



Student Services Fee Advisory Committee

Wednesday, February 24, 2021; 3:00 PM to 4:00 PM

Meeting Minutes

Zoom Meeting | Approved on Wednesday, March 10, 2021

Name	Association	Voting Privilege ¹	Attendance ²
Julian Brambila	Undergraduate, Chair	X	P
Angelica Garcia	Undergraduate, ASUCR VP of Internal Affairs	X	P
Ivan Fernandez	Undergraduate	X	P
Lennin Kuri	Undergraduate	X	P
Yulissa Navarro	Undergraduate	X	P
Hannah Kim	Undergraduate	X	P
Salvador Jr. Olguin	Undergraduate		P
Aaron Walter	Undergraduate		P
Judit Palencia Gutierrez	GSA	X	P
Arielle Manganiello	GSA	X	P
Mark Wiley	GSA	X	P
Jared Smith	GSA		P
Sabrina Schuster	Staff	X	A
Sally Tavizon	Staff	X	AL
Rong Hai	Faculty	X	P
Michalis Faloutsos	Faculty	X	P
Luis Huerta	Ex-Officio, ASUCR President		P
Nichi Yes	Ex-Officio, GSA President		A
Cathy Eckman	Ex-Officio, VCSA		P
Debra Meneely	Ex-Officio, VCSA		A
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:00 PM**

1. Approve the Agenda
 - *Motion to Approve the Agenda by Vice Chair Angelica Garcia, Seconded by Mark Wiley.*
 - ***Agenda Approved without Objections***
2. Approve the Meeting Minutes – January 27, 2021
 - *Motion to Approve the Meeting Minutes of January 27, 2021 by Vice Chair Angelica Garcia, Seconded by Lennin Kuri.*
 - ***Meeting Minutes of January 27, 2021 Approved without Objections***
3. Reaffirm Returning Committee Members for 2021-2022 FY
 - *Chair Julian Brambila* asked *Militza Seehaver* if Committee members would affirm their return or leave from SSFAC by email or announce it at the meeting. *Militza Seehaver* informed *Chair Julian Brambila* that a vote is not necessary and committee members can disclose their status for the next fiscal year via email, adding that the number of positions needing to be filled may be dependent on the number of members leaving.
 - *Militza Seehaver* informed the Committee that *Daisy Rivera* would send an email to the Committee to confirm membership status and conduct a final count.
 - *Chair Julian Brambila, Arielle Manganiello, Ivan Fernandez, Mark Wiley, Lennin Kuri, and Luis Huerta* informed the Committee of their graduation during spring quarter of 2020-2021.
4. SSFAC Application Discussion
 - *Chair Julian Brambila* commenced the review and finalization process of the SSFAC application with the Committee as a whole. *Chair Julian Brambila* advised the committee of added a question on gender pronouns and provided additional information to the application, including a link to the SSFAC website to assure that applicants have resources readily available.
 - *Chair Julian Brambila* asked the Committee if any additional revisions or additions should be made to the SSFAC application. *Chair Julian Brambila, Vice Chair Angelica Garcia and Jared Smith* created and reviewed an application marketing plan with the Committee.
 - *Chair Julian Brambila* informed the Committee that the SSFAC application would begin accepting responses on February 26, 2021 and on March 3, 2021, the application would be included in the ASUCR Weekly Newsletter.
 - *Chair Julian Brambila and Vice Chair Angelica Garcia* expressed their intention to work together on student outreach through the newsletters across UCR.
 - *Chair Julian Brambila* informed the Committee that the SSFAC application deadline has not been finalized but hopes to close the application by March 26th during spring break. *Chair Julian Brambila* expressed that students may be busy during finals week and spring break may give students more time to apply.
 - *Chair Julian Brambila* asked the Committee of any concerns regarding the SSFAC application deadline. *Vice Chair Angelica Garcia* agreed that approximately a month should give students enough to apply, while two to three weeks may not be enough time for outreach and responses. *Chair Julian Brambila* informed the committee that the deadline can be extended or shortened depending on the number of responses.

- *Chair Julian Brambila* discussed the application marketing partnerships with the Committee and the potential contacts that may assist in student outreach to build response traction on the SSFAC application. *Sally Tavizon* advised and suggested to *Chair Julian Brambila* of a contact with GSOE Newsletter as a potential assistance with student outreach.
 - *Chair Julian Brambila* created a flyer for the SSFAC Application for social media and email which includes all relevant information. *Chair Julian Brambila* expressed hope to receive an influx of applications once students have received the ASUCR Weekly Newsletter email.
5. Review of Bylaw Appendix A Election Procedure for Leadership
- *Chair Julian Brambila* reviewed Appendix A of the SSFAC Bylaws with the Committee. *Chair Julian Brambila* reminded the committee that the chair and vice chair nomination process has been delayed in the past and suggested to make an amendment that would require members to accept or decline the nomination during the same day.
 - *Chair Julian Brambila* explained that the section discussing the selection process was verbose and made a recommendation to offer applicants up to ten minutes during the interview.
 - *Chair Julian Brambila* asked if the bylaw revision had to undergo legal and departmental review before being approved. *Cathy Eckman* responded that legal review may not be necessary for the amendment of Appendix A, as the revisions are minor, and a quick turnaround could be expected. *Cathy Eckman* informed the Committee that voting could take place during today's meeting and immediately submit for the bylaw revision for review.
 - *Chair Julian Brambila* asked the Committee if voting should take place during today's meeting or during next meeting on March 10, 2021. *Vice Chair Angelica* and *Mark Wiley* expressed that voting should take place during today's meeting; *Chair Julian Brambila* concurred.
6. Approve Amendment to Appendix A Election Procedure for Leadership
- *Motion to Approve Amendment to Appendix A Election Procedure for Leadership by Mark Wiley, Seconded by Jared Smith.*
 - ***Amendment Approved without Objections.***
7. Chair Comments – Council on Student Fees (CSF) Agenda and Report
- *Chair Julian Brambila* informed the Committee of the Council on Student Fees (CSF) agenda and latest report, which included a brief update on the other UC campuses.
 - *Chair Julian Brambila* explained to the Committee that the CSF report outlined the work progress the CSF chairperson and vice chairperson, adding that it offered student perspectives on budget hurdles that are collectively being experienced across all UC campuses.
 - *Jared Smith* inquired about an update on UC cohort tuition. *Chair Julian Brambila* informed that the CSF committee is pending on in-state tuition decisions, adding that President Drake opposed a tuition increase. *Chair Julian Brambila* informed the Committee that there is currently no knowledge of the UC Regents intending to increase or decrease tuition.
 - *Chair Julian Brambila* reminded the committee that the SSFAC application would be opening on February 26, 2021 and included in the ASUCR weekly newsletter beginning March 3, 2021. *Chair Julian Brambila* advised the Committee to potentially expect an email update on the status of the SSFAC application.

- *Chair Julian Brambila* extended thanks to *Vice Chair Angelica Garcia* and *Jared Smith* for their assistance in student outreach.
8. Walk-On Items
- *Militza Seehaver* informed the Committee that the next SSFAC meeting will take place on March 10th, 2021.
9. Adjourn: **3:29 PM**
- *Motion to Adjourn by Michalis Faloutsos, Seconded by Mark Wiley.*
 - *Adjournment Approved without Objections.*