



UC Student Services Fee
&
UCR Student Services Fee

Annual Report

Operating & Capital
Budgets and Reserves

*Expanded information regarding the Student Services Fee Advisory Committee at UC Riverside can be found on the web at <http://ssfacs.ucr.edu>

Vice Chancellor of Student Affairs
February 1, 2019

University of California, Riverside

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2018 - 2019 Student Services Fee Advisory Committee
For 2019 - 2020 Budget Year
Planning Calendar

Sept 24	Beginning of Fall Quarter
Sep 27 (Week 0)	First Day of Instruction for Fall Quarter
Oct 23 (Week 4)	SSFAC Meeting: Committee Introductions, Responsibilities & Roles Discussion, Subcommittee Discussion, Bylaws Update, Vice-Chair Discussion (Requirements, Questions, & Nominations) <i>Meeting Location & Time: HUB Room 260 2:10 PM – 4:00 PM</i>
Nov 06 (Week 6)	SSFAC Meeting: Election of Vice-Chair, Call Letter and Narrative Review, Bylaw Update <i>Meeting Location & Time: HUB Room 269 2:10 PM – 4:00 PM</i>
Nov 27 (Week 9)	SSFAC Meeting: Call Letter Discussion and Narrative Review (If Needed), Bylaw Update, Subcommittee Assignments and Presentation by Vice Chancellor for Student Affairs, Dr. Brian Haynes <i>Meeting Location & Time: HUB Room 379 2:10 PM – 4:00 PM</i>
Nov 27 – Dec 15	Call Letter to SSF Budget Holders for 2018 – 2019 Program Plan and Budget Addendum Request
Dec 8 – Dec 14 (Finals)	No Meeting , Departments submit budget requests and addendum to VCSA Office
Dec 15 – Jan 06	Winter Break, No Meeting
Jan 02	Beginning of Winter Quarter
Jan 07 (Week 1)	First Day of Instruction for Winter Quarter
Jan 08 (Week 1)	SSFAC Meeting: Budget Overview of Requests, Review Subcommittee Assignments, Discussion of Standardized Subcommittee Questions to Departments <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Jan 15 (Week 2)	SSFAC Meeting: Department Heads for Subcommittee A Present with Q&A <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Jan 22 (Week 3)	SSFAC Meeting: Department Heads for Subcommittee B Present with Q&A <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Jan 29 (Week 4)	SSFAC Meeting: Department Heads for Subcommittee C Present with Q&A <i>Meeting Location & Time: HUB Room 260 2:10 PM – 4:00 PM</i>
Feb 05 (Week 5)	SSFAC Meeting: Department Heads for Subcommittee C Present with Q&A <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Feb 12 (Week 6)	SSFAC Meeting: Subcommittee A & B Discussion and Recommendations <i>Meeting Location & Time: HUB Room 260 2:10 PM – 4:00 PM</i>
Feb 19 (Week 7)	SSFAC Meeting: Subcommittee C Discussion and Recommendations <i>Meeting Location & Time: HUB Room 260 2:10 PM – 4:00 PM</i>
Feb 26 (Week 8)	SSFAC Meeting: Review all Subcommittee Recommendations Discussion 1 Make Final Recommendations <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Mar 05 (Week 9)	SSFAC Meeting: Review all Subcommittee Recommendations Discussion 2 Make Final Recommendations <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Mar 12 (Week 10)	SSFAC Meeting: Bylaw Review and Discussion, Reaffirm Returning Committee Members for 2019 – 2020, SSFAC Applications Discussion <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Mar 16 – Mar 22 (Finals)	No Meeting
Mar 25 – Mar 29	Spring Break, No Meeting
Mar 27	Beginning of Spring Quarter

2018 - 2019 Student Services Fee Advisory Committee
For 2019 - 2020 Budget Year
Planning Calendar

Apr 01 (Week 1)	First Day of Instruction for Spring Quarter
Apr 01 – Apr 15	SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President
Apr 02 (Week 1)	SSFAC Meeting: Review Bylaw Changes & Vote on Bylaw Changes <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Apr 09 (Week 2)	SSFAC Meeting: Review Applications and Recommendations with the Committee and vote for memberships <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>
Apr 10 – Apr 17	Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes
Apr 16 (Week 3)	SSFAC Meeting: Final Business & Luncheon <i>Meeting Location & Time: HUB Room 367 2:10 PM – 4:00 PM</i>

TABLE OF ASSUMPTIONS

- * Enrollment projections are based on three quarter average provided by UCR's Department of Institutional Research.

- * In FY18/19 the 5% increase to SSFee was suspended due to an agreement with California's Governor and UCOP. Alternatively, the state provided the campus \$817K in one-time funding for FY18/19. For the purpose of this report and to align with the Regents' proposed budget to the State, the \$817K of funding is being reflected as permanent funding in subsequent years. UCOP's allocation funding request to Governor asks for a 5% increase starting in FY19/20 which is not included in our revenue projections.

- Merit/Range increases of 3% annually. All career staff funded on 20000 funds in VCSA, Enrollment,
* ITS, & CDC departments.

- * CBR rate increased by .235% (average between non-exempt & exempt rates) beginning FY18/19.

- * Retirement cost increased by .65% beginning FY18/19.

