



2010-2011 Student Services Fee Advisory Committee Meeting  
 For 2011-2012 Budget  
 Date: 05/20/11  
 Time: 03:30 – 05:00pm  
 Location: HUB 379

Name	Association	Voting <sup>1</sup> Privilege	Attendance
<b>Coyne, Gary</b>	GSA	X	P
<b>Curiel, Rudy</b>	Staff	X	P
<b>Flores, Stephanie</b>	Ex-Officio, AP&B	-	A
<b>Keller, Pierre</b>	Faculty	X	P
<b>Kim, Chris</b>	ASUCR	X	P
<b>Kim, Danny</b>	Ex-Officio-VCSA	-	P
<b>Knapp, Joshua</b>	GSA	X	A
<b>Lau, Tiffany</b>	ASUCR	X	A
<b>Lee, Stephen</b>	ASUCR	X	A
<b>Maduena, Alex</b>	ASUCR	X	P
<b>Park, Nick [Alternate]</b>	ASUCR	X	A
<b>Ren, Johnny</b>	ASUCR	X	A
<b>Saleh, Ali</b>	ASUCR	X	P
<b>Simmons, Dana</b>	Faculty	X	A
<b>Tuz, Jolene</b>	Staff	X	A
<b>Wright, Jennifer</b>	GSA	X	A
<b>Huang, Elizabeth</b>	Secretary	-	P
<b>Lillie, Sue</b>	Staff Support	-	P
<b>Guests</b>			
<b>Hernandez, Susana</b>	AP&B	-	P

P-present A-absent L-late Exc.-excused

<sup>1</sup> X indicates voting privilege

**Meeting Minutes**

1) **Welcome** 3:52PM

2) **Approve Agenda**

<b>MOTION:</b>	Gary Coyne/Chris Kim
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- a) Moved to approve the agenda for 05/20/11 meeting
  - i) Vote: unanimous – motion carries

3) **Approve Minutes from April 15, 18, 22 & 27**

<b>MOTION:</b>	Pierre Keller/Chris Kim
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4) **Review Appeals**

- i) Asian Pacific Student Programs

<b>Asian Pacific Student Programs</b>					
<b>1</b>	Student Staff	\$9,500		\$9,500	
<b>1</b>	BC 30 Student EB	\$380		\$380	
<b>6</b>	BC 40 - Travel	\$1,500			
<b>10</b>	BC 40 - Travel		\$4,500		
<b>7</b>	BC 41 - Supplies and Materials	\$1,000		\$1,000	
<b>5</b>	BC 42 - Services, Other (Speakers' Fees)	\$7,000		\$0	\$7,000
<b>8</b>	BC 42 - Services, Other (Speakers' Fees)		\$5,000		
<b>9</b>	BC42- Services, Other (Student Leadership Development Programs)	\$10,000		\$0	
<b>4</b>	BC 43 - Mail Services & Freight	\$2,300		\$2,300	
<b>2</b>	BC45- Communications	\$800		\$800	
<b>11</b>	BC46- Computing		\$4,000		
<b>3</b>	BC70- Copier Lease	\$1,300		\$1,300	
		<b>\$33,780</b>	<b>\$13,500</b>	<b>\$9,880</b>	<b>\$5,400</b>
				<b>\$0</b>	<b>\$7,000</b>

1. \$7,000 approved

- ii) Chicano Student Programs

<b>Chicano Student Programs</b>					
<b>1</b>	Student Provisions	\$16,320		\$16,320	
<b>1</b>	BC 30 EB Students 4%	\$653		\$653	
<b>2</b>	BC42 Services		\$8,000	\$8,000	
<b>3</b>	BC70 Facilities	\$1,650			\$1,650
<b>4</b>	BC41 Supplies	\$500		\$500	
<b>5</b>	BC44 Printing & Reprographics, Media		\$3,000		
<b>6</b>	BC46 Computing	\$350			
<b>7</b>	BC43 Mail Services	\$500			\$500

8	BC40 Travel	\$1,000				
	BC47 Other S&E (General Liability \$1400; Professional Development \$2000)					\$1,400
9		\$3,400				\$1,400
		<b>\$23,373</b>	<b>\$12,000</b>	<b>\$16,973</b>	<b>\$8,500</b>	<b>\$0</b>
						<b>\$3,550</b>

1. Temp is approved but will come back if necessary

iii) Academic Resource Center presented by Vice Provost David Fairris  
and Director Michael Paul Wong

