

Tuesday, February 1, 2022, 2022; 3:00 PM to 5:00 PM

Meeting Minutes

Zoom Meeting | Meeting Minutes Approved on February 15th, 2022

Name	Association	Voting Privilege ¹	Attendance ²
Jared Smith	Graduate, Chair	X	P
Salvador Jr. Olguin	Undergraduate	X	P
Yulissa Navarro	Undergraduate	X	P
Arshneel Kaur	Undergraduate, ASUCR VP of Internal Affairs	X	A
Milly Analco	Undergraduate		P
Victor Garcia	Undergraduate		A
Michael Seley	Graduate	X	P
Habiba Naqvi	Graduate		P
Rong Hai	Faculty	X	P
Michalis Faloutsos	Faculty	X	P
Essam Ulhaq	Faculty	X	P
Sally Tavizon	Staff	X	AL
William Wang	Ex-Officio, ASUCR President		A
Patricia Ordoñez-Kim	Ex-Officio, Interim GSA President		P
Kim McDade	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P
Angela Chien	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:01 PM**

1. Approve the Agenda
 - *Motion to Approve the Agenda by Michalis Faloutsos, Seconded by Sally Tavizon.*
 - ***Agenda Approved without Objections***
 - Chair *Jared Smith* and the Committee welcomed new staff member *Essam Ulhaq*.
 - *Essam Ulhaq* provided a brief introduction as the Investment Accounting Executive Director in University Advancement and Associate Treasurer for the UCR Foundation.
 - *Militza Seehaver* informed the Committee the agenda packet for the next SSFAC meeting would include two meeting minutes for review and approval.

2. Subcommittee A Department Presentation: Undocumented Student Programs
 - Director *Ana Coria*, *John Valdez*, and *Alice Chavez* represented Undocumented Student Programs and provided an overview of the department. USP serves students on campus with undocumented, unlawful, or a precarious legal status and pathway students.
 - Subcommittee A member *Sally Tavizon* thanked *Ana Coria* for the USP presentation. *Sally Tavizon* noted that there appeared to be a large carryforward sum and if the carryforward funds may be used to offset the unmet needs. *Ana Coria* clarified that the UC Davis attorney that works for USP has not yet been paid and the carryforward funds will be used towards the UC Davis attorney costs. *John Valdez* added that the funding provided by UCOP has been on a sliding scale and decreasing in the hopes that the campus commitment would increase.
 - *Michalis Faloutsos* inquired about the total USP request amount. [Chair Jared Smith](#) and *Ana Coria* clarified that the total request amount was \$68,200. *Michalis Faloutsos* expressed that it is unfortunate that UCR offices are not funded to the same capacity as other college campuses.
 - Chair *Jared Smith* asked if the butterfly project receives funding or staffing support from the Career Center or any of the partnered departments listed in the USP narrative. *Ana Coria* responded that the butterfly program partners with the Career Center but there has not been cost-sharing with the Career Center in the past three years. *Ana Coria* added that when the Career Center was fully staffed, two Career Center staff members would be provided but the positions are currently vacant and USP is not receiving any staff support.
 - Chair *Jared Smith* asked if the office of DEI at UCR provided any assistance with the USP DEI Fellowship program. *Ana Coria* responded that the USP DEI Fellowship is ran entirely by USP with the assistance of DEI but not financially assisted.

3. Subcommittee A Department Presentation: Chicano Student Programs
 - Chicano Student Programs Director *Estella Acuna* represented Chicano Student Programs and gave a brief overview of the department and its past achievements

celebrating the 50th year; creating a legacy on-campus and a pipeline to success for Chicano/a and Latino/a students.

- Subcommittee A member *Sally Tavizon* thanked the department for reaching out to the graduate student population. *Sally Tavizon* inquired about the \$10K graduate student travel funding request and if CSP has collaborated with other departments to fund graduate student travel expenses. *Estella Acuna* answered that they partner with the Graduate school colleges and GSA departments to seek funding. *Estella Acuna* clarified that the travel process maintains a cap at \$500 in travel assistance where students apply for assistance and provide a summary as to how the travel benefitted the student. As HESSR funding is only for undergraduate students and CSP cannot use that funding for graduate students, CSP is requesting funding support. *Estella Acuna* added that the FY 20-21 budget cut of \$30K affected the funding that CSP had available for graduate students.
- Chair *Jared Smith* inquired clarification regarding the computer lab block holding requests. Chair *Jared Smith* asked how many devices CSP intends to purchase for the computer lab and how many students are served at the current computer lab. *Estella Acuna* explained that the current computer lab reaches full capacity on a frequent basis and the funding would be used to replace six computers, a printer, an Apple computer, ink cartridges, and computer accessories in efforts to maximize efficiency in the current CSP space. *Estella Acuna* added that printer ink is replaced every two or four weeks during the final academic weeks.
- Chair *Jared Smith* inquired about utilizing the Printing and Reprographics department and if the increase in cost is due to the unavailability of the Printing and Reprographics department. *Estella Acuna* clarified that the Printing and Reprographics department was used for staff printing needs and not for student needs.
- *Essam Ulhaq* inquired about the quantification of the Chicano student population on campus that CSP assist. *Estella Acuna* stated that CSP is working on metrics to quantify the number of students assisted but due to the wide range of services provided, it is estimated that CSP assists approximately 10K students during an academic year.

