

Tuesday, February 25, 2020; 10:00 AM to 12:00 AM

HUB Room 260

Approved Meeting Minutes | Approved on Tuesday, March 10, 2020

Name	Association	Voting Privilege ¹	Attendance ²
Lennin Kuri	Undergraduate, Chair	X	P
Jocelyn Ortiz	Undergraduate, Vice Chair, ASUCR VP of Internal Affairs	X	A
Angela Olivares	Undergraduate	X	A
Angel Keymolen Rojas	Undergraduate	X	AL
Julian Brambila	Undergraduate	X	A
Ivan Fernandez	Undergraduate	X	AL
Judit Palencia Gutierrez	GSA	X	P
Mark Wiley	GSA	X	P
Arielle Manganiello	GSA	X	A
Rong Hai	Faculty	X	A
Glenn Stanley	Faculty	X	P
Sally Tavizon	Staff	X	P
Sabrina Schuster	Staff	X	A
Vincent Rasso	ASUCR Alternate		A
Julian Gonzalez	Ex-Officio, ASUCR President		A
John Haberstroh	Ex-Officio, GSA President		A
Cathy Eckman	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Jayzelee Diche	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

1. Call to Order: 10:06 AM
2. Approve the Agenda
 - *Motion to Approve the Agenda by Mark Wiley, Seconded by Judit Palencia Gutierrez.*
 - ***Agenda Approved without Objections***
3. Approve Meeting Minutes – February 11, 2020
 - *Motion to Approve the Meeting Minutes of February 11, 2020 by Ivan Fernandez, Seconded by Mark Wiley.*
 - ***Meeting Minutes Approved without Objections***
4. Approve Meeting Minutes – February 18, 2020
 - *Motion to Approve the Meeting Minutes of February 18, 2020 by Sally Tavizon, Seconded by Judit Palencia Gutierrez.*
 - ***Meeting Minutes Approved without Objections***
5. Chair Comments
 - *Chair Lennin Kuri* reminded the Committee that Subcommittee Chair instructions and guidelines will be sent out through e-mail.
 - *Chair Lennin Kuri* invites the committee to attend the upcoming CSF call.
6. Subcommittee D Department Presentation: Student Disability Resource Center (SDRC)
 - Associate Director *Maria Keller* presented the mission and vision of the SDRC and the range of services the department provides to students. The SDRC promotes an inclusive educational experience for students through the advocacy of equal access, disability and ability awareness, and empowerment. The SDRC engages in collaborative leadership to offer accessible experiences that empower and embrace an inclusive UCR community.
 - Subcommittee & Committee Questions:
 1. *Sally Tavizon* asked to clarify the department's understanding of the UCOP Assessment Fee. *Nichole Sparks* clarified that the UCOP Assessment Fee is charged by the Office of the President to departments quarterly.
 2. *Sally Tavizon* asked the amount of students the department serves. *Maria Keller* clarified the percentage of students served by the SDRC is 6.5% and that the number was doubled from the previous year.
 3. *Cathy Eckman* asked if the 6.5% of students served by the SDRC are students who identify with a disability. *Maria Keller* clarified that the SDRC serves less than half of the students who identify with a disability, the reason being that students are not immediately aware of the services and aid that the SDRC has to offer. The department seeks to further promote and advocate the SDRC to students.
 4. *Sally Tavizon* asked if the SDRC collaborates with other departments on campus. *Maria Keller* mentioned that the SDRC works with the Career Center through ASPIRE, a career-development and professional-leadership program. The SDRC is searching for more opportunities to collaborate with other departments.
 5. *Ivan Fernandez* asked if the department's programs vary according to the different needs of students as students can have different degrees of disability. *Maria Keller* clarified that while the Neurodiversity Social Skill Development Program is geared towards specific needs, all other SDRC programs are open to all students with different needs.

7. Subcommittee C Department Presentation: Counseling & Psychological Services (CAPS)
 - Director *Elizabeth A Mondragon* gave a brief overview of CAPS' mission statement, student services, department goals, and accomplishments in the 2018 – 2019 Academic School Year. CAPS provides mental health and crisis response services by licensed professionals, that promote healthy relationships, student success, personal growth, and psychological well-being of our diverse student body, in support of a healthy campus community.
 - Subcommittee & Committee Questions:
 1. *Mark Wiley* asked the reason as to why 17.5 licensed clinicians were indicated on the department's budget request sheet. *Elizabeth A Mondragon* clarified that there is one half-time position currently employed in the department.
 2. *Lennin Kuri* asked if the department's clinician to client ratio is similar to other University of California campuses. *Elizabeth A Mondragon* clarified that the ratio is generally lower compared to other campuses.