TABLE 1
COMBINED SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2021-22)

ENROLLMENT	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Projected New and Continuing Headcount Enrollment (3 Qtr. Avg) ¹	22,702	23,348	23,482	23,800
Projected Exemptions	(387)	(439)	(441)	(447)
Net Enrollment	22,315	22,909	23,041	23,353
<i>Annual Student Services Fee</i> ²	1,017	1,017	1,017	1,017
<i>Annual Student Services Fee - Mental Health</i>	111	111	111	111
Total Student Services Fee	\$ 1,128	\$ 1,128	\$ 1,128	\$ 1,128
REVENUE				
Projected Non-Mental Health UC Student Services Fee Income (FWS)	20,889,770	21,446,052	21,567,510	21,859,247
Projected Non-Mental Health UC Student Services Fee Income (Summer)	1,134,446	1,134,479	1,134,479	1,134,479
Student Services Fee Non-Mental Health Subtotal	22,024,216	22,580,531	22,701,989	22,993,726
Projected UC SS Fee Mental Health Income (FWS)	2,476,965	2,542,899	2,557,551	2,592,183
Projected UC SS Fee Mental Health Income (Summer)	123,855	123,822	123,822	123,822
SS Fee - Mental Health Subtotal	2,600,820	2,666,721	2,681,373	2,716,005
Add In State Augmentation Offset 2.5% Increase of Fees (split w/MH) ³	817,000	817,000	817,000	817,000
ADJUSTED Projection after State Augmentation	25,442,036	26,064,252	26,200,362	26,526,731
FINANCIAL AID REVENUE				
Financial Aid Revenue ⁴	1,804,585	1,852,401	1,865,187	1,890,754
	\$ 1,804,585	\$ 1,852,401	\$ 1,865,187	\$ 1,890,754
TOTAL SSF REVENUE	\$ 27,246,621	\$ 27,916,653	\$ 28,065,549	\$ 28,417,485
OTHER				
STIP Earnings/Deferred Payment Plan	288,443	288,443	288,443	288,443
July 1 Carryforward from Previous Year	5,312,480	2,242,895	2,169,877	3,652,742
TOTAL AVAILABLE FUNDING	\$ 32,847,544	\$ 30,447,991	\$ 30,523,869	\$ 32,358,670
OPERATING EXPENDITURES				
Base Budget ⁵	20,439,135	20,906,757	21,388,407	21,884,506
Fixed Cost Increases - Salaries ⁶	322,488	332,162	342,127	352,391
Fixed Cost Increases - Benefits ⁶	25,262	26,019	26,800	27,604
Fixed Cost Increases - Retirement ⁶	69,872	71,968	74,128	76,351
Equity Increases ⁷	50,000	51,500	53,045	54,636
Undergraduate Financial Aid ⁸	1,499,264	1,537,894	1,542,284	1,561,698
Graduate Financial Aid ⁸	305,321	314,507	322,904	329,056
UCOP Funding Assessment	837,050	849,606	862,350	875,285
IDT for UCDC	22,075	22,737	23,419	24,122
Student Special Services - Captioning	190,000	190,000	190,000	190,000
TOTAL OPERATING EXPENDITURES	\$ 23,760,466	\$ 24,303,151	\$ 24,825,463	\$ 25,375,650
CAPITAL EXPENDITURES				
OMP COSTS				
HUB Building OMP ⁹	381,166	388,789	396,565	404,496
Campus Health Center (Veitch) OMP	55,000	55,000	55,000	55,000
SUB TOTAL OMP COSTS	\$ 436,166	\$ 443,789	\$ 451,565	\$ 459,496
CAPITAL DEBT PAYMENTS				
Learning Center Debt Service ¹⁰	195,974	192,225	-	-
HUB Expansion Debt Service (return to Capital Reserves)	395,259	395,922	395,280	395,486
SUB TOTAL CAPITAL DEBT COSTS	\$ 591,233	\$ 588,147	\$ 395,280	\$ 395,486
CAMPUS COMMITMENTS				
Depreciation/Maintenance Fund (1.25x Debt Coverage) (return to Capital Reserves)	147,808	147,037	98,820	98,872
Contribution to Capital Reserves-Veitch Replacement	100,000	100,000	100,000	100,000
SUB TOTAL CAMPUS COMMITMENTS	247,808	247,037	198,820	198,872
CAPITAL RESERVES				
Capital Reserves Balance (HUB construction reimbursement) ¹¹	2,772,931	1,525,990	-	-
VEITCH Balance ¹²	800,000	900,000	1,000,000	1,100,000
Capital Reserves/Unallocated	977,435	-	-	-
SUB TOTAL CAPITAL RESERVES	4,550,366	2,425,990	1,000,000	1,100,000
TOTAL CAPITAL EXPENDITURES	5,825,573	3,704,963	2,045,664	2,153,854
TOTAL ANNUAL EXPENSES	29,586,040	28,008,114	26,871,127	27,529,504
YEAR-END CASH BALANCE	3,261,504	2,439,877	3,652,742	4,829,166
CHANCELLOR APPROVED ALLOCATIONS				
SSFAC Allocations (PERM)	-	-	-	-
SMH Allocations (TEMP)	-	-	-	-
SMH Allocations (PERM) ¹³	788,609	-	-	-
SSFAC Allocations (TEMP) - 3 YEAR AGREEMENT W/SSFAC ~\$250K/YR ¹⁴	230,000	-	-	-
SSFAC Allocations (holding in operating reserves) ¹⁵	-	270,000	-	-
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ 1,018,609	\$ 270,000	\$ -	\$ -
ANNUAL NET BALANCE	\$ 2,242,895	\$ 2,169,877	\$ 3,652,742	\$ 4,829,166

TABLE 1
COMBINED SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2021-22)

ENROLLMENT	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>	<i>Projected 2021-22</i>
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¹ Enrollment numbers were provided by IR in Fall 2018.

