

2019 - 2020 Student Services Fee Advisory Committee  
For 2020 - 2021 Budget Year  
Planning Calendar

Sep 23	Beginning of Fall Quarter
Sep 26 (Week 0)	First Day of Instruction for Fall Quarter
Oct 22 (Week 4)	<b>SSFAC Meeting:</b> Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, GSA Alternate Appointment, Vice-Chair Discussion (Requirements, Expectations) <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Oct 29 (Week 5)	<b>SSFAC Meeting:</b> Vice-Chair Discussion (Nominations & Questions), Elevation of GSA Alternate to Voting Member, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update <i>Meeting Location &amp; Time: HUB Room 367   10:00 AM – 12:00 PM</i>
Nov 05 (Week 6)	<b>SSFAC Meeting:</b> Vice-Chair Interviews and Voting <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 11:00 PM</i>
Nov 19 (Week 8)	<b>SSFAC Meeting:</b> Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes), Presentation by HUB Director Brendan OBrien <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Nov 27 – Dec 15	Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request
Dec 08 – Dec 14 (Finals)	<b>No Meeting</b> , Departments submit budget requests and addendum to VCSA Office
Dec 15 – Jan 06	<b>Winter Break, No Meeting</b>
Jan 02	Beginning of Winter Quarter
Jan 06 (Week 1)	First Day of Instruction for Winter Quarter
<b>All meetings below are tentative and planned to be held on Tuesdays at 10am-12pm</b>	
Jan 07 (Week 1)	<b>SSFAC Meeting:</b> Review Subcommittee Assignments, CFAO Update <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Jan 14 (Week 2)	<b>Meeting Cancelled</b>
Jan 21 (Week 3)	<b>SSFAC Meeting:</b> Department Heads for Subcommittees A, B, & D Present with Q&A <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Jan 28 (Week 4)	<b>Meeting Cancelled</b>
Feb 04 (Week 5)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee A, B & C Present with Q&A <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Feb 11 (Week 6)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee A, B, C, & D Present with Q&A <i>Meeting Location &amp; Time: HUB Room 268   10:00 AM – 12:00 PM</i>
Feb 14 – Mar 5	SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President - Applications for SSFAC open from February 13, 2020 to March 3, 2020 - Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020
Feb 18 (Week 7)	<b>SSFAC Meeting:</b> Department Heads for Subcommittees B, C & D Present with Q&A <i>Meeting Location &amp; Time: HUB Room 379   10:00 AM – 12:00 PM</i>
Feb 25 (Week 8)	<b>SSFAC Meeting:</b> Department Heads for Subcommittee B,C & D Present with Q&A <i>Meeting Location &amp; Time: HUB Room 260   10:00 AM – 12:00 PM</i>

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Mar 03 (Week 9)	<b>No Meeting</b>
Mar 10 (Week 10)	<p><b>SSFAC Meeting:</b> SSFAC Committee Operating Budget Presentation, VCSA Presentation on Budget and Current Process, Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, and Review of Bylaw Appendix A Election Procedure for Leadership Roles</p> <p><i>Meeting Location &amp; Time: HUB Room 265   10:00 AM – 12:00 PM</i></p> <p>SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President</p> <ul style="list-style-type: none"> <li>- Applications for SSFAC open from</li> <li>- Chair Review with ASUCR &amp; GSA President from</li> </ul>
Mar 16 – Mar 22 (Finals)	<b>No Meeting</b>
Mar 23 – Mar 27	<b>Spring Break, No Meeting</b>
Mar 25	Beginning of Spring Quarter
Mar 30 (Week 1)	First Day of Instruction for Spring Quarter
Mar 31 (Week 1)	<b>No Meeting</b>
Apr 07 (Week 2)	<b>No Meeting</b>
Apr 14 (Week 3)	<p><b>SSFAC Meeting:</b> CFAO Update, Review Status of the SSFAC Application Process, Review the Bylaw Update Process</p> <p><i>Meeting Location &amp; Time: Zoom meeting   10:00 AM – 12:00 PM</i></p>
April 17 (Week 3)	Closing of SSFAC Applications
Apr 21 (Week 4)	<p><b>SSFAC Meeting:</b> Application Update, Discussion on Bylaw Changes and Finalize Nominations and Questions for Chair Election</p> <p><i>Meeting Location &amp; Time: Zoom meeting   10:00 AM – 12:00 PM</i></p>
Apr 28 (Week 5)	<p><b>SSFAC Meeting:</b> Discussion of Bylaw Changes and Chair Election</p> <p><i>Meeting Location &amp; Time: Zoom meeting   10:00 AM – 12:00 PM</i></p>
May 05 (Week 6)	<b>No Meeting</b>
May 12 (Week 7)	<p><b>SSFAC Meeting:</b> Review SSFAC Applications and Vote for Membership, Discussion on Letter to the Chancellor / Chancellor’s Designee</p> <p><i>Meeting Location &amp; Time: Zoom meeting   10:00 AM – 12:00 PM</i></p>
May 11 – May 17 (Week 7)	Letter to the Chancellor / Chancellor’s Designee
June 02 (Week 10)	<p><b>SSFAC Meeting</b> Year End Remarks by Vice Chancellor Dr. Brian Haynes, New Committee Member Introductions, Executive Session – Vote to Amend Status of Undergraduate Voting Member to Undergraduate Alternate Member, and Review of Letter to the Chancellor/Chancellor’s Designee</p> <p><i>Meeting Location &amp; Time: Zoom meeting   9:00 AM – 10:00 PM</i></p>