<b>Academic Resource Center</b>					
3	Director - MP Reclass	\$24,220			
1	SAO II - Jason Chou	\$24,221			
	Admin Specialist - Diana				
2	Reclass	\$9,755			
5	AIII - Theresa Wagner Reclass	\$7,668			
6	SAO II - Early Warning	\$24,630			
6	BC 11 - Early Warning	\$71,560			
	BC 25 - Early Warning Student				
6	Assistant	\$2,100			
	BC 11 - TAP, Peer Counseling - 22% increase includes 2%				
8	contract ratified as of 10/1/2010	\$30,200			\$30,200
	BC 25 - Office Assistants - 20%				
7	increase	\$7,700			\$7,700
6	BC 30 - SAO II Early Warning	\$7,389			
2	BC 30 - Jason Chou @ 58%	\$7,266			
	BC 30 - Existing appointments:				
1	Health fee increase - 3%	\$2,545			
	BC 25/28 - Existing				
	appointments: Retirement				
1	increase - 3%	\$6,360			
6	BC 20 & 30 - Early Warning				
	Student Benefits - 5%	\$3,700			
8	BC 20 - Student benefits - 5%				
	increase (changed to 4%)	\$1,510			\$1,516
	BC 30 - Student benefits - 5%				
7	increase	\$400			
	BC30 - Director - MP reclass				
4	benefits	\$7,266			
	BC30 - Admin Specialist - Diana				
3	Hanson Reclass benefits	\$2,927			
	BC30 - AIII - Theresa Wagner				
5	Reclass benefits	\$2,300			
	BC40 - BC70 - Early Warning				
6	Program	\$11,463			
9	BC40 - BC70 - 10%	\$10,000			
		<b>\$265,180</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
					<b>\$39,416</b>

1. Early Warning Program  
a. David Fairris

- i. He was worried that SSFAC saw the program as something that should be funded by the instructional budget of campus.
  - ii. Gary explains that the committee was mostly concerned over the effectiveness of the program – seeing as how there are only 10 weeks to a quarter and therefore not much time is allowed for students to be assessed, contacted and then assisted.
  - iii. There is statistical proof showing that the program helps students in the classes that participate.
  - iv. Freshmen who are in their first quarter are the main targets.
  - v. Only professors/instructors who agree to give a defining assessment to the class by the 2<sup>nd</sup> or 3<sup>rd</sup> week are allowed to participate in the program to ensure effectiveness.
  - vi. Students who are deemed to be failing will be referred not only to tutoring but to time management skill workshops or whatever it is that they need in order to raise their grade.
- b. Michael Paul Wong
    - i. Chris Kim asks what the funds would go towards, to which David says: providing Peer Mentors
  - c. Committee agrees to give at least \$60,000 to ARC, should there be money left over, they may receive more

iv) Student Life

<b>Student Life</b>					
<b>2</b>	Student Org Advising Asst (SAOI) - 4354 (A01459)	\$36,500		\$36,500	
<b>3</b>	Campus Activities Coordinator (SAOII) 4353 (A01459)	\$20,080		\$20,080	
<b>4</b>	LeaderShape - Comp-Time Pay for Professional Staff		\$6,057		
<b>1</b>	Continue Temporary Funding for Student Assistant Positions (A01459)		\$50,000	\$22,000	
<b>4</b>	LeaderShape Student Assistant Salary BC 30 Existing appointments: 36%(correction made by RP&B		\$4,765	\$4,765	\$4,765 (\$4,765)
	BC 30 Students: 4%	\$15,842		\$15,842	
	BC47 - On-Going S&E for Student Organization Advising Assistant (SAOI)		\$2,191	\$1,071	\$191 (\$191)
<b>2</b>	BC47 - On-Going S&E for Campus Activities Coordinator (SAOII)	\$5,000		\$4,000	
<b>3</b>	BC42 - Leadership & LeaderShape Programming (A01459)	\$2,500		\$2,500	
<b>4</b>	BC42 - Campus Wide Programing (A01815)		\$55,600		
<b>5</b>	BC42 - Commuter Programs (A01815)		\$10,000		
<b>6</b>	BC42 - Operational Expenses (A01459)	\$2,000			\$2,000
<b>7</b>	BC46 - Symplicity	\$7,000			
<b>8</b>		\$9,000			\$9,000
		<b>\$86,922</b>	<b>\$139,613</b>	<b>\$78,922</b>	<b>\$27,836</b>
				<b>\$4,956</b>	<b>\$6,044</b>