Student Services fee increased by 5% each year through FY17/18 with half (2.5%) of the fee increase going to Student Mental Health (SMH) - ended FY17/18 -

² Reference State Augmentation footnote #3.

³ In FY18/19 agreement between UCOP & Governor to offset 5% increase to SS Fees with an allocation from the state for FY18/19. For the purpose of this report and to align with the Regents proposed budget to the State, the \$817K of funding is being reflected as permanent funding in subsequent years.

Return to Aid revenue goes directly to undergraduate and graduate departments beginning October 2016. Income offsets expense for Undergrad & Graduate Financial Aid).

⁵ Base Budget includes all the permanent funds already allocated to units by prior committees.

⁶ FP&A will fund fixed cost increases for departments outside of Org25 using 19900 funds, estimate 3% for all other employees.

⁷ All equity increases are projected to be effective on July 1st of each year and are added to the following year's base budget.

Financial Aid is based on enrollment and is listed as an expense to offset revenue that goes directly to undergraduate and graduate financial aid. Adjustment made to budget to cover actual expenses based upon perm allocation (see Table 7).

⁹ HUB OMP model in FY18/19 includes new departments (The WELL, Food Pantry, etc.) and is based upon actuals and campus recommended rates.

¹⁰ Learning Center debt service is projected to be paid off at the end of FY 19/20.

¹¹ HUB construction reimbursement held in Capital Reserves will offset expenses beginning in FY18/19 as SMH dollars has funding restrictions.

¹² FFE Set Aside for Veitch Replacement (i.e. furniture, fixtures, moving, etc.).

\$1,665,090 SMH allocation has been approved by the Chancellor and UCOP; funding will be phased in over the span of three years versus taking out a loan from the campus - current plan may need to be adjusted due to actual hires.

¹⁴ Chancellor/Chancellor Designate Approved Allocations is the amount recommended by the previous year's SSFAC committee allocated to the departments.

FY19/20 year 3 of 3 year agreement with SSFAC. FY20/21 does not include any SSFAC augmentations/allocations to the campus (i.e. no call for funding to SSFee funded depts.).

¹⁵

TABLE 2
NON-MENTAL HEALTH SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2021-22)

ENROLLMENT	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Projected New and Continuing Headcount Enrollment (3 Qtr. Avg) ¹	22,702	23,348	23,482	23,800
Projected Exemptions	(387)	(439)	(441)	(447)
Net Enrollment	22,315	22,909	23,041	23,353
Annual Student Services Fee for non-mental health initiatives ²	\$1,017	\$1,017	\$1,017	\$1,017
REVENUE				
Projected UC Student Services Fee Income (FWS)	20,889,770	21,446,052	21,567,510	21,859,247
Projected UC Student Services Fee Income (Summer)	1,134,446	1,134,479	1,134,479	1,134,479
Student Services Fee Subtotal	22,024,216	22,580,531	22,701,989	22,993,726
Add In State Augmentation Offset 2.5% Increase of Fees (split w/MH) ³	408,500	408,500	408,500	408,500
ADJUSTED Projection after State Augmentation	22,432,716	22,989,031	23,110,489	23,402,226
FINANCIAL AID REVENUE				
Financial Aid Revenue ⁴	1,804,585	1,852,401	1,865,187	1,890,754
	1,804,585	1,852,401	1,865,187	1,890,754
TOTAL SSF REVENUE	\$ 24,237,301	\$ 24,841,432	\$ 24,975,676	\$ 25,292,980
OTHER				
STIP Earnings/Deferred Payment Plan	288,443	288,443	288,443	288,443
July 1 Carryforward from Previous Year ⁵	5,147,056	1,480,992	0	104,544
TOTAL AVAILABLE FUNDING	29,672,800	26,610,867	25,264,119	25,685,967
OPERATING EXPENDITURES				
Base Budget ⁶	18,856,665	19,282,525	19,721,160	20,172,954
Fixed Cost Increases - Salaries ⁷	290,239	298,946	307,914	317,152
Fixed Cost Increases - Benefits ⁷	22,735	23,417	24,120	24,844
Fixed Cost Increases - Retirement ⁷	62,885	64,772	66,715	68,716
Equity Increases ⁸	50,000	51,500	53,045	54,636
Undergraduate Financial Aid ⁹	1,499,264	1,537,894	1,542,284	1,561,698
Graduate Financial Aid ⁹	305,321	314,507	322,904	329,056
UCOP Funding Assessment ¹⁰	837,050	849,606	862,350	875,285
IDT for UCDC	22,075	22,737	23,419	24,122
Student Special Services - Captioning	190,000	190,000	190,000	190,000
TOTAL OPERATING EXPENDITURES	22,136,234	22,635,904	23,113,911	23,618,463
CAPITAL EXPENDITURES				
OMP COSTS				
HUB Building OMP ¹¹	381,166	388,789	396,565	404,496
Campus Health Center (Veitch) OMP	55,000	55,000	55,000	55,000
SUB TOTAL OMP COSTS	436,166	443,789	451,565	459,496
CAPITAL DEBT PAYMENTS				
ARC (Learning Center) Debt Service ¹²	195,974	192,225	-	-
HUB Expansion Debt Service	395,259	395,922	395,280	395,486
SUB TOTAL CAPITAL DEBT PAYMENTS	\$ 591,233	\$ 588,147	\$ 395,280	\$ 395,486
CAMPUS COMMITMENTS				
Depreciation/Maintenance Fund (1.25x Debt Coverage)	147,808	147,037	98,820	98,872
Contribution to Capital Reserves (SHW Building-Veitch Replacement) FFE commitment ¹³	100,000	100,000	100,000	100,000
SUB TOTAL CAMPUS COMMITMENTS	\$ 247,808	\$ 247,037	\$ 198,820	\$ 198,872
CAPITAL RESERVES (set aside)				
Capital Reserves Balance (HUB construction reimbursement) ¹⁴	2,772,931	1,525,990		
SHW Building (Veitch Replacement) FFE Balance	800,000	900,000	1,000,000	1,100,000
Capital Reserves Unallocated	977,435			
SUB TOTAL CAPITAL RESERVES	\$ 4,550,366	\$ 2,425,990	\$ 1,000,000	\$ 1,100,000
TOTAL CAPITAL EXPENDITURES	1,275,207	1,278,973	1,045,664	1,053,854
TOTAL ANNUAL EXPENSES	27,961,808	26,340,867	25,159,575	25,772,317
YEAR-END CASH BALANCE^{14 & 15}	1,710,992	270,000	104,544	(86,350)
CHANCELLOR APPROVED ALLOCATIONS				
SSFAC Allocations (TEMP) - 3 YEAR AGREEMENT W/SSFAC ~\$250K/YR ¹⁶	230,000			
SSFAC Allocations (hold in operating reserves) ¹⁷		270,000		
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ 230,000	\$ 270,000	\$ -	\$ -
ANNUAL NET BALANCE^{14 & 15}	\$ 1,480,992	\$ 0	\$ 104,544	\$ (86,350)

