Kim, Chris</td>
<td>ASUCR</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Kim, Danny</td>
<td>Ex-Officio-VCSA</td>
<td>-</td>
<td>P</td>
</tr>
<tr>
<td>Knapp, Joshua</td>
<td>GSA</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Lau, Tiffany</td>
<td>ASUCR</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Lee, Stephen</td>
<td>ASUCR</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Maduena, Alex</td>
<td>ASUCR</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Park, Nick [Alternate]</td>
<td>ASUCR</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Ren, Johnny</td>
<td>ASUCR</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Saleh, Ali</td>
<td>ASUCR</td>
<td>X</td>
<td>P</td>
</tr>
<tr>
<td>Simmons, Dana</td>
<td>Faculty</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Tuz, Jolene</td>
<td>Staff</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Wright, Jennifer</td>
<td>GSA</td>
<td>X</td>
<td>A</td>
</tr>
<tr>
<td>Huang, Elizabeth</td>
<td>Secretary</td>
<td>-</td>
<td>P</td>
</tr>
<tr>
<td>Lillie, Sue</td>
<td>Staff Support</td>
<td>-</td>
<td>P</td>
</tr>
<tr>
<td>Guests</td>
<td></td>
<td></td>
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<tr>
<td>Hernandez, Susana</td>
<td>AP&amp;B</td>
<td>-</td>
<td>P</td>
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</tbody>
</table>

P-present  A-absent  L-late  Exc.-excused

---

1 X indicates voting privilege
Meeting Minutes

1) Welcome 3:52PM

2) Approve Agenda

MOTION: Gary Coyne/Chris Kim

 a) Moved to approve the agenda for 05/20/11 meeting
   i) Vote: unanimous – motion carries

3) Approve Minutes from April 15, 18, 22 & 27

MOTION: Pierre Keller/Chris Kim

4) Review Appeals
   i) Asian Pacific Student Programs

<table>
<thead>
<tr>
<th>Asian Pacific Student Programs</th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>1 Student Staff</td>
<td>$9,500</td>
<td>$9,500</td>
</tr>
<tr>
<td>1 BC 30 Student EB</td>
<td>$380</td>
<td>$380</td>
</tr>
<tr>
<td>6 BC 40 - Travel</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>10 BC 40 - Travel</td>
<td></td>
<td>$4,500</td>
</tr>
<tr>
<td>7 BC 41 - Supplies and Materials</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>5 BC 42 - Services, Other (Speakers’ Fees)</td>
<td>$7,000</td>
<td>$0</td>
</tr>
<tr>
<td>8 BC 42 - Services, Other (Speakers’ Fees)</td>
<td></td>
<td>$5,000</td>
</tr>
<tr>
<td>9 BC42- Services, Other (Student Leadership Development Programs)</td>
<td>$10,000</td>
<td>$0</td>
</tr>
<tr>
<td>4 BC 43 - Mail Services &amp; Freight</td>
<td>$2,300</td>
<td>$2,300</td>
</tr>
<tr>
<td>2 BC45- Communications</td>
<td>$800</td>
<td>$800</td>
</tr>
<tr>
<td>11 BC46- Computing</td>
<td></td>
<td>$4,000</td>
</tr>
<tr>
<td>3 BC70- Copier Lease</td>
<td>$1,300</td>
<td>$1,300</td>
</tr>
</tbody>
</table>

|                  | $33,780           | $13,500           | $9,880 | $5,400 | $0      | $7,000 |

1. $7,000 approved

ii) Chicano Student Programs

<table>
<thead>
<tr>
<th>Chicano Student Programs</th>
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</thead>
<tbody>
<tr>
<td>1 Student Provisions</td>
<td>$16,320</td>
<td>$16,320</td>
</tr>
<tr>
<td>1 BC 30 EB Students 4%</td>
<td>$653</td>
<td>$653</td>
</tr>
<tr>
<td>2 BC42 Services</td>
<td></td>
<td>$8,000</td>
</tr>
<tr>
<td>3 BC70 Facilities</td>
<td>$1,650</td>
<td></td>
</tr>
<tr>
<td>4 BC41 Supplies</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>5 BC44 Printing &amp; Reprographics, Media</td>
<td></td>
<td>$3,000</td>
</tr>
<tr>
<td>6 BC46 Computing</td>
<td>$350</td>
<td></td>
</tr>
<tr>
<td>7 BC43 Mail Services</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BC40 Travel</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
<td>----------</td>
</tr>
<tr>
<td></td>
<td>BC47 Other S&amp;E (General Liability $1400; Professional Development $2000)</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>$1,000</td>
<td>$3,400</td>
</tr>
<tr>
<td></td>
<td>$23,373</td>
<td>$16,973</td>
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</tbody>
</table>

