

Tuesday, October 23, 2018; 2:10 PM to 4:00 PM

HUB Room 260

Approved Meeting Minutes | Approved on Tuesday, November 6, 2018

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Johnathan Li	Undergraduate, Chair	X	P
Rachel Victoria Arroyos	Undergraduate	X	P
Lenin Kuri	Undergraduate	X	P
Gabriel Guzman	Undergraduate	X	P
Karina Masatani	Undergraduate	X	P
Jose Cortez-Hernandez	Undergraduate, ASUCR VP of Internal Affairs	X	P
Derreck Carter-House	GSA	X	P
Judit Palencia Gutierrez	GSA	X	P
Stephanie King	GSA	X	P
Chia-en Chang	Faculty	X	P
Richard Rodriguez	Faculty	X	P
Sally Tavizon	Staff	X	P
Vacant	Staff	X	-
Gustavo Tinajero	ASUCR Alternate		A
Tony Xu	ASUCR Alternate		A
Jemuel Garcia	GSA Alternate		P
Semi Cole	Ex-Officio, ASUCR President		AL
Shawn Ragan	Ex-Officio, GSA President		A
Cathy Eckman	Ex-Officio, VCSA		A
Debra Meneely	Staff Support, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Brandon Lieu	Student Secretary, VCSA		P

<sup>1</sup> "X" indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

1. Call to Order: **2:10 PM**
2. Approve the Agenda
  - *Motion to Approve the Agenda by Derreck Carter-House, Seconded by Judit Palencia Gutierrez.*
    - *Agenda Approved without Objections*
3. Committee Introduction for Recommended Nominees
  - The Committee introduced themselves to each other.
4. Committee Member Roles and Responsibilities
  - *Debra Meneely* presented Committee Member Roles and Responsibilities outlined in the Bylaws. The Committee Bylaws can be accessed through <https://ssfacs.ucr.edu> --> "Committee" --> "Committee Bylaws."
5. SharePoint Access
  - *Debra Meneely* presented how the SSFAC SharePoint can be accessed by Committee Members using the computer. Access is granted through a Committee Member's NetID and password. If a Committee Member does not have access to the SharePoint, please reach out to [ssfacs@ucr.edu](mailto:ssfac@ucr.edu) to be granted access.
6. Bylaw Updates
  - *Debra Meneely* discussed the status of the Bylaws. With the change in leadership from Graduate School of Education (GSOE) Dean *Thomas Smith* to Vice Chancellor for Student Affairs *Doctor Brian Haynes*, Vice Chancellor *Haynes* recently reviewed the Bylaws and approved and disapproved the Bylaw items proposed last year.
  - *Chair Johnathan Li* suggests that a "special committee" be made with those interested to review the disapproved Bylaw items, meet with *Debra Meneely* to discuss the disapproved bylaws, and to propose to the Committee changes to the disapproved items for discussion and voting.
    - Interested Committee Members are *Lennin Kuri and Derreck Carter-House*.
7. Subcommittee Discussion
  - *Chair Johnathan Li* discussed the potential assignment of Subcommittee Chairs and Subcommittee Members by the last Committee meeting of Fall Quarter. The assignments will align with the bylaw item that was approved by Vice Chancellor *Brian Haynes* regarding Subcommittee Assignments by the last meeting of Fall Quarter.
8. Narrative Discussion
  - *Debra Meneely* presented to the Committee a sample Narrative Discussion that was submitted by CARE last year. The Committee requested more time to review the Narrative and the topic was tabled until next meeting. *Chair Johnathan Li* requested for the Narrative to be sent to the Committee for review.
9. CSF Update
  - *Chair Johnathan Li* presented the Committee about CSF. UCCSF stands for the UC Council on Student Fees. It is a statewide body comprised of each of the 10 UC Campus Student Fee Advisory Committees (SFACs), or equivalent. The current topic for CSF is the review of Former University of California President *Mark Yudof's* "guideline". In 2010, Former UC President *Mark Yudof* created a "guideline" to determine which departments *should not* be

funded by Student Fees at the University of California Campuses. The next CSF meeting is from January 27, 2019 to January 28, 2018.

#### 10. Committee Vice Chair Discussions

- Roles and Responsibilities
  - *Debra Meneely* presented the Roles and Responsibilities of the Committee's Vice Chair outlined in the Bylaws (Article IV: Officers: Section B: Vice Chair).
- Nominations
  - *Derreck Carter-House* nominates *Rachel Victoria Arroyos*. *Rachel Victoria Arroyos* declines the nomination.
  - *Jose Cortez-Hernandez* nominates *Derreck Carter-House*. *Dereck Carter-House* accepts the nomination.
  - *Chair Johnathan Li* nominates *Karina Masatani*. *Karina Masatani* declines the nomination.
  - *Chair Johnathan Li* nominates *Lennin Kuri*. *Lennin Kuri* accepts the nomination.
  - *Rachel Victoria Arroyos* nominates *Judit Palencia Gutierrez*. *Judit Palencia Gutierrez* declines the nomination.
  - *Chair Johnathan Li* nominates *Stephanie King*. *Stephanie King* declines the nomination.
- Candidate Questions
  - There are two nominees for Vice Chair: Graduate Voting Member *Derreck Carter-House* and Undergraduate Voting Member *Lennin Kuri*.
  - Interview Questions as determined by the Committee are the following:
    1. What prior experience do you have to bring to this role?
    2. What improvements would you bring to the Committee?
    3. What are your strategic goals for SSFAC this year?
    4. What are some critical problems you think SSFAC is currently facing? How would you fix those problems?
    5. How would you deal with internal conflicts within the Committee?
    6. What issue do you think most students are currently facing that relate to the Student Services Fee?

#### 11. Chair Comments

- *Chair Johnathan Li* welcomes all the new Committee Members to SSFAC. Meetings for SSFAC for this academic year will take place on Tuesday's from 2:10 PM to 4:00 PM. Packets for the Committee will be assembled and emailed to the Committee three days prior (where applicable). *Lennin Kuri*, *Jemuel Garcia*, and *Derreck Carter-House* requested for hardcopy packets.

#### 12. Public Comments

- No Public Comments

#### 13. Adjourn: **3:01 PM**

- *Motion to Adjourn by Stephanie King, Seconded by Derreck Carter-House.*
  - ***Adjournment Approved without Objections***