¹ Enrollment numbers were provided by IR in Fall 2018.

² Student Services fee will increase by 5% each year through FY17/18 with half (2.5%) of the fee increase going to SMH - ended FY17/18 - Reference State Augmentation footnote #3.

³ In FY18/19 agreement between UCOP & Governor to offset 5% increase to SS Fees with an allocation from the state for FY18/19. For the purpose of this report and to align with the Regents proposed budget to the State, the \$817K of funding (split between Non-MH and MH) is being reflected as permanent funding in subsequent years.

⁴ Return to Aid revenue goes directly to undergraduate and graduate departments beginning October 2016.

⁵ Carryforward does not include any General Fund/State augmentation to offset the discontinuation of the 5% SSFee increase.

Base Budget includes all the Permanent Funds already allocated to units by prior committees including PERM equity increases from previous year, less previous year's allocations to

⁶ CAPS/CM/SHC with SMH funds (should be deducted from baseline non-mental health) which was \$146,757 in FY16/17 and \$729,724 in 17/18.

⁷ FP&A will fund fixed cost increases for departments outside of Org25 using 19900 funds with the exception of the CDC.

⁸ All equity increases are projected to be effective on July 1st of each year and are added to the following year's base budget.

⁹ Financial Aid is based on enrollment and is listed as an expense to offset revenue that goes directly to undergraduate and graduate financial aid.

¹⁰ UCOP assessment rate decreased from 3.1% in FY16/17 to 2.65% in FY17/18 to 2.8% in FY18/19.

TABLE 2
NON-MENTAL HEALTH SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2021-22)

¹¹ HUB OMP model in FY18/19 includes new departments not previously included in OMP (THE WELL, FOOD PANTRY,ETC) and is based upon updated rates and expenses.

¹² ARC (previously called Learning Center) debt service is projected to be paid off at the end of FY19/20.

¹³ Funding has been set aside to cover FFE expenses related to a new building for Student Health, CAPS & Case Management (\$100K per year) as approved by a previous SSFAC.

¹⁴ HUB construction reimbursement held in Capital Reserves will offset expenses beginning in FY18/19 as SMH dollars has funding restrictions.

¹⁵ A strategic deficit recovery plan to be developed by senior management leadership.

¹⁶ Chancellor/Chancellor Designate Approved Allocations is the amount recommended by the previous year's SSFAC committee out to the departments.

¹⁷ FY19/20 year 3 of 3 year agreement with SSFAC. FY20/21 does not include any SSFAC augmentations/allocations to the campus (i.e. no call for funding to SSFee funded depts.).

TABLE 3
MENTAL HEALTH SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2021-2022)

Description	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
ENROLLMENT				
New and Continuing Headcount Enrollment (3 Qtr. Avg)	22,702	23,348	23,482	23,800
Projected Exemptions	(387)	(439)	(441)	(447)
Net Enrollment	22,315	22,909	23,041	23,353
Annual Student Services Fee - Mental Health	\$111	\$111	\$111	\$111
REVENUE				
Projected Student Services Fee - Mental Health (FWS)	2,476,965	2,542,899	2,557,551	2,592,183
Projected Student Services Fee - Mental Health (Summer)	123,855	123,822	123,822	123,822
Student Services Fee Subtotal	\$ 2,600,820	\$ 2,666,721	\$ 2,681,373	\$ 2,716,005
Add In State Augmentation Offset 2.5% Increase of Fees (split w/Non-MH) ²	408,500	408,500	408,500	408,500
July 1 Carryforward from Previous Year	165,424	761,903	2,169,877	3,548,198
TOTAL AVAILABLE FUNDING	\$ 3,174,744	\$ 3,837,124	\$ 5,259,750	\$ 6,672,703
OPERATING EXPENDITURES				
Base Budget ¹	1,582,470	1,624,232	1,667,247	1,711,552
Fixed Cost Increases - Salaries	32,249	33,216	34,213	35,239
Fixed Cost Increases - Benefits	2,526	2,602	2,680	2,760
Fixed Cost Increases - Retirement	6,987	7,197	7,413	7,635
TOTAL OPERATING EXPENDITURES	\$ 1,624,232	\$ 1,667,247	\$ 1,711,552	\$ 1,757,187
YEAR-END CASH BALANCE	\$ 1,550,512	\$ 2,169,877	\$ 3,548,198	\$ 4,915,516
CHANCELLOR APPROVED ALLOCATIONS				
SMH Allocations (TEMP)	-	-	-	-
SMH Allocations (PERM)	788,609	-	-	-
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ 788,609	\$ -	\$ -	\$ -
ANNUAL NET BALANCE	761,903	2,169,877	3,548,198	4,915,516

