

2019 - 2020 Student Services Fee Advisory Committee  
For 2020 - 2021 Budget Year  
Planning Calendar

Sep 23	Beginning of Fall Quarter
Sep 26 (Week 0)	First Day of Instruction for Fall Quarter
Oct 22 (Week 4)	<b>SSFAC Meeting:</b> Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, GSA Alternate Appointment, Vice-Chair Discussion (Requirements, Expectations) <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Oct 29 (Week 5)	<b>SSFAC Meeting:</b> Vice-Chair Discussion (Nominations & Questions), Elevation of GSA Alternate to Voting Member, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update <i>Meeting Location &amp; Time: HUB Room 367   10:00 AM – 12:00 PM</i>
Nov 05 (Week 6)	<b>SSFAC Meeting:</b> Vice-Chair Interviews and Voting <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 11:00 PM</i>
Nov 19 (Week 8)	<b>SSFAC Meeting:</b> Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes), Presentation by HUB Director Brendan OBrien <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Nov 27 – Dec 15	Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request
Dec 08 – Dec 14 (Finals)	<b>No Meeting</b> , Departments submit budget requests and addendum to VCSA Office
Dec 15 – Jan 06	<b>Winter Break, No Meeting</b>
Jan 02	Beginning of Winter Quarter
Jan 06 (Week 1)	First Day of Instruction for Winter Quarter
<b>All meetings below are tentative and planned to be held on Tuesdays at 10am-12pm</b>	
Jan 07 (Week 1)	<b>SSFAC Meeting:</b> Budget Overview of Requests, Review Subcommittee Assignments, Discussion of Standardized Subcommittee Questions to Departments/Review of Previous Questions <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Jan 14 (Week 2)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee D&B Present with Q&A <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Jan 21 (Week 3)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee B&C Present with Q&A <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Jan 28 (Week 4)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee C&D Present with Q&A <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Feb 04 (Week 5)	<b>SSFAC Meeting:</b> Subcommittee B, C, & D Discussion and Recommendations <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Feb 11 (Week 6)	<b>SSFAC Meeting:</b> Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, Make Final Recommendations, VCSA Presentation on Budget and Current Process <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Feb 14 – Mar 5	SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President - Applications for SSFAC open from February 13, 2020 to March 3, 2020 - Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020
Feb 18 (Week 7)	<b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines and Principles & Bylaw Review <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>

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Feb 25 (Week 8)	<b>SSFAC Meeting:</b> Review & Vote on Bylaw Changes <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Mar 03 (Week 9)	<b>SSFAC Meeting:</b> Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Mar 10 (Week 10)	<b>No Meeting</b>
Mar 16 – Mar 22 (Finals)	<b>No Meeting</b>
Mar 23 – Mar 27	<b>Spring Break, No Meeting</b>
Mar 25	Beginning of Spring Quarter
Mar 30 (Week 1)	First Day of Instruction for Spring Quarter
Mar 31 (Week 1)	<b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines, Zero-Based Budgeting (Summary and Continuity), SSF Analysis Report, and Application Update <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Apr 07 (Week 2)	<b>SSFAC Meeting:</b> Shared Discussion on Zero Based Budgeting with VCSA (Budget and Planning) and collective agreement on future priorities/expectations <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Apr 14 (Week 3)	<b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines and Principles, Discussion on Remaining FY 2019-2020 SSFAC Funds, and Review SSFAC Applications and Vote for Membership <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Apr 21 (Week 4)	<b>SSFAC Meeting:</b> Presentation from UCR Government Relations on State budget expectations and future of SSF Fees <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
Apr 28 (Week 5)	<b>No Meeting</b>
May 05 (Week 6)	<b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines and Principles and Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
May 11 – May 17 (Week 7)	Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes
May 19 (Week 8)	<b>SSFAC Meeting (Tentative)</b> <i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i>
May 22 (Week 8)	<b>SSFAC Meeting:</b> Final Business, Luncheon, New Committee Member Introductions <i>Meeting Location &amp; Time: HUB Room TBD   Tentative</i>