UCRIVERSIDE | Student Services Fee Advisory Committee

Wednesday, February 10, 2021; 3:00 PM to 4:00 PM
Meeting Minutes
Zoom Meeting | Approved on Wednesday, April 7, 2021

Name	Association	Voting Privilege[1]	Attendance[2]
Julian Brambila	Undergraduate, Chair	X	P
Angelica Garcia	Undergraduate, ASUCR VP of Internal Affairs	X	LE
Ivan Fernandez	Undergraduate	X	P
Lennin Kuri	Undergraduate	X	A
Yulissa Navarro	Undergraduate	X	P
Hannah Kim	Undergraduate	X	P
Salvador Jr. Olguin	Undergraduate		P
Aaron Walter	Undergraduate		A
Judit Palencia Gutierrez	GSA	X	P
Arielle Manganiello	GSA	X	A
Mark Wiley	GSA	X	P
Jared Smith	GSA		P
Sabrina Schuster	Staff	X	P
Sally Tavizon	Staff	X	P
Rong Hai	Faculty	X	AL
Michalis Faloutsos	Faculty	X	P
Luis Huerta	Ex-Officio, ASUCR President		A
Nichi Yes	Ex-Officio, GSA President		AL
Cathy Eckman	Ex-Officio, VCSA		P
Debra Meneely	Ex-Officio, VCSA		A
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P

[1] "X" indicates voting privilege

[2] P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:01 PM**

1. Approve the Agenda
   - *Motion to Approve the Agenda by Sabrina Schuster, Seconded by Mark Wiley*
     - **Agenda Approved without Objections**

2. SSFAC Student Application Discussion
   - *Chair Julian Brambila* informed the committee that the purpose of the meeting was to discuss and amend the 2021-2022 SSFAC application. The committee as a whole began the process of revising the SSFAC application questions. *Chair Julian Brambila* suggested utilizing the online program Grammarly to ascertain that the document revisions are grammatically correct.
   - *Chair Julian Brambila* informed the committee that SSFAC as a whole may decide the deadline for the 2021-2022 SSFAC Application.
   - *Militza Seehaver* informed the committee that a deadline extension of the 2021-2022 SSFAC Application may be dependent on the number of responses received.
   - *Chair Julian Brambila* asked the committee to assist, if possible, with student outreach on campus in order for the SSFAC application to reach as many UCR students as possible. *Vice Chair Angelica Garcia* and *Jared Smith* advised *Chair Julian Brambila* of their ability to assist with student outreach, by potentially forming a subcommittee dedicated to outreach on campus.
   - *Chair Julian Brambila* and *Ivan Fernandez* suggested to add "transfer student" as a response option on the SSFAC Application in order to allow UCR transfer students a fair opportunity to join the committee.
   - *Jared Smith* suggested to add to the SSFAC Application, "Has Covid-19 had an effect on the anticipated graduation date?" *Mark Wiley* suggested to add "currently expected" in the phrasing of the question.
   - *Nichi Yes* suggested the addition of a question to the SSFAC Application, "How likely does the applicant expect to graduate, given Covid-19 as an uncertainty factor. Still on schedule? May delay? Definite delay?". *Michalis Faloutsos* suggested the addition of a question to the SSFAC Application, "What does the applicant believe the most important role of SSFAC to be?"
   - *Chair Julian Brambila* reviewed the revisions with the committee in order to prevent the repetition of questions on the SSFAC Application.
   - *Cathy Eckman* suggested the addition of a question regarding how the applicant views the role of SSFAC on campus, given the information provided about the committee.
   - *Militza Seehaver* reminded the committee that the SSFAC website provides annual reports. Additionally, *Militza Seehaver* recommended to hyperlink the SSFAC website to the online SSFAC Application so as to provide prospective SSFAC applicants with an informed understanding the role of Student Services Fees Advisory Committee.
   - *Jared Smith* suggested the addition of a question inquiring on the applicant's strengths and areas of improvement. *Cathy Eckman* suggested that the SSFAC application phrasing ask for one strength and one area of development that the prospective applicant possesses when working on a team.
   - *Cathy Eckman* suggested the addition of information to the SSFAC Application questions, being that prospective applicants should anticipate a two-hour commitment per meeting to the Committee. *Cathy Eckman* informed the Committee that SSFAC has not been disbursing any funds due to the Covid-19 pandemic, but that there could potentially be up to 24 departments presenting to request funding, once the budget status stabilizes.
   - *Jared Smith* forecasted that next fiscal year will be very busy for the Committee.

- *Michalis Faloutsos* suggested the assumption that prospective applicants will be ready to adhere to the commitments required by the Committee, therefore, the commitment requirement on the SSFAC Application should be removed.
- *Cathy Eckman* reminded the Committee that, historically, students have neglected to attend weekly meetings, hence the question remains relevant to present and inform applicants the extent of the commitment.
- *Jared Smith* suggested that most student schedules fluctuate from quarter to quarter, therefore, it is important to remind prospective applicants of what the commitment could be as an SSFAC member. *Chair Julian Brambila* agreed that rephrasing of the commitment requirement question will take place.
- *Michalis Faloutsos* inquired if lower priority is given to students who are about to graduate. *Chair Julian Brambila* responded that the committee needs a diverse perspective, so there will be a balance of all class-level standing students.
- *Jared Smith* suggested the addition of a resume or curriculum vitae to the SSFAC Application. *Sally Tavizon* and *Jared Smith* suggested the addition of a question inquiring on why the prospective applicant should be selected to serve on this committee specifically what would distinguish the applicant from other applicants.
- *Yulissa Navarro* asked if the committee will streamline the SSFAC Application link through email or if applicants will be provided with a direct link. *Chair Julian Brambila* responded that the SSFAC Application will be distributed through an online form.
- *Militza Seehaver* encouraged the Committee to create subcommittees focusing on student outreach, so as to reach as many UCR students as possible.

3. Table Agenda Item
   - *Motion to Table Council on Student Fees (CSF) Agenda and Report by Jared Smith, Seconded by Michalis Faloutsos.*
     - ▪ ***Agenda Item Tabled without Objections.***

4. Walk- on Items
   - N/A

5. Adjourn: **4:03 PM**
   - *Motion to Adjourn by Michalis, Seconded by Mark Wiley.*
     - o ***Adjournment Approved without Objections.***