1. Temp is approved but will come back if necessary

iii) Academic Resource Center presented by Vice Provost David Fairris and Director Michael Paul Wong

<table>
<thead>
<tr>
<th>Academic Resource Center</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Director - MP Reclass</td>
</tr>
<tr>
<td>1</td>
<td>SAO II - Jason Chou</td>
</tr>
<tr>
<td></td>
<td>Admin Specialist - Diana</td>
</tr>
<tr>
<td>2</td>
<td>Reclass</td>
</tr>
<tr>
<td>5</td>
<td>AAIII - Theresa Wagner Reclass</td>
</tr>
<tr>
<td>6</td>
<td>SAO II - Early Warning</td>
</tr>
<tr>
<td>6</td>
<td>BC 11 - Early Warning</td>
</tr>
<tr>
<td>6</td>
<td>BC 25 - Early Warning Student Assistant</td>
</tr>
<tr>
<td>8</td>
<td>BC 11 - TAP, Peer Counseling - 22% increase includes 2% contract ratified as of 10/1/2010</td>
</tr>
<tr>
<td>7</td>
<td>BC 25 - Office Assistants - 20% increase</td>
</tr>
<tr>
<td>6</td>
<td>BC 30 - SAO II Early Warning</td>
</tr>
<tr>
<td>2</td>
<td>BC 30 - Jason Chou @ 58%</td>
</tr>
<tr>
<td>2</td>
<td>BC 30 - Existing appointments: Health fee increase - 3%</td>
</tr>
<tr>
<td>1</td>
<td>BC 25/28 - Existing appointments: Retirement increase - 3%</td>
</tr>
<tr>
<td>6</td>
<td>BC 20 &amp; 30 - Early Warning Student Benefits - 5%</td>
</tr>
<tr>
<td>8</td>
<td>BC 20 - Student benefits - 5% increase (changed to 4%)</td>
</tr>
<tr>
<td>7</td>
<td>BC 30 - Student benefits - 5% increase</td>
</tr>
<tr>
<td>4</td>
<td>BC30 - Director - MP reclass benefits</td>
</tr>
<tr>
<td>3</td>
<td>BC30 - Admin Specialist - Diana Hanson Reclass benefits</td>
</tr>
<tr>
<td>5</td>
<td>BC30 - AAIII - Theresa Wagner Reclass benefits</td>
</tr>
<tr>
<td>6</td>
<td>BC40 - BC70 - Early Warning Program</td>
</tr>
<tr>
<td>9</td>
<td>BC40 - BC70 - 10%</td>
</tr>
</tbody>
</table>

|          | $265,180 | $0   | $0   | $0   | $39,416 |

1. Early Warning Program
   a. David Fairris
i. He was worried that SSFAC saw the program as something that should be funded by the instructional budget of campus.

ii. Gary explains that the committee was mostly concerned over the effectiveness of the program – seeing as how there are only 10 weeks to a quarter and therefore not much time is allowed for students to be assessed, contacted and then assisted.

iii. There is statistical proof showing that the program helps students in the classes that participate.

iv. Freshmen who are in their first quarter are the main targets.

v. Only professors/instructors who agree to give a defining assessment to the class by the 2nd or 3rd week are allowed to participate in the program to ensure effectiveness.

vi. Students who are deemed to be failing will be referred not only to tutoring but to time management skill workshops or whatever it is that they need in order to raise their grade.

b. Michael Paul Wong

i. Chris Kim asks what the funds would go towards, to which David says: providing Peer Mentors

c. Committee agrees to give at least $60,000 to ARC, should there be money left over, they may receive more