¹ Base Budget includes all the Permanent Funds already allocated to units by prior committees, plus current SMH Reserves

In FY18/19 agreement between UCOP & Governor to offset 5% increase to SS Fees with an allocation from the state for FY18/19. For the purpose of this report and to align with the Regents proposed budget to the State, the \$817K of funding (split between Non-MH and MH) is being reflected as permanent

² funding in subsequent years.

TABLE 4
UCR STUDENT SERVICES FEE (FUND 20027)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2018-19 to 2020-21)

	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
PROJECTED ENROLLMENT				
Projected New and Continuing Headcount Enrollment (3 Qtr. Avg)	22,702	23,348	23,482	23,800
Projected Exemptions	(387)	(439)	(441)	(447)
<i>Net Enrollment</i>	22,315	22,909	23,041	23,353
<i>Annual UCR Student Services Fee</i>	\$ 18	\$ 18	\$ 18	\$ 18
PROJECTED REVENUE				
Projected Referendum Income (FWS)	401,670	412,362	414,738	420,354
Projected Summer Income	31,516	31,516	31,516	31,516
<i>Student Services Fee Subtotal</i>	\$ 433,186	\$ 443,878	\$ 446,254	\$451,870
STIP Earnings/Deferred Payment Plan	7,336	7,336	7,336	7,336
TOTAL PROJECTED REVENUE	\$ 440,522	\$ 451,214	\$ 453,590	\$ 459,206
July 1 Carryforward from Previous Year	-	-	-	-
TOTAL AVAILABLE FUNDING	440,522	451,214	453,590	459,206
PROJECTED EXPENDITURES				
Base Budget ¹	382,350	386,745	391,272	\$ 395,935
Fixed Cost Increases - Salaries	4,395	4,527	4,663	4,671
Fixed Cost Increases - Benefits	5,309	5,495	5,687	5,886
Fixed Cost Increases - Retirement	959	965	971	978
Recreation Center Referendum (ended in 2015/16)	-	-	-	-
UCOP Funding Assessment (New in FY11/12)	13,079	13,733	14,419	15,140
TOTAL OPERATING EXPENDITURES	\$ 406,092	\$ 411,465	\$ 417,013	\$ 422,610
YEAR-END CASH BALANCE	\$ 34,430	\$ 39,749	\$ 36,577	\$ 36,596
CHANCELLOR APPROVED ALLOCATIONS				
<i>SSFAC Allocations (TEMP)²</i>	-	-	-	\$ -
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ -	\$ -	\$ -	\$ -
ANNUAL NET BALANCE	\$ 34,430	\$ 39,749	\$ 36,577	\$ 36,596

¹ Base Budget includes all the Permanent Funds already allocated to units by prior committees.

² Chancellor Approved Allocations is the amount approved by the previous year's SSFAC committee.