8. Subcommittee C Department Presentation: Case Management
 - Director *Laurie Lee* gave a brief presentation of Case Management's mission and goals to provide students with as much resources and support as possible. By providing resources, linkage, education and expertise, Case Management empowers students to break down barriers, clarify needs and navigate complex processes to resolve the personal and academic challenges that interfere with student success.
 - Subcommittee & Committee Questions:
 1. *Sally Tavizon* asked how many students Case Management serves annually. *Laurie Lee* clarified about 800-1000 students are served annually.
 2. *Mark Wiley* asked if the number of students served includes Graduate students. *Laurie Lee* confirmed that Graduate Students indeed utilize Case Management services.
 3. *Chair Lennin Kuri* asked the number of Graduate students that Case Management serves. *Laurie Lee* explained that the information will be forwarded to VCSA to share with the committee.

9. Subcommittee C Department Presentation: Student Health Services (SHS)
 - Business Operations Manager *Nichole Sparks* discussed the mission statement of SHS and the Student Health Advisory Committee. *Nichole Sparks* gave an overview of UCR's health insurance requirement, Highlander Care, as well as the various clinical services proved by SHS.
 - Subcommittee & Committee Questions:
 1. *Chair Lennin Kuri* asked the reason behind the higher cost per student for Graduate students. Patient Services Manager of SHS *Denise Cannon* explained that the cost is higher for Graduate students due to the fact that this population is generally older and is subject to more illnesses and has higher utilization rates than the younger population.
 2. *Ivan Fernandez* asked the number of Undergraduate students and Graduate students that utilize SHS. *Denise Cannon* clarified a total of 13,498 students utilize SHS with about 10,000 being Undergraduate students and about 3,000 being Graduate students.

3. *Cathy Eckman* asked how many students are enrolled in the Highlander Care Program. *Denise Cannon* clarified a total of 836 students enrolled in the program.

10. Subcommittee B Department Presentation: International Students & Scholars (ISAS)

- Director *Magid Shirzadegan* and Vice Provost of International Affairs *Kelechi Kalu* gave a brief overview of ISAS and the various programs offered to fulfill a wide range of international student needs. ISAS continues to look for ways to best support students and promote academic success.
- Subcommittee & Committee Questions:
 1. *Sally Tavizon* asked the department's plans for the additional funding received through the Highlander Referendum. *Magid Shirzadegan* discussed how the funding is intended towards student endowment for education abroad for UCR in-state students.
 2. *Glenn Stanley* asked how many countries are represented in ISAS. *Kelechi Kalu* mentioned that 70 countries are interested with the department and UCR while *Magid Shirzadegan* clarified that students from 10 different countries currently represent UCR.
 3. *Judit Palencia Gutierrez* asked the social opportunities for international students and a highlight of ISAS programs and participation rates. *Kelechi Kalu* discussed the ISAS Peer to Peer Mentor Program, VISA advisement workshops, as well as supplemental language training and writing classes for international students.
 4. *Sally Tavizon* asked if ISAS works with the UCR Extension Center which also accommodates international students. *Magid Shirzadegan* clarified that ISAS supports international students who attend UCR in contrast to the Extension Center which accommodates international students who are visiting UCR.

11. Subcommittee B Department Presentation: Information Technology Solutions (ITS)

- Chief Financial & Administrative Officer *Shelley N Gupta* and Interim AVC of Enterprise Info Systems *David C Gracey* discussed the department's efforts to centralize IT units and support UCR's online information systems such as iLearn and Help Desk Support
- Subcommittee & Committee Questions:
 1. *Chair Lennin Kuri* asked how the department distributes merits. *Shelley N Gupta* discussed how merits are based on an evaluations rating of 1 – 5 and are distributed accordingly.
 2. *Sally Tavizon* asked the department's intended plans for the present year's carry forward. *Shelley N Gupta* mentioned that the ITS data center is moving off campus and the carry forward will be utilized towards the new data center facility as well as the UCOP assessment Fee and professional development training for ITS staff.

12. Public Comments

- *Militza Seehaver* reminded the Committee that an email will be sent out to all Committee members inquiring their plans to serve on the committee the following Academic School Year 2020 – 2021 which will determine how many new members must be recruited.

13. Adjourn: **11:44 AM**

- *Motion to Adjourn by Ivan Fernandez, Seconded by Mark Wiley.*

- *Adjournment Approved without Objections*