iv) Student Life

<table>
<thead>
<tr>
<th>Description</th>
<th>Budgeted</th>
<th>Approved</th>
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<tbody>
<tr>
<td>Student Org Advising Asst (SAOI) - 4354 (A01459)</td>
<td>$36,500</td>
<td>$36,500</td>
</tr>
<tr>
<td>Campus Activities Coordinator (SAOII)</td>
<td>$20,080</td>
<td>$20,080</td>
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<tr>
<td>LeaderShape - Comp-Time Pay for Professional Staff</td>
<td>$6,057</td>
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<tr>
<td>Continue Temporary Funding for Student Assistant Positions (A01459)</td>
<td>$50,000</td>
<td>$22,000</td>
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<tr>
<td>LeaderShape Student Assistant Salary</td>
<td>$4,765</td>
<td>$4,765</td>
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<tr>
<td>BC 30 Existing appointments: 36%(correction made by RP&amp;B)</td>
<td>$15,842</td>
<td>$15,842</td>
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<tr>
<td>BC 30 Students: 4%</td>
<td>$2,191</td>
<td>$1,071</td>
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<tr>
<td>BC47 - On-Going S&amp;E for Student</td>
<td>$5,000</td>
<td>$4,000</td>
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<tr>
<td>Organization Advising Assistant (SAOI)</td>
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<tr>
<td>BC47 - On-Going S&amp;E for Campus Activities Coordinator (SAOII)</td>
<td>$2,500</td>
<td>$2,500</td>
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<tr>
<td>BC42 - Leadership &amp; LeaderShape Programming (A01459)</td>
<td>$55,600</td>
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<tr>
<td>BC42 - Campus Wide Programing (A01815)</td>
<td>$10,000</td>
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<tr>
<td>BC42 - Commuter Programs (A01815)</td>
<td>$2,000</td>
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<tr>
<td>BC42 - Operational Expenses (A01459)</td>
<td>$7,000</td>
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</tr>
<tr>
<td>BC46 - Symplicity</td>
<td>$9,000</td>
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Total: $86,922 $139,613 $78,922 $27,836 $4,956 $6,044
### The WELL

<table>
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<tr>
<th>Project Code</th>
<th>Project Details</th>
<th>Budget 1</th>
<th>Budget 2</th>
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<tbody>
<tr>
<td>A01426</td>
<td>(Community Services Initiatives) Community Service Initiatives Programming</td>
<td>$7,500</td>
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<tr>
<td>A01428</td>
<td>(R.E.A.C.H) R.E.A.C.H. Team Leaders and Benefits (5)</td>
<td>$10,676</td>
<td>$10,676</td>
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<tr>
<td></td>
<td>BC 30 EB Students 4%</td>
<td>$427</td>
<td>$427</td>
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<tr>
<td></td>
<td>R. E. A.C.H Programming</td>
<td>$10,000</td>
<td>$10,000</td>
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<tr>
<td></td>
<td>R.E.A.C.H. Training</td>
<td></td>
<td>$1,000</td>
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<tr>
<td>A01617</td>
<td>The WELL Graduate Student Initiatives Intern</td>
<td>$5,000</td>
<td>$5,000</td>
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<tr>
<td></td>
<td>BC 30 Students: 4%</td>
<td>$200</td>
<td>$200</td>
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<tr>
<td></td>
<td>Graduate Student Wellness Programming</td>
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<tr>
<td></td>
<td>Student Wellness Initiatives Assessment Graduate Intern</td>
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<td>$5,000</td>
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<tr>
<td></td>
<td>BC 30 Students: 4%</td>
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<td>$200</td>
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<tr>
<td></td>
<td>Student Wellness Partner Programming</td>
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<td></td>
<td>Wellness Wednesdays</td>
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<td></td>
<td>Annual Wellness Fair</td>
<td>$10,000</td>
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<td></td>
<td>UCR Go Contract/Pedometers/Prizes</td>
<td>$8,500</td>
<td>$6,000</td>
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<td></td>
<td>Wellness Scholars Program</td>
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<td></td>
<td>Fit Squad Program</td>
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<td>$500</td>
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<td></td>
<td>Student Wellness Initiatives Marketing</td>
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<td>$40,000</td>
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<tr>
<td></td>
<td>Student Wellness Initiatives Assessment Tools</td>
<td>$3,000</td>
<td>$3,000</td>
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<td></td>
<td>Benchmark Email Contract</td>
<td>$6,000</td>
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<tr>
<td></td>
<td>Student Wellness Initiatives Themes-Promotional Items</td>
<td></td>
<td>$2,000</td>
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<tr>
<td></td>
<td>GEM Cart Rental and Parking</td>
<td>$4,000</td>
<td>$500</td>
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<tr>
<td></td>
<td>Student Wellness Retreat</td>
<td></td>
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<tr>
<td></td>
<td>SAO II –Program and Community Serv. Coordinator</td>
<td>$40,159</td>
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<tr>
<td></td>
<td>Front Desk Assistants - 40 hours per week at $8.50hr at 30 week</td>
<td>$10,200</td>
<td>$10,200</td>
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<tr>
<td></td>
<td>Program Assistants – 2 @ 20 hours per week at 9.00hr at 30 week</td>
<td>$10,800</td>
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<td></td>
<td>BC 30 EB new perm. appointment 28% BC 30 EB Students 4%</td>
<td>$11,245</td>
<td>$840</td>
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<td></td>
<td>Well Office Functions</td>
<td>$28,150</td>
<td>$28,150</td>
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<td></td>
<td>SAO II, Ongoing S &amp; E</td>
<td>$5,000</td>
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<tr>
<td></td>
<td>Well Open House</td>
<td>$2,000</td>
<td>$1,500</td>
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<tr>
<td></td>
<td>Well Peer Programming</td>
<td></td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>Well Staff Professional Development</td>
<td></td>
<td>$4,000</td>
</tr>
</tbody>
</table>
1. Susan Allen Ortega had said that she preferred the WELL to be funded
2. Will come back to at the end as well

