


Student Services Fee Advisory Committee

Tuesday, February 18, 2020; 10:00 AM to 12:00 AM

HUB Room 379

Approved Meeting Minutes | Approved on Tuesday, February 25, 2020

Name	Association	Voting Privilege ¹	Attendance ²
Lennin Kuri	Undergraduate, Chair	X	P
Jocelyn Ortiz	Undergraduate, Vice Chair, ASUCR VP of Internal Affairs	X	P
Angela Olivares	Undergraduate	X	P
Angel Keymolen Rojas	Undergraduate	X	AL
Julian Brambila	Undergraduate	X	P
Ivan Fernandez	Undergraduate	X	P
Judit Palencia Gutierrez	GSA	X	A
Mark Wiley	GSA	X	P
Arielle Manganiello	GSA	X	AL
Rong Hai	Faculty	X	A
Glenn Stanley	Faculty	X	P
Sally Tavizon	Staff	X	P
Sabrina Schuster	Staff	X	A
Vincent Rasso	ASUCR Alternate		A
Julian Gonzalez	Ex-Officio, ASUCR President		A
John Haberstroh	Ex-Officio, GSA President		A
Cathy Eckman	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Jayzelee Diche	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

1. Call to Order: 10:00 AM
2. Approve the Agenda
 - *Motion to Approve the Agenda by Sally Tavizon, Seconded by Jocelyn Ortiz.*
 - ***Agenda Approved without Objections***
3. Chair Comments
 - *Chair Lennin Kuri* mentioned that a Subcommittee info sheet will be sent out to help guide and prepare Subcommittees for upcoming tasks and deliberations.
4. Subcommittee B Department Presentation: Early Childhood Services (ECS)
 - Director *Davina M. Bailey* and Senior Director of Budget & Finance *Kyong Salmons* discussed the ECS programs and workshops offered to parents at UCR. ECS supports both undergraduate and graduate students in reaching their educational and professional goals and help children reach their full potential in all developmental areas.
 - Subcommittee & Committee Questions:
 1. *Angela Olivares* questioned the kinds of workshops that ECS offers. *Davina M. Bailey* clarified there are teacher-led workshops consisting of educational games and discussions on parental concerns such as nutrition and parenting strategies.
 2. *Jocelyn Ortiz* questioned if ECS connects with R' Kids or any other organizations on campus. *Davina M. Bailey* discussed that ECS currently does not partner with any other organizations on campus but seeks to work with the Women's Resource Center.
 3. *Julian Brambila* questioned how many undergraduates are being served by ECS. *Davina M. Bailey* confirmed a total of 31 undergraduate students being served.
 4. *Sally Tavizon* questioned how the current Student Services Fees are being utilized. *Davina M. Bailey* mentioned that such funds are allocated primarily towards staffing.
 5. *Chair Lennin Kuri* questioned the ECS grant process. *Davina M. Bailey* mentioned that grants are processed through an application and financial aid assessment
 6. *Glenn Stanley* questioned how many children are covered by ECS each year. *Davina M. Bailey* mentioned 200 children are covered each year.
5. Subcommittee D Department Presentation: AVC Enrollment
 - Interim Director *Emily D Engelschall* and CFAO of Enrollment Services *Sean Cason* represented AVC Enrollment and gave a brief overview of Academic Preparation Programs, Enrollment Management Offices, Student Support Services, and Support Services.
 - Subcommittee & Committee Questions:
 1. *Jocelyn Ortiz* questioned how AVC Enrollment currently utilizes SSF funds for the Career Center. *Sean Cason* clarified that such funds are utilized towards salary and benefits for 98% of FTE.
 2. *Lennin Kuri* questioned if student staff was included in the FTE. *Sean Cason* clarified that they are employed within the departments and not as FTE.

6. Subcommittee D Department Presentation: Financial Aid

- Director *Jose Aguilar* presented how the Financial Aid department disperses federal state and institutional financial aid and offers student and family support and advising. Financial Aid actively seeks to support students through various projects and programs and works with other campus programs and departments on campus.
- Subcommittee & Committee Questions:
 1. *Sally Tavizon* questioned why staffing that was previously funded in 19900 funds moved under 20000 funds. *Sean Cason* clarified that funding was shifted out of Registrars to fund 9 FTEs.
 2. *Lennin Kuri* questioned the financial aid disbursement process and the components of the Cost of Attendance. *Jose Aguilar* explained the five categories considered in financial aid disbursement/Cost of Attendance being Books and Supplies, Personal Costs, Room and Board, Tuition and Fees, and Transportation. The financial aid package is a result of a student's full Cost of Attendance subtracted by estimated Family Contribution.
 3. *Angela Olivares* questioned if there is a re-evaluation or adjustment option available in the sudden case of loss of family support/contribution. *Jose Aguilar* mentioned that students are invited to the Financial Aid office to review all options and have conversations should a financial situation occur. Options are based on a close evaluation of the student's circumstances.

7. Motion to Adjourn for a Break

- *Motion to Adjourn for Break by Arielle Manganiello, Seconded by Angel Keymolen Rojas.*
 - *Adjournment Approved without Objections*

8. Subcommittee D Department Presentation: KUCR

- Director *Louis Van Den Berg* represented KUCR and gave a brief overview of KUCR as a media broadcasting facility and radio station for 53 years. KUCR has serves as a nationally recognized FM radio broadcasting facility that is actively involved with on-campus events, news and sports productions, and community outreach and publication.
- Subcommittee & Committee Questions:
 1. *Glenn Stanley* questioned if there is a potential location or vacancy for a new broadcasting facility. *Louis Van Den Berg* clarified that there is both a space and a possible cottage space on campus.

9. Public Comments

- No Public Comments

10. Adjourn: **11:32 AM**

- *Motion to Adjourn by Arielle Manganiello, Seconded by Angela Olivares.*
 - *Adjournment Approved without Objections*