

2019 - 2020 Student Services Fee Advisory Committee
For 2020 - 2021 Budget Year
Planning Calendar

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| Sept 23 | Beginning of Fall Quarter |
| Sep 26 (Week 0) | First Day of Instruction for Fall Quarter |
| Oct 22 (Week 4) | SSFAC Meeting: Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, Vice-Chair Discussion (Requirements, Questions, & Nominations) <i>Meeting Location & Time: HUB Room 379 10:00 AM – 12:00 PM</i> |
| Oct 29 (Week 5) | SSFAC Meeting: Election of Vice-Chair, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update <i>Meeting Location & Time: HUB Room 367 10:00 AM – 12:00 PM</i> |
| Nov 19 (Week 8) | SSFAC Meeting: Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes) <i>Meeting Location & Time: HUB Room 379 10:00 AM – 12:00 PM</i> |
| Nov 27 – Dec 15 | Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request |
| Dec 8 – Dec 14 (Finals) | No Meeting , Departments submit budget requests and addendum to VCSA Office |
| Dec 15 – Jan 06 | Winter Break, No Meeting |
| Jan 02 | Beginning of Winter Quarter |
| Jan 06 (Week 1) | First Day of Instruction for Winter Quarter |
| All meetings below are tentative and planned to be held on Tuesdays at 10-12pm | |
| Jan 07 (Week 1) | SSFAC Meeting: Budget Overview of Requests, Review Subcommittee Assignments, Discussion of Standardized Subcommittee Questions to Departments/Review of Previous Questions <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Jan 14 (Week 2) | SSFAC Meeting: Department Heads for Subcommittee D&B Present with Q&A <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Jan 21 (Week 3) | SSFAC Meeting: Department Heads for Subcommittee B&C Present with Q&A <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Jan 28 (Week 4) | SSFAC Meeting: Department Heads for Subcommittee C&D Present with Q&A <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Feb 04 (Week 5) | SSFAC Meeting: Subcommittee B, C, & D Discussion and Recommendations <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Feb 11 (Week 6) | SSFAC Meeting: Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, Make Final Recommendations, VCSA Presentation on Budget and Current Process <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Feb 14 – Mar 5 | SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President - Applications for SSFAC open from February 13, 2020 to March 3, 2020 - Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020 |
| Feb 18 (Week 7) | SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles & Bylaw Review <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Feb 24 (Week 8) | SSFAC Meeting: Review & Vote on Bylaw Changes <i>Meeting Location & Time: HUB Room TBD 10:00 PM – 12:00 PM</i> |

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| Mar 03 (Week 9) | SSFAC Meeting: Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles <i>Meeting Location & Time: HUB Room TBD 10:00 PM – 12:00 PM</i> |
| Mar 10 (Week 10) | No Meeting |
| Mar 16 – Mar 22 (Finals) | No Meeting |
| Mar 23 – Mar 27 | Spring Break, No Meeting |
| Mar 25 | Beginning of Spring Quarter |
| Mar 30 (Week 1) | First Day of Instruction for Spring Quarter |
| Mar 31 (Week 1) | SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines, Zero-Based Budgeting (Summary and Continuity), SSF Analysis Report, and Application Update <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Apr 07 (Week 2) | SSFAC Meeting: Shared Discussion on Zero Based Budgeting with VCSA (Budget and Planning) and collective agreement on future priorities/expectations <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Apr 14 (Week 3) | SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles, Discussion on Remaining FY 2019-2020 SSFAC Funds, and Review SSFAC Applications and Vote for Membership <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Apr 21 (Week 4) | SSFAC Meeting: Presentation from UCR Government Relations on State budget expectations and future of SSF Fees <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| Apr 28 (Week 5) | No Meeting |
| May 05 (Week 7) | SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles and Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| May 11 – May 17 | Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes |
| May 19 (Week 8) | SSFAC Meeting (Tentative) <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i> |
| May 22 (Week 8) | SSFAC Meeting: Final Business, Luncheon, New Committee Member Introductions <i>Meeting Location & Time: HUB Room TBD Tentative</i> |