

Monday, October 16th, 2023; 3:00 PM to 4:00 PM

Meeting Minutes

Hinderaker 0154 | Meeting Minutes Approved On November 6th, 2023

Name	Association	Voting Privilege¹	Attendance²
Jose Alvarez	Undergraduate, Chair	X	P
Shih Ching Lee	Undergraduate	X	A
Chukwufunaya Ikechukwu	Undergraduate	X	P
Ruhi Barman	Undergraduate, ASUCR VP of Internal Affairs	X	P
Grace Su	Undergraduate	X	P
Andrew Wong	Undergraduate		P/LE
	Undergraduate		
David Nikom	Graduate	X	P
	Graduate		
Rong Hai	Faculty	X	A
Scott Currie	Faculty	X	P
Victor Moreira	Staff	X	A
Sally Tavizon	Staff	X	P
Ankita Ahluwalia	Ex-Officio, ASUCR President		A
Ivett Gabriella	Ex-Officio, GSA President		P
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		P
Alice Chavez	Staff Support, VCSA		P
Angela Chien	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: 3:12 PM

1. Approve the Agenda
 - *Motion to Approve the Agenda by Jose Alvarez, Seconded by Sally Tavizon*
 - ***Agenda Approved Without Objections***
2. SSFAC Administrative Procedures Review
 - The Committee gave introductions of their position, major, and year, if applicable.
 - *Chair Jose Alvarez, Alice Chavez, and Angela Chien* gave an overview of the functionality and purpose of SSFAC, Committee structure and requirements, meeting structure, and the timeline of the budget call recommendation process.
3. New Draft Budget Template
 - *Luis Alvarez* stated that the goals for the new fiscal year are to achieve more transparency and accountability. The old budget templates, used to inquire campus departments of their use of funds and unmet needs, did not account for the campus department's use of "roll-over funds," also known as "carry-forwards." This year, SSFAC is looking to draft a new budget template that inquires campus departments' plans for un-used funds. Additionally, SSFAC will example full-time-equivalent (FTE) counts as part of temporary funding. Temporary funding was used to historically cover programmatic needs, not personnel.
 - *Ivett Gabriella* asked about stipends for students if FTE doesn't count as temporary. *Luis Alvarez* noted that student stipends are easier to consider as they are not permanent allocations; student stipends are considered relative to the totality and utilization of funds. At this time, SSFAC is exploring avenues that supports personnel admins from programs and departments.
4. Bylaw Change Recommendations
 - Currently, the bylaw stipulates that student committee members receive reimbursement every 2 weeks. However, student committee members from last year's committee were getting paid through payroll periodically, despite not having fulfilled the attendance requirement to receive renumeration. This year, SSFAC will propose to process and distribute the payment at the end of the quarter.
 - *Ruhi Barman* suggested paying students per meeting.
5. Payment Recommendations
 - *Chair Jose Alvarez* recalled from the most CSF meeting that student committee members across the UC campuses were receiving a stipend on top of their reimbursement of student fees. Currently, UCR's SSFAC refers to this payment as "renumeration." The bylaw language for the payment, as well as the payment amount, will be reviewed and revised.

6. SSFAC Student Applications

- The Committee is currently seeking one undergraduate committee member and one graduate committee member.
- SSFAC has received one undergraduate application and plans to keep the SSFAC student application open throughout the year, to gather interest or in case a student drops out of the Committee. *Alice Chavez* encouraged the Committee to advertise the opportunity.
- *Funanya Ikechukwu* inquired if there will be a flyer for the application, to which *Alice Chavez* affirmed.

7. Open Comments

- N/A

8. Chair Comments

- *Chair Jose Alvarez* reported attendance at the summer CSF meeting at UC San Diego, and stated the main initiative, along with other UC's, is to focus on student health and wellbeing. At the CSF meeting, discussion arose with an UCOP representative regarding the increase of student tuition to adjust for the cost of inflation, while maintaining financial accessibility for students.
- *David Nikom* inquired if the Committee will be able to see the Vice Chancellor of Student Affairs' approval of the Committee's recommendation. *Luis Alvarez* confirmed that the report for the final recommendation approved by Dr. Haynes will be provided to the Committee soon.

9. Adjourn: **3:48 PM**

- *Motion to Adjourn by Scott Currie, Seconded by Ruhi Barman.*
 - *Adjournment Approved without Objections.*