Table 5 - SSFEE UCOP REPORT
UC STUDENT SERVICES FEE-FUND 20000
HISTORICAL PERFORMANCE

ORGANIZATION	DEPARTMENT	FY16/17					FY17/18					Year - Over - Year Comparison				
		7/1/16 Allocation	Carryforward ¹	Transfers	Expenditures	Ending Balance	7/1/17 Allocation	Carryforward ¹	Transfers	Expenditures	Ending Balance	July 1 Allocations	Carryforward ¹	Transfers	Expenditures	Ending Balance Variance
Bourns College of Engineering	Engineering - Dean's Office			4,000	4,000	-						-	-	(4,000)	(4,000)	-
Business & Administrative Serv	Early Childhood Services	379,568	(206,744)	450,938	624,557	(796)	611,767	(796)	3,767	598,882	15,856	232,199	205,949	(447,172)	1,223,440	16,651
Coll of Hum, Arts & Social Sci	Anthropology			1,640	1,640	-			1,400	1,400	-	-	-	(240)	3,040	-
	Dance								6,500	1,500	5,000	-	-	6,500	1,500	5,000
	English			2,000	2,000	-					-	-	-	(2,000)	2,000	-
	Ethnic Studies			750	750	-					-	-	-	(750)	750	-
	Hispanic Studies								1,100	1,100	-	-	-	1,100	1,100	-
	History of Art			1,000	1,000	-			1,350	1,350	-	-	-	350	2,350	-
	Philosophy			1,250		1,250		1,250	1,250	2,500	-	-	1,250	-	2,500	(1,250)
College of Nat & Agr Sciences	Chemistry			2,000	2,000	-					-	-	-	(2,000)	2,000	-
Control Functions	Chancellor's Unallocated			-	-	-					-	-	-	-	-	-
Graduate Division	Graduate Division		9,529	-	9,529	-					-	-	(9,529)	-	9,529	-
	Graduate Student Financial Aid	235,971		142,523	236,972	141,522	313,633	141,522	271,384	455,155	271,384	77,662	141,522	128,862	692,127	129,863
International Affairs	International Stdnt and Schlrs	490,044	63,395	73	288,423	265,090	491,416	265,090		487,554	268,952	1,372	201,695	(73)	775,977	3,862
Info. Technology Solutions	ITS								345,940	290,693	55,247	-	-	345,940	290,693	55,247
School of Medicine	Biomedical Sciences			1,300	1,300	-					-	-	-	(1,300)	1,300	-
	SOM Resources			800	800	-					-	-	-	(800)	800	-
Undergraduate Education	Academic Resource Center	1,566,304	749,838	35,080	1,475,051	876,171	1,566,304	876,171	(12,655)	1,681,966	747,854	-	126,333	(47,735)	3,157,017	(128,317)
Enrollment Services	AVC - Student Affairs & Enroll			1,200		1,200		1,200	(1,200)		-	-	1,200	(2,400)	-	(1,200)
	Career Services Center	929,253	(4,064)	518,037	1,458,183	(14,956)	1,079,746	(14,956)	460,700	1,526,256	(766)	150,493	(10,892)	(57,337)	2,984,439	14,190
	Financial Aid Operations	1,042,932	(16,684)	791,946	1,834,221	(16,028)	1,097,862	(16,028)	1,072,020	2,148,456	5,398	54,930	656	280,074	3,982,677	21,426
	Financial Aid ²	1,055,430	41,482	709,383	1,097,112	709,183	1,438,041	709,183	1,254,350	3,392,584	8,990	382,611	667,702	544,967	4,489,696	(700,193)
	Registrar	495,379	(8,565)	244,870	729,335	2,349	492,786	2,349	306,851	893,281	(91,295)	(2,593)	10,914	61,981	1,622,616	(93,644)
	Student Affairs Info Systems	70,762	(4,158)	64,175	142,014	(11,235)					-	(70,762)	4,158	(64,175)	142,014	11,235
	Student Affairs Mrktng & Comm	605,535	(32,636)	477,173	1,092,363	(42,291)	653,070	(42,291)	564,699	1,213,285	(37,807)	47,535	(9,655)	87,526	2,305,648	4,484
	Student Affairs Technology Svc	579,696	(64,683)	1,021,040	1,604,910	(68,856)	758,031	(80,091)	1,045,237	1,890,379	(167,202)	178,335	(15,408)	24,197	3,495,289	(98,346)
	Undergraduate Admissions			(5,400)		(5,400)		(5,400)	5,400		-	-	(5,400)	10,800	-	5,400
UCR Intercollegiate Athletics	Intercollegiate Athletics ³		(118)			(118)		(118)			(118)	-	-	-	-	-
Vice Chancellor Student Affairs	African Student Programs	164,692	(1,927)	132,277	288,066	6,975	195,565	6,975	11,396	211,277	2,659	30,873	8,902	(120,880)	499,343	(4,315)
	Asian Pacific Student Programs	184,007	(11,512)	121,201	303,929	(10,233)	205,323	(10,233)	70,607	277,021	(11,325)	21,316	1,279	(50,594)	580,950	(1,092)
	AVC Health & Wellness ⁴	348,948	(8,889)	171,460	344,274	167,244	119,079	24,063	146,054	266,357	22,839	(229,869)	32,951	(25,405)	610,632	(144,406)
	AVC/Dean of Students	198,512	(16,588)	156,176	319,061	19,039	271,424	19,039	159,192	448,947	707	72,912	35,627	3,016	768,008	(18,332)
	CARE Advocate			43,769	37,903	5,865		5,865	101,835	106,357	1,344	-	5,865	58,067	144,260	(4,521)
	Chicano Student Programs	181,916	(10,845)	169,962	346,580	(5,547)	235,759	(5,547)	96,540	320,068	6,684	53,843	5,298	(73,422)	666,647	12,231
	Counseling & Psychological Svc	1,021,151	(47,594)	682,491	1,798,423	(142,374)	1,158,292	(89,772)	578,920	1,869,853	(222,413)	137,141	(42,178)	(103,571)	3,668,276	(80,039)
	Graduate Student Association	44,934	3,368	88,646	131,415	5,533	115,175	5,533	45,484	117,301	48,891	70,241	2,165	(43,162)	248,715	43,358
	Health & Wellness - Case Mgmt.			77,160	189,737	(112,576)	239,173	(22,186)	136,525	384,739	(31,228)	239,173	(22,186)	59,364	574,476	81,349
	Highlander Union			2,500	2,642	(142)		48	-	48	-	-	48	(2,500)	2,690	142
	KUCR	240,326	(8,779)	104,367	343,428	(7,514)	270,772	(7,514)	115,174	392,804	(14,372)	30,446	1,265	10,807	736,232	(6,858)
	LGBT Resource Center	136,197	(6,965)	137,286	271,575	(5,056)	189,977	(5,056)	95,737	292,866	(12,209)	53,780	1,909	(41,550)	564,441	(7,152)
	Middle Eastern Student Center		293	66,411	59,379	7,324	14,400	7,324	2,998	26,823	(2,101)	14,400	7,031	(63,413)	86,203	(9,425)
	Native American Student Pgm	142,000	8,570	151,268	266,426	35,413	165,844	35,413	56,160	254,440	2,977	23,844	26,842	(95,108)	520,865	(32,435)
	Recreation/Student Rec Center	116,057	116,057	(232,114)		-					-	(116,057)	(116,057)	232,114	-	-
	Student Affairs Admin	5,920,803	7,305,990	(5,185,781)	358,839	7,682,172	6,123,641	7,682,173	(6,451,447)	446,224	6,908,143	202,838	376,183	(1,265,666)	805,063	(774,029)
	Student Conduct Programs	331,168	16,757	143,158	437,485	53,598	370,382	53,598	176,266	561,873	38,373	39,214	36,841	33,108	999,358	(15,225)
	Student Disability Resource Center ⁵	686,793	(14,515)	297,595	961,206	8,666	712,713	8,666	186,960	966,822	(58,484)	25,920	23,180	(110,635)	1,928,028	(67,150)
	Student Health Services	1,282,991	(214,785)	507,167	1,805,666	(230,293)	1,370,839	(230,293)	568,253	2,055,287	(346,488)	87,848	(15,508)	61,086	3,860,953	(116,195)
	Student Life	477,178	(43,034)	345,402	821,877	(42,332)	547,082	(42,332)	563,757	1,120,411	(51,904)	69,904	702	218,355	1,942,288	(9,572)
	Student Mental Health (The WELL)	285,986	18,488	292,861	529,727	67,609	349,189	67,609	169,698	565,386	21,110	63,203	49,121	(123,163)	1,095,113	(46,499)
	VCSA Student Fees ³	4,847,726	4,736,047	(3,026,323)	1,314,820	5,242,630	4,089,362	5,242,630	(2,241,843)	1,105,024	5,985,125	(758,364)	506,583	784,480	2,419,844	742,495
	Women's Resource Center	120,865	10,721	109,269	232,098	8,758	147,363	8,758	91,421	230,600	16,942	26,498	(1,963)	(17,848)	462,698	8,184
		24,183,124	12,357,449	(178,015)	21,770,715	14,591,843	25,394,010	14,591,843	7,781	26,606,869	13,386,765	1,210,886	2,234,394	185,795	48,377,584	(1,205,078)