4. Subcommittee A Department Presentation: Middle Eastern Student Center

- Directors *Omar Aziz*, *John Valdez*, and *Stephanie Cervin* presented an overview on the Middle Eastern Student Center (MESC), which is primarily dedicated to supporting Southwest Asian and Middle Eastern students. MESC began as a campus organization in 2013 and established in 2019 as HESSR funding was approved for the department.
- Subcommittee member A *Sally Tavizon* thanked the department for providing a clear presentation. *Sally Tavizon* inquired about the potential use of carryforward funds and if they may be used towards funding the vacant MESC graduate researcher position. *Omar Aziz* stated that due to the carryforward funds residing in HESSR funds, the HESSR fund would not be able to cover the expense of a graduate student. *Omar Aziz* added that if the salaries of the students are moved to HESSR, MESC will also need to absorb the student benefit expenses and lead to an increase in the total expense. *Stephanie Cervin* clarified that the relocation

of MESC will require the department to purchase furniture, a computer lab, and common spaces which will incur high moving expenses in order to be commensurate with the other centers on campus.

- Chair *Jared Smith* inquired about how MESC plans to measure and disaggregate the graduate student engagement versus undergraduate student engagement. *Omar Aziz* answered that there will be a multi-step process to measuring graduate student engagement and connection to the community. *Omar Aziz* stated that the goal is to host events targeted towards the Middle Eastern demographic and collect a registration form during on-campus events to track attendance and participation. *Omar Aziz* added they plan on asking the students that attend the events about what was learned and how MESC can assist graduate and undergraduate students in educational success.

5. Subcommittee A Department Presentation: Women's Resource Center

- Director *Denise Davis*, *John Valdez*, and *Mark Dunn* presented an overview of the Women's Resource Center (WRC), which is primarily dedicated towards addressing gender issues, connecting with campus safety programs, accessing sexual assault and domestic violence support, and aiding students in developing a sense of empowerment. *Denise Davis* thanked SSFAC for continued work and dedication.
- *Essam Ulhaq* inquired about the amount requested to cover the UCOP assessment fee and R'Shared Services fee. *Militza Seehaver* clarified that that the expense is already covered by SSFAC as a result of a FY20-21 funding decision by the committee.
- Chair *Jared Smith* inquired about the impact on services available to graduate students as a result of using the HESSR carryforward. *Denise Davis* answered that WRC has been strategic with partnering with different departments to aid in the cover of graduate students programming costs through capitalizing off of partnerships with other departments.

6. Subcommittee A Department Presentation: LGBT Resource Center

- Director *Nancy Tubbs*, *John Valdez*, and *Mark Dunn* presented an overview on the LGBT Resource Center, which is dedicated to providing support, education, and advocacy regarding sexual orientation and gender identity/expression for the UC Riverside community. *Nancy Tubbs* stated that the funding being requested is for the UCOP assessment fee and the R'Shared Services fee.
- Chair *Jared Smith* asked for clarification about the use of HESSR funding towards student programs and if the programs are restricted to only undergraduate students. *Nancy Tubbs* stated that the department cannot provide events exclusively to graduate students but there are other community-wide events where the department does not differentiate between graduate and undergraduate student status. *Nancy Tubbs* added that the department will begin working on providing programs to the same level for graduate students, unless funding is not secured.
- Chair *Jared Smith* inquired if the department would project a different financial outlook once the carryforward funding has been expended. *Nancy Tubbs* clarified

that the department will have a financial need in the future, but not in the next year due to the current carryforward balance. *Nancy Tubbs* clarified that funding assistance may be necessary in the future once the carry forward has been expended.

2. Open Comments

- *Michalis Faloutsos* inquired about the budget allocation process and how the determination of which requests will be funded. Chair *Jared Smith* clarified that the Committee may have a discussion regarding the focal priorities of the Committee.
- *Militza Seehaver* added that after all of the departments have presented to SSFAC, two SSFAC meetings have been scheduled for Committee deliberations. *Militza Seehaver* added that the final budget figures will be available by the time the department presentations have concluded.
- Chair *Jared Smith* inquired if the UCOP Assessment Fee and the R'Shared Services Fee are included in the budget for which the departments are requesting funding. *Militza Seehaver* clarified that the UCOP Assessment Fee and the R'Shared Services Fee will be covered in addition to the rest of the budget.

3. Chair Comments

- Chair *Jared Smith* explained to the Committee that though there has been a return to in-person operations, many departments have not yet scheduled in-person programs yet.
- Chair *Jared Smith* encouraged the Committee as a whole to consider the information presented by the departments as the information may be instrumental in the final recommendation deliberation.

4. Adjourn: **4:49 PM**

- *Motion to Adjourn by Michalis Faloutsos, Seconded by Vice Chair Michael Seley.*
 - ***Adjournment Approved without Objections.***