### vi) Women's Resource Center

<table>
<thead>
<tr>
<th>Task Description</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Well Staff Retreat</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>A01986 (Health Education)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Golden ARCHES Team Leaders Team</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Leaders and Benefits (4)</td>
<td>$8,840</td>
<td>$8,840</td>
</tr>
<tr>
<td>BC30 Student Benefits 4%</td>
<td>$354</td>
<td>$354</td>
</tr>
<tr>
<td>2 Wellness Speaker Series</td>
<td>$10,000</td>
<td>$10,000</td>
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<tr>
<td><strong>A01991 (peer Initiatives)</strong></td>
<td></td>
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<tr>
<td>1 Student Affairs Fall Peer Training</td>
<td>$6,000</td>
<td>$5,000</td>
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<tr>
<td>Lunchtime Learning ongoing Peer Training</td>
<td>$10,000</td>
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<tr>
<td>3 Student Affairs Peer Recruitment Fair</td>
<td>$5,000</td>
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<tr>
<td>4 Fall Peer Educator Networking/Social</td>
<td>$1,000</td>
<td>$500</td>
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<tr>
<td>5 Spring Peer Recognition Event</td>
<td>$1,000</td>
<td>$500</td>
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<tr>
<td>6 Peer Connections Professional Development</td>
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<td><strong>Total</strong></td>
<td><strong>$230,090</strong></td>
<td><strong>$76,000</strong></td>
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<tr>
<td><strong>Women's Resource Center</strong>*</td>
<td><strong>$111,653</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$94,802</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

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1. Susan Allen Ortega had said that she preferred the WELL to be funded.
2. Will come back to at the end as well.

### Women's Resource Center

<table>
<thead>
<tr>
<th>Task Description</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A01427 WRC</strong></td>
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</tr>
<tr>
<td>1 Student Assistants</td>
<td>$16,320</td>
<td>$16,320</td>
</tr>
<tr>
<td>BC 30 EB Student Assistant hours - 4%</td>
<td>$653</td>
<td>$653</td>
</tr>
<tr>
<td>5 BC40: Room rental fees</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>8 BC40: Speaker Series - 3 honorariums</td>
<td>$3,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>3 BC41: Printing paper for students</td>
<td>$350</td>
<td>$0</td>
</tr>
<tr>
<td>7 BC43: Scotmails (11 @ $20.33 each)</td>
<td>$609</td>
<td>$609</td>
</tr>
<tr>
<td>9 BC43: Mail Services drop</td>
<td>$960</td>
<td>$960</td>
</tr>
<tr>
<td>6 BC44: Media costs</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>10 BC46: Annual Microsoft licensing fee</td>
<td>$213</td>
<td>$213</td>
</tr>
<tr>
<td>BC46: Toner cartridges for student's printing</td>
<td>$720</td>
<td>$0</td>
</tr>
<tr>
<td>BC46: New computer for Dr. Adrienne Sims and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>student worker work station (2 total)</td>
<td>$2,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>4 BC40: Professional Development</td>
<td>$2,000</td>
<td>$0</td>
</tr>
<tr>
<td><strong>A01583 WRC - Escort Service</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 BC41: 2 bicycles &amp; 2 helmets for Campus Safety Escort Service</td>
<td>$550</td>
<td>$550</td>
</tr>
<tr>
<td>3 BC41: 2 radios for Campus Safety Escort Service</td>
<td>$3,600</td>
<td>$0</td>
</tr>
<tr>
<td>1 BC41: General supplies for Campus Safety Escort Service</td>
<td>$4,000</td>
<td>$4,000</td>
</tr>
<tr>
<td>2 BC46: New computer for Campus Safety</td>
<td>$1,000</td>
<td>$0</td>
</tr>
</tbody>
</table>
1. Committee approves half of the appealed amount

5) **Administrative Issues**
   1. Danny reminds us to put the following onto the agenda for next week:
      i. Election of the new Chair
      ii. Bylaw Changes for next year
      iii. RP&B proposal over reserve money

6) **Adjourn** (No quorum available for motions) 5:03 PM