

2019 - 2020 Student Services Fee Advisory Committee
For 2020 - 2021 Budget Year
Planning Calendar

Sep 23	Beginning of Fall Quarter
Sep 26 (Week 0)	First Day of Instruction for Fall Quarter
Oct 22 (Week 4)	SSFAC Meeting: Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, GSA Alternate Appointment, Vice-Chair Discussion (Requirements, Expectations) <i>Meeting Location & Time: HUB Room 379 10:00 AM – 12:00 PM</i>
Oct 29 (Week 5)	SSFAC Meeting: Vice-Chair Discussion (Nominations & Questions), Elevation of GSA Alternate to Voting Member, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update <i>Meeting Location & Time: HUB Room 367 10:00 AM – 12:00 PM</i>
Nov 05 (Week 6)	SSFAC Meeting: Vice-Chair Interviews and Voting <i>Meeting Location & Time: HUB Room 379 10:00 AM – 11:00 PM</i>
Nov 19 (Week 8)	SSFAC Meeting: Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes), Presentation by HUB Director Brendan O'Brien <i>Meeting Location & Time: HUB Room 379 10:00 AM – 12:00 PM</i>
Nov 27 – Dec 15	Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request
Dec 08 – Dec 14 (Finals)	No Meeting , Departments submit budget requests and addendum to VCSA Office
Dec 15 – Jan 06	Winter Break, No Meeting
Jan 02	Beginning of Winter Quarter
Jan 06 (Week 1)	First Day of Instruction for Winter Quarter
All meetings below are tentative and planned to be held on Tuesdays at 10am-12pm	
Jan 07 (Week 1)	SSFAC Meeting: Budget Overview of Requests, Review Subcommittee Assignments, Discussion of Standardized Subcommittee Questions to Departments/Review of Previous Questions <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Jan 14 (Week 2)	SSFAC Meeting: Department Heads for Subcommittee D&B Present with Q&A <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Jan 21 (Week 3)	SSFAC Meeting: Department Heads for Subcommittee B&C Present with Q&A <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Feb 04 (Week 5)	SSFAC Meeting: Subcommittee B, C, & D Discussion and Recommendations <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Feb 11 (Week 6)	SSFAC Meeting: Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, Make Final Recommendations, VCSA Presentation on Budget and Current Process <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Feb 14 – Mar 5	SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President - Applications for SSFAC open from February 13, 2020 to March 3, 2020 - Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020
Feb 18 (Week 7)	SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles & Bylaw Review <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Feb 25 (Week 8)	SSFAC Meeting: Review & Vote on Bylaw Changes <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>

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Mar 03 (Week 9)	SSFAC Meeting: Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Mar 10 (Week 10)	No Meeting
Mar 16 – Mar 22 (Finals)	No Meeting
Mar 23 – Mar 27	Spring Break, No Meeting
Mar 25	Beginning of Spring Quarter
Mar 30 (Week 1)	First Day of Instruction for Spring Quarter
Mar 31 (Week 1)	SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines, Zero-Based Budgeting (Summary and Continuity), SSF Analysis Report, and Application Update <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Apr 07 (Week 2)	SSFAC Meeting: Shared Discussion on Zero Based Budgeting with VCSA (Budget and Planning) and collective agreement on future priorities/expectations <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Apr 14 (Week 3)	SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles, Discussion on Remaining FY 2019-2020 SSFAC Funds, and Review SSFAC Applications and Vote for Membership <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Apr 21 (Week 4)	SSFAC Meeting: Presentation from UCR Government Relations on State budget expectations and future of SSF Fees <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
Apr 28 (Week 5)	No Meeting
May 05 (Week 6)	SSFAC Meeting: Discussion on Shared Understanding of SSF Guidelines and Principles and Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
May 11 – May 17 (Week 7)	Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes
May 19 (Week 8)	SSFAC Meeting (Tentative) <i>Meeting Location & Time: HUB Room TBD 10:00 AM – 12:00 PM</i>
May 22 (Week 8)	SSFAC Meeting: Final Business, Luncheon, New Committee Member Introductions <i>Meeting Location & Time: HUB Room TBD Tentative</i>