¹ Carryforward balances include vacation accruals.

² Financial Aid Expenses adjusted in FY18/19 on campus system.

³ Corrections from last year's submission.

⁴ Includes Case Management.

⁵ Name change from Student Special Services to Student Disability Resource Center.

Table 6 - SSFEE UCOP Report
UCR Student Services Fees - FUND 20027
HISTORICAL PERFORMANCE

ORGANIZATION	DEPARTMENT	FY16/17					FY17/18					Year - Over - Year Comparison				
		7/1/16 Allocation	Carryforward ¹	Transfers	Expenditures	Ending Balance	7/1/17 Allocation	Carryforward ¹	Transfers	Expenditures	Ending Balance	July 1 Allocations	Carryforward ¹	Transfers	Expenditures	Ending Balance Variance
College of Hum, Arts & Social Sci	Dance			500	500	-						-	-	(500)	(500)	-
	Media & Cultural Studies								300	300	-	-	300	-	300	
Graduate Division	Graduate Division			500	500	-					-	-	(500)	500	-	
	Graduate Student Financial Aid	-				-					-	-	-	-	-	
Enrollment Services	Career Services Center	8,000	(1,629)	-	3,596	2,775	8,000	2,775		10,775	-	-	4,404	-	14,371	(2,775)
Vice Chancellor Student Affairs	African Student Programs	22,389	3,521	(1,209)	23,058	1,643	21,780	1,643	(300)	22,783.03	340	(609)	(1,878)	909	45,841	(1,303)
	Asian Pacific Student Programs	29,506	1,792	(6,638)	24,084	575	22,804	575	61	23,282.71	157	(6,702)	(1,217)	6,699	47,367	(418)
	Chicano Student Programs			100	100	-					-	-	-	(100)	100	-
	Counseling & Psychological Svc	23,333	(3,984)	(17,548)		1,801	23,173	1,801	(23,172)		1,802	(160)	5,785	(5,624)	-	1
	KUCR	8,277	6,238	(2,147)	6,144	6,223	7,982	6,223	(14,205)		-	(295)	(14)	(12,059)	6,144	(6,223)
	LGBT Resource Center	28,293	(8,737)	(565)	21,627	(2,635)	24,367	(2,635)	3,895	28,941.04	(3,315)	(3,926)	6,102	4,459	50,568	(679)
	Middle Eastern Student Center	61,540	2,690	25,153	92,502	(3,118)	63,771	(3,118)	26,573	94,402.39	(7,177)	2,231	(5,808)	1,420	186,904	(4,058)
	Recreation/Student Rec Center	5,000			5,000	-	5,000			5,000.00	-	-	-	-	10,000	-
	Student Affairs Admin	102,354	439,923	(7,468)		534,809	18,987	534,809	(18,987)		534,809	(83,367)	94,886	(11,519)	-	-
	Student Disability Resource Ct	19,295		(308)		18,987	117,233	18,987	12,028	18,819.76	129,428	97,938	18,987	12,336	18,820	110,441
	Student Life	13,892	466	(126)	6,760	7,473	13,766	7,473	-	15,779.76	5,459	(126)	7,006	126	22,540	(2,014)
	VCSA Student Fees ²	33,745	31,053	(8,714)	13,584	42,500	51,340	42,500	8,865	12,468.00	90,237	17,595	11,447	17,579	26,052	47,737
	Women's Resource Center	48,808	1,400	14,261	63,718	750	51,196	750	13,808	67,317.78	(1,563)	2,388	(650)	(452)	131,036	(2,314)
		404,432	472,733	(4,209)	261,174	611,782	429,399	611,782	8,865	299,569	750,477	24,967	139,049	13,074	560,744	138,695

¹Carryforward balances include vacation accruals.

²Corrections from last year's report.

