



# Student Services Fee Advisory Committee

Wednesday, May 5, 2021; 3:00 PM to 4:00 PM

Meeting Minutes

Zoom Meeting | Meeting Minutes Approved on May 19, 2021

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Julian Brambila	Undergraduate, Chair	X	P
Angelica Garcia	Undergraduate, ASUCR VP of Internal Affairs	X	AL
Ivan Fernandez	Undergraduate	X	LE
Lennin Kuri	Undergraduate	X	AL
Yulissa Navarro	Undergraduate	X	P
Hannah Kim	Undergraduate	X	P
Salvador Jr. Olguin	Undergraduate		P
Aaron Walter	Undergraduate		P
Judit Palencia Gutierrez	GSA	X	LE
Arielle Manganiello	GSA	X	AL
Mark Wiley	GSA	X	P
Jared Smith	GSA		P
Sabrina Schuster	Staff	X	AL
Sally Tavizon	Staff	X	AL
Rong Hai	Faculty	X	P
Michalis Faloutsos	Faculty	X	AL
Luis Huerta	Ex-Officio, ASUCR President		A
Nichi Yes	Ex-Officio, GSA President		AL
Debra Meneely	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P

<sup>1</sup> “X” indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:04 PM**

1. Approve the Agenda
  - *Motion to Approve the Agenda by Mark Wiley, Seconded by Judit Palencia Gutierrez.*
    - ***Agenda Approved without Objections***
2. Approve Meeting Minutes – April 28, 2021
  - *Motion to Approve the Meeting Minutes of April 28, 2021 Ivan Fernandez, Seconded by Yulissa Navarro.*
    - ***Meeting Minutes of April 28, 2021 Approved without Objections.***
3. Review Submitted SSFAC Applications
  - *Chair Julian Brambila* shared with the Committee that the SSFAC Chair and Vice Chair reviewed all applications received with the ASUCR President and GSA President. A total of seven applications were presented to the Committee.
  - *Jared Smith* expressed that the Committee should be mindful about most of the applicants only having availability for a one-year term when casting a yes or no vote.
  - *Michalis Faloutsos* inquired about an excel sheet provided by Google Forms to facilitate the process of reviewing and distinguishing the applicants. *Chair Julian Brambila* shared an excel sheet generated by Google Forms to review the seven applications.
  - *Yulissa Navarro* inquired about the start date and expectations from incoming Alternate SSFAC members. *Chair Julian Brambila* reminded the Committee that all newly elected members will first need to undergo a Student Conduct check before informing the members of their acceptance to the SSFAC Committee of 2021 – 2022. The Vice Chancellor of Student Affairs must also approve all recommendations for new members before members are can officially participate as part of the Committee. *Chair Julian Brambila* added that Alternate members are equally expected to meet the attendance requirement as every other member on the committee. *Militza Seehaver* clarified that an Alternate member does not have voting rights, although, Alternate members are expected to attend meetings and meet the requirements as part of the assigned appointment on the Committee.
  - *Salvador Jr Olguin* inquired about the position of ASUCR Vice President of Internal affairs and if that position is included in SSFAC applicant selection process. *Chair Julian Brambila* explained that the ASUCR Vice President holds a standing position in the Committee, meaning that the position will be filled through a separate ASUCR Election, independent of the SSFAC Application process.
4. Vote for New Committee Members
  - In preparation for the 2021 – 2022 Academic School Year, SSFAC is in need of four new Undergraduate Members and three new Graduate Members to replace the 2020-2021 Committee Members who will not be returning. After careful

consideration and evaluation of the applicants, the Committee has selected a total of four Undergraduate Members and three Graduate Members to appoint.

- Undergraduate Members
  - Orlando Caballo
    - *Motion to Appoint Orlando Caballo as an Undergraduate Voting Member by Jared Smith, Seconded by Arielle Manganiello.*
      - **Voting Results**
        - **Yea: 11**
        - **No: 0**
        - **Abs.:2**
    - *Orlando Caballo appointed as an Undergraduate Voting Member without Objections.*
  - Victor Garcia
    - *Motion to Appoint Victor Garcia as an Undergraduate Alternate Member by Michalis Faloutsos, Seconded by Ivan Fernandez.*
      - **Voting Results**
        - **Yea: 13**
        - **No: 0**
        - **Abs.:0**
    - *Victor Garcia appointed as an Undergraduate Alternate Member without Objections.*
  - Preeti Juturu
    - *Motion to Appoint Preeti Juturu as an Undergraduate Voting Member by Mark Wiley, Seconded by Yulissa Navarro.*
      - **Voting Results**
        - **Yea: 11**
        - **No: 0**
        - **Abs.:2**
    - *Preeti Juturu appointed as an Undergraduate Voting Member without Objections.*
  - Milly Analco
    - *Motion to Appoint Milly Analco as an Undergraduate Alternate Member by Jared Smith, Seconded by Michalis Faloutsos.*
      - **Voting Results**
        - **Yea: 11**
        - **No: 0**
        - **Abs.:2**

