

2019 - 2020 Student Services Fee Advisory Committee  
For 2020 - 2021 Budget Year  
Planning Calendar

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| Sep 23  | Beginning of Fall Quarter  |
| Sep 26 (Week 0)   | First Day of Instruction for Fall Quarter  |
| Oct 22 (Week 4)   | <b>SSFAC Meeting:</b> Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, GSA Alternate Appointment, Vice-Chair Discussion (Requirements, Expectations)<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i> |
| Oct 29 (Week 5)   | <b>SSFAC Meeting:</b> Vice-Chair Discussion (Nominations & Questions), Elevation of GSA Alternate to Voting Member, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update<br><i>Meeting Location &amp; Time: HUB Room 367   10:00 AM – 12:00 PM</i>                        |
| Nov 05 (Week 6)   | <b>SSFAC Meeting:</b> Vice-Chair Interviews and Voting<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 11:00 PM</i>   |
| Nov 19 (Week 8)   | <b>SSFAC Meeting:</b> Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes), Presentation by HUB Director Brendan OBrien<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>                        |
| Nov 27 – Dec 15   | Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request   |
| Dec 08 – Dec 14 (Finals)  | <b>No Meeting</b> , Departments submit budget requests and addendum to VCSA Office   |
| Dec 15 – Jan 06   | <b>Winter Break, No Meeting</b>  |
| Jan 02  | Beginning of Winter Quarter  |
| Jan 06 (Week 1)   | First Day of Instruction for Winter Quarter  |
| <b>All meetings below are tentative and planned to be held on Tuesdays at 10am-12pm</b> |  |
| Jan 07 (Week 1)   | <b>SSFAC Meeting:</b> Review Subcommittee Assignments, CFAO Update<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>   |
| Jan 14 (Week 2)   | <b>Meeting Cancelled</b>   |
| Jan 21 (Week 3)   | <b>SSFAC Meeting:</b> Department Heads for Subcommittee A Present with Q&A<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>   |
| Jan 28 (Week 4)   | <b>Meeting Cancelled</b>   |
| Feb 04 (Week 5)   | <b>SSFAC Meeting:</b> Department Heads for Subcommittee B&C Present with Q&A<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>   |
| Feb 11 (Week 6)   | <b>SSFAC Meeting:</b> Department Heads for Subcommittee C&D Present with Q&A<br><i>Meeting Location &amp; Time: HUB Room 268   10:00 AM – 12:00 PM</i>   |
| Feb 14 – Mar 5  | SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President<br>- Applications for SSFAC open from February 13, 2020 to March 3, 2020<br>- Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020                            |
| Feb 18 (Week 7)   | <b>SSFAC Meeting:</b> Department Heads for Subcommittee B&C Present with Q&A<br><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>   |
| Feb 25 (Week 8)   | <b>SSFAC Meeting:</b> Department Heads for Subcommittee D Present with Q&A<br><i>Meeting Location &amp; Time: HUB Room 260   10:00 AM – 12:00 PM</i>   |

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| Mar 03 (Week 9)          | <p><b>SSFAC Meeting:</b> Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles, Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, Make Final Recommendations, VCSA Presentation on Budget and Current Process</p> <p><i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i></p> |
| Mar 10 (Week 10)         | <b>No Meeting</b>  |
| Mar 16 – Mar 22 (Finals) | <b>No Meeting</b>  |
| Mar 23 – Mar 27          | <b>Spring Break, No Meeting</b>  |
| Mar 25                   | Beginning of Spring Quarter  |
| Mar 30 (Week 1)          | First Day of Instruction for Spring Quarter  |
| Mar 31 (Week 1)          | <p><b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines, Zero-Based Budgeting (Summary and Continuity), SSF Analysis Report, and Application Update</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>  |
| Apr 07 (Week 2)          | <p><b>SSFAC Meeting:</b> Shared Discussion on Zero Based Budgeting with VCSA (Budget and Planning) and collective agreement on future priorities/expectations, Bylaw Review</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>  |
| Apr 14 (Week 3)          | <p><b>SSFAC Meeting:</b> Review &amp; Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles, Discussion on Remaining FY 2019-2020 SSFAC Funds, and Review SSFAC Applications and Vote for Membership</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>  |
| Apr 21 (Week 4)          | <p><b>SSFAC Meeting:</b> Presentation from UCR Government Relations on State budget expectations and future of SSF Fees</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>  |
| Apr 28 (Week 5)          | <b>No Meeting</b>  |
| May 05 (Week 6)          | <p><b>SSFAC Meeting:</b> Discussion on Shared Understanding of SSF Guidelines and Principles and Letter to the Chancellor / Chancellor’s Designee with Final Recommendations &amp; Bylaw Changes</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>   |
| May 11 – May 17 (Week 7) | Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes  |
| May 19 (Week 8)          | <p><b>SSFAC Meeting (Tentative)</b></p> <p><i>Meeting Location &amp; Time: HUB Room TBD   10:00 AM – 12:00 PM</i></p>  |
| May 22 (Week 8)          | <p><b>SSFAC Meeting:</b> Final Business, Luncheon, New Committee Member Introductions</p> <p><i>Meeting Location &amp; Time: HUB Room TBD   Tentative</i></p>  |