v) The WELL

**WELL**

	<b>A01426 (Community Services Initiatives)</b>			
	Community Service Initiatives Programming	\$7,500	\$4,500	
	<b>A01428(R.E.A.C.H)</b>			
<b>2</b>	R.E.A.C.H. Team Leaders and Benefits (5)	\$10,676	\$10,676	
	BC 30 EB Students 4%	\$427	\$427	
	R. E. A.C.H Programming	\$10,000	\$10,000	
	R.E.A.C.H. Training		\$1,000	
	<b>A01617 The WELL</b>			
<b>1</b>	Graduate Student Initiatives Intern	\$5,000	\$5,000	
	BC 30 Students: 4%	\$200	\$200	
<b>2</b>	Graduate Student Wellness Programming	\$7,500	\$7,500	
<b>8</b>	Student Wellness Initiatives Assessment Graduate Intern	\$5,000	\$5,000	
	BC 30 Students: 4%	\$200	\$200	
<b>8</b>	Student Wellness Partner Programming	\$15,000		\$15,000
<b>2</b>	Wellness Wednesdays	\$10,000		\$5,000
<b>3</b>	Annual Wellness Fair	\$10,000		\$5,000
<b>4</b>	UCR Go Contract/Pedometers/Prizes		\$8,500	\$6,000
<b>5</b>	Wellness Scholars Program	\$1,000		\$1,000
<b>6</b>	Fit Squad Program		\$1,000	\$500
<b>7</b>	Student Wellness Initiatives Marketing		\$40,000	\$40,000
<b>9</b>	Student Wellness Initiatives Assessment Tools		\$3,000	\$3,000
<b>10</b>	Benchmark Email Contract		\$6,000	\$6,000
<b>11</b>	Student Wellness Initiatives Themes-Promotional Items		\$2,000	
<b>12</b>	GEM Cart Rental and Parking	\$4,000		
<b>13</b>	Student Wellness Retreat		\$500	
<b>8</b>	SAO II –Program and Community Serv. Coordinator	\$40,159		
<b>2</b>	Front Desk Assistants - 40 hours per week at \$8.50hr at 30 week	\$10,200		\$10,200
<b>3</b>	Program Assistants – 2 @ 20 hours per week at 9.00hr at 30 week	\$10,800		
	BC 30 EB new perm. appointment 28%	\$11,245		
	BC 30 EB Students 4%	\$840		\$408
<b>1</b>	Well Office Functions	\$28,150	\$28,150	
<b>8</b>	SAO II , Ongoing S & E	\$5,000		
<b>4</b>	Well Open House	\$2,000		\$1,500
<b>5</b>	Well Peer Programming		\$1,500	\$1,000
<b>6</b>	Well Staff Professional Development		\$4,000	

7	Well Staff Retreat		\$500		
	<b>A01986 (Health Education)</b>				
	Golden ARCHES Team Leaders Team				
1	Leaders and Benefits (4)	\$8,840			\$8,840
	BC30 Student Benefits 4%	\$354			\$354
2	Wellness Speaker Series	\$10,000			\$10,000
	<b>A01991(peer Initiatives)</b>				
1	Student Affairs Fall Peer Training	\$6,000			\$5,000
	Lunchtime Learning ongoing Peer				
2	Training	\$10,000			\$10,000
3	Student Affairs Peer Recruitment Fair		\$5,000		\$5,000
4	Fall Peer Educator Networking/Social		\$1,000		\$500
5	Spring Peer Recognition Event		\$1,000		\$500
6	Peer Connections Professional				
	Development		\$1,000		
			<b>\$230,090</b>	<b>\$76,000</b>	<b>\$111,653</b>
				<b>\$0</b>	<b>\$94,802</b>

1. Susan Allen Ortega had said that she preferred the WELL to be funded
2. Will come back to at the end as well

vi) Women's Resource Center

<b>Women's Resource Center ***</b>					
<b>A01427 WRC</b>					
1	Student Assistants	\$16,320			\$16,320
	BC 30 EB Student Assistant hours -				
	4%	\$653			\$653
5	BC40: Room rental fees	\$2,000	\$2,000		
8	BC40: Speaker Series - 3 honorariums	\$3,000	\$1,000		
3	BC41: Printing paper for students	\$350	\$0		
7	BC43: Scotmails (11 @ \$20.33 each)	\$609	\$609		
9	BC43: Mail Services drop	\$960	\$960		
6	BC44: Media costs	\$2,000	\$2,000		
10	BC46: Annual Microsoft licensing fee	\$213	\$213		
	BC46: Toner cartridges for student's				
4	printing	\$720	\$0	\$0	
	BC46: New computer for Dr. Adrienne Sims and				
2	student worker work station (2 total)	\$2,000		\$1,000	
11	BC40: Professional Development	\$2,000		\$0	
<b>A01583 WRC - Escort Service</b>					
	BC41: 2 bicycles & 2 helmets for				
4	Campus Safety Escort Service	\$550		\$550	
	BC41: 2 radios for Campus Safety				
3	Escort Service	\$3,600		\$0	
	BC41: General supplies for Campus				
1	Safety Escort Service	\$4,000	\$4,000		
	BC46: New computer for Campus				
2	Safety Escort Service student	\$1,000		\$0	

coordinator						
	<b>\$30,825</b>	<b>\$9,150</b>	<b>\$10,782</b>	<b>\$1,550</b>	<b>\$0</b>	<b>\$16,973</b>

1. Committee approves half of the appealed amount

**5) Administrative Issues**

1. Danny reminds us to put the following onto the agenda for next week:
  - i. Election of the new Chair
  - ii. Bylaw Changes for next year
  - iii. RP&B proposal over reserve money

**6) Adjourn** (No quorum available for motions) 5:03 PM