UC RIVERSIDE | Student Services Fee Advisory Committee

Monday, January 29ᵗʰ, 2024; 1:30 PM to 3:30 PM
Meeting Minutes
Hinderaker 0154 | Meeting Minutes Approved on February 5ᵗʰ, 2024

Name	Association	Voting Privilege[1]	Attendance[2]
Jose Alvarez	Graduate, Chair	X	P
Chukwufunaya Ikechukwu	Undergraduate, Vice Chair	X	P/LE
Ruhi Barman	Undergraduate, ASUCR VP of Internal Affairs	X	P
Phoebe Lee	Undergraduate	X	A
Grace Su	Undergraduate	X	P
Andrew Wong	Undergraduate		P
Cameron Springer	Undergraduate		P
David Nikom	Graduate	X	A
Payton DePalma	Graduate		P
Rong Hai	Faculty	X	A
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	P
	Staff	X	
Ankita Ahluwalia	Ex-Officio, ASUCR President		A
Ivett Gabriella	Ex-Officio, GSA President		A
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		P
Alice Chavez	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		P
Angela Chien	Student Secretary, VCSA		P/LE

[1] "X" indicates voting privilege
[2] P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: 1:40 PM

1. Approve the Agenda
   - *Motion to Approve the Agenda Funanya Ikechukwu, Seconded by Sally Tavizon.*
     - **Agenda Approved Without Objections**

2. Approve Meeting Minutes – January 22ⁿᵈ, 2024
   - *Motion to Approve the Meeting Minutes of January 22ⁿᵈ, 2024, by Scott Currie, Seconded by Sally Tavizon.*
     - **Meeting Minutes of January 22ⁿᵈ, 2024 Approved Without Objections**

3. Career Services Center Presentation (CSC) – Subcommittee D
   - Director *Sean Gil* gave an overview of the services and programs that Career Services Center offers, as well as its visions for the future. Career Services Center seeks to connect, inspire, and empower UCR students to become the most career ready talent in the global workforce.
   - Chair *Jose Alvarez* inquired if student usage in the computer lab and patio are only limited to career-related matters, or if it includes academic matters as well. Director *Sean Gil* stated that the computer lab is only for career-related and CSC matters, and there is no signage stating that the patio is for Career Services Center.
   - *Ruhi Barman* asked if there is a breakdown of specific technology that the Career Services Center is looking to purchase or is currently utilizing. Director *Sean Gil* noted that there are surveys being conducted on what other tech programs to use.
   - *Sally Tavizon* inquired if there are any joint initiatives happening for the funding of new and current technology? Director *Sean Gil* affirmed and stated that there is a joint initiative underway with Alumni Pathways, UE, Alumni & Development, Career Services Center and Institutional Research for graduate student assessments.
   - The Committee is expressed their concerned about the vagueness on Item #4, "Funding for Technology to Scale Services and Serve as Infrastructure for Campus Collaboration," and if AI technology embedded in the software will affect or assist staff.
   - *Cameron Springer* questioned if there are any plans to promote the programs that Career Services Center offer? Director *Sean Gil* noted that a strategic goal is to enhance marketing and promotion.
   - *Sally Tavizon* asked about what kind of data are being collected from students, and if the department's visions are staff-led with student input? Director *Sean Gil* stated that in 2019, CSC had conversations with students on what kind of resources and programs they would like to see. Students' feedback emphasized the need for internships, but also noted the conflict with academic and work schedules. Director *Sean Gil* stated that CSC can leverage

Handshake data to compare it with other UC schools. The Committee shared a concern that the connection between data collection and department visions should be done with more intention, in follow-up surveys and dialogue with students.

- The Committee asked about student accessibility to offered technology? Director *Sean Gil* stated that the technology is available 24/7 via the CSC website, if it is a student development program.
- The Committee had concerns about the type of data being collected to ask for additional funding and address the needs of the students, as it was expressed data was collected over five years ago, in 2019.
- The Committee expressed concerns on the impacts the outdated softwares can put on SSFAC and how the CSC can sustain software if when SSFAC does not fund.

4. Center for Early Childhood Education (CECE) – Subcommittee D
    - Director *Davina Bailey*, Financial Analyst *Alma Resendiz*, and Senior Director of Auxiliary Finance and Business Operations *Chris Dacanay* gave an overview of the department services and programs, including full day infant and toddler services, full day kindergarten and preschool services, and parenting classes. CECE is seeking to prioritize professional early childhood education field, parental education and engagement, and increased responsiveness to trauma informed care, among others.
    - *Sally Tavizon* inquired if it was intentional that the section for additional funding request was left blank. Director *Davina Bailey* affirmed and stated that CECE is not requesting additional funding at the moment.

5. Open Comments
    - N/A

6. Chair Comments
    - Chair *Jose Alvarez* thanked *Alice Chavez* for organizing lunch, as it was a good initiative for committee engagement.
    - Chair *Jose Alvarez* expressed interest in establishing a permanent time for Committee meetings across the academic quarters.

7. Adjourn: **3:02 PM**
    - *Motion to Adjourn by Ruhi Barman, Seconded by Grace Su.*
        - ***Adjournment Approved without Objections.***