TABLE 7 - Operating Budgets

FY18/19
 JULY 1, 2018 PERM OPERATING BUDGETS (effective December 1, 2018)¹

Organization	Department	Activity	Activity Description	UC Student Services Fee	UCR Student Services Fee	Combined
Org 39 Business & Administrative Services	Child Development Center	A01250	ECS - Early Childhood Services	622,540	-	622,540
Org 21 Info. Technology Solutions	Student Information Systems	A01374	Student Information Systems	65,776	-	65,776
	Student Information Systems	A01783 ¹	Technology Services	3,000,802	-	3,000,802
	Student Information Systems	A01926	EMS	76,342	-	76,342
Org 22 Graduate Division	Return to Aid-Graduate	A01384	Graduate Student Financial Aid	313,633	-	313,633
Org 31 Provost/EVC	International Stdnt and Schlrs	A01419	International Student Res Ctr	491,416	-	491,416
Org 36 Undergraduate Education	Academic Resource Center	A01422	Academic Resource Center Admin	768,895	-	768,895
		A02344	ARC AI	268,533	-	268,533
		A02345	ARC Supplemental Instruction	228,432	-	228,432
		A02347	ARC Grad & Prof Exam Prep	35,527	-	35,527
		A02348	ARC HESA	42,485	-	42,485
		A02432	ARC TAP	186,477	-	186,477
		A02433	ARC Early Assist	39,536	-	39,536
Org 33 Enrollment Services	Career Services Center	A01414	Career Services Center	995,678	-	995,678
	AVC-Enrollment Services	A01401 ¹	AVC-Enrollment Services	1,736,348	-	1,736,348
	AVC-Enrollment Services	A02456	Enrollment Services Admin	1	-	1
	Financial Aid	A01403	Financial Aid Administration	1,603,333	-	1,603,333
		A01465	SFA - Scholarships & Grants	1,438,041	-	1,438,041
	Registrar	A01407	Registrar	126,791	-	126,791
	Marketing & Communications	A01543	Publications	8	-	8
		A01578	Student Affairs Communications	589,502	-	589,502
Org 25 Vice Chancellor Student Affairs	African Student Programs	A01411	African Student Programs	198,248	21,780	220,028
	Asian Pacific Student Programs	A01412	Asian Pacific Student Program	212,189	22,804	234,993
	AVC Health & Wellness	A02167	AVC Health & Wellness	124,079	-	124,079
	AVC/Dean of Students	A01409	AVC/Dean of Students	162,590	-	162,590
		A01410	Bayless Foundation	500	-	500
		A02150	Assistant Dean of Students	144,427	-	144,427
	Chicano Student Programs	A01415	Chicano Student Programs	246,581	-	246,581
	Counseling & Psychological Svc	A01416	Counseling Center ²	1,503,577	23,173	1,526,750
	Graduate Student Association	A01438	Graduate Student Association	99,578	-	99,578
	Health & Wellness - Case Mgmt.	A01985	Case Management ²	298,920	-	298,920
	KUCR	A01420	KUCR	284,013	7,982	291,995
	LGBT Resource Center	A01421	LGBT Resource Center	198,163	24,668	222,831
	Middle Eastern Student Center	A02145	Middle Eastern Student Center	14,400	65,282	79,682
	Native American Student Pgm	A01423	Native American Student Pgm	165,278	-	165,278
		A01595	Medicine Ways	3,000	-	3,000
	Recreation/Student Rec Center	A01265	Student Recreation Center	-	5,000	5,000
	Student Affairs Admin	A01399	VCSA Admin	285,757	-	285,757
		A01400	Reg Fee Advisory Comm Admin	33,811	-	33,811
		A01608 ¹	VCSA Control	1,948,995	125,233	2,074,228
	Student Conduct Programs	A01663	Student Conduct Programs	383,694	-	383,694
	Student Disability Resource Ct	A01424	Student Disability Resource Ct	279,995	-	279,995
		A01425	Disabled Student Services	477,915	18,987	496,902
	Student Health Services	A01413	Student Health Services ²	1,543,196	-	1,543,196
	Student Life	A01458	University Band	38,160	-	38,160
		A01459	Student Life & Leadership Ctr	568,184	13,496	581,680
		A01878	Transfer Orientation & Servs	-	270	270
	Student Mental Health	A01428	SWP Initiatives	5,586	-	5,586
		A01617	The WELL	278,291	-	278,291
		A01986	Health Education Initiatives	82,429	-	82,429
	VCSA Student Fees	A01391	VCSA Student Fees - Reserves	18,468	-	18,468
		A01518	VCSA Reg Fee OMP	346,176	-	346,176
		A01580	VCSA Capital Renew/Maint/Tech	939,886	-	939,886
	A02334	VCSA Student Svc Fee Control	1,567,823	48,717	1,616,540	
	A02342	VCSA Stdnt Mental Hlth Funding	165,424	-	165,424	
Women's Resource Center	A01427	Women's Resource Center	137,745	44,437	182,182	
	A01583	Escort Service	6,836	7,570	14,406	
Grand Total				\$ 25,394,010	\$ 429,399	\$ 25,823,409

¹ At the direction of the Provost & VCPB, funds were re-allocated in the amount of \$4,066,032 from VCSA in Student Services Fee funds to Enrollment Services and campus IT. Also includes other mid-year adjustments.

TABLE 8

**UC STUDENT SERVICES FEE
CAPITAL PLANT FUND FOR HEALTH SERVICES BUILDING**

	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>	<i>Projected 2021-22</i>
CAPITAL RESERVES - PLANT FUND				
Beginning Balance	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
<i>Total Capital Reserves - Plant¹</i>	\$8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000
TOTAL CAPITAL RESERVES	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000

¹ These funds held in Plant Accounting (Campus Control).