- *Milly Analco appointed as an Undergraduate Voting Member without Objections.*
- *Militza Seehaver* inquired about the ranking of applicants in the event that an Alternate member had to be elevated. *Chair Julian Brambila* recommended that the decision to rank should be at the discretion of the next SSFAC Chair and Vice Chairperson.
- *Chair Julian Brambila* motioned to elevate *Jared Smith* from Graduate Alternate Member to Graduate Voting Member.
  - *Motion to Appoint Jared Smith as a Graduate Voting Member by Arielle Manganiello, Seconded by Sally Tavizon.*
    - **Voting Results**
      - **Yea: 13**
      - **No: 0**
      - **Abs.:0**
  - *Jared Smith appointed as a Graduate Voting Member without Objections.*
- *Chair Julian Brambila* proceeded to review the graduate student applications with the Committee.
  - Graduate Members
    - *Katie Kim*
      - *Motion to Appoint Katie Kim as a Graduate Voting Member by Michalis Faloutsos, Seconded by Jared Smith.*
        - **Voting Results**
          - **Yea: 12**
          - **No: 0**
          - **Abs.:1**
      - *Katie Kim appointed as a Graduate Voting Member without Objections.*
    - *Amaretta Azevedo*
      - *Motion to Appoint Amaretta Azevedo as a Graduate Voting Member by Yulissa Navarro, Seconded by Vice Chair Angelica Garcia.*
        - **Voting Results**
          - **Yea: 12**
          - **No: 0**
          - **Abs.: 1**
      - *Amaretta Azevedo appointed as a Graduate Voting Member without Objections.*
    - *Michael Seley*
      - *Motion to Appoint Michael Seley as a Graduate Alternate Member by Ivan Fernandez, Seconded by Vice Chair Angelica Garcia.*

- **Voting Results**
        - **Yea: 11**
        - **No: 0**
        - **Abs.: 2**
      - **Michael Seley appointed as a Graduate Alternate Member without Objections.**
    - Chair Julian Brambila motioned to elevate Salvador Jr. Olguin from Undergraduate Alternate Member to Undergraduate Voting Member.
      - Motion to elevate Salvador Jr. Olguin from Undergraduate Alternate Member to an Undergraduate Voting Member by Jared Smith, Seconded by Michalis Faloutsos.
        - **Voting Results**
          - **Yea: 9**
          - **No: 0**
          - **Abs.: 4**
        - **Salvador Jr. Olguin appointed as an Undergraduate Voting Member without Objections.**
5. Table the Discussion of Year-End Committee Report
- Chair Julian Brambila recommended that the review of the report be tabled to the next meeting as meeting time was limited.
  - Motion to Table the Discussion of Year-End Committee Report by Vice Chair Angelica Garcia, Seconded by Jared Smith.
    - **Tabling Approved without Objections.**
6. Chair Election
- Chair Julian Brambila explained that voting will take place on Zoom through an anonymous voting poll. As a nominee for Chair of SSFAC for the 2020-2021 academic year, Jared Smith was interviewed by the Committee with a set of questions that the Committee agreed upon in the previous meetings. The committee members took turns to read the questions as follow:
    - What prior experience with managing budgets, student outreach, or otherwise do you have to bring to this role?
    - What are your plans with regards to a potential improvement in the organization and communication within SSFAC?
    - What are your strategic goals for SSFAC this year and how do you plan to represent UC Riverside at CSF meetings and with external partners such as UCOP, etc.?
    - What are some critical challenges you think SSFAC is currently facing? What suggestions or solutions do you have to address the challenges?
      - How would you deal with internal conflicts within the Committee? Provide an example.
    - What challenges do you think undergraduate and graduate students are currently facing that relate to the Student Services Fee?

- How do you plan to disseminate the information and efforts of SSFAC across campus?
- How do you plan to address the impact of COVID 19 on the campus and issues it raises with respect to Student Services Fees?
- The Committee evaluated the responses of *Jared Smith* and collectively agreed to elect *Jared Smith* as the Chair of SSFAC for the 2021-2022 academic year.
  - **Voting Results**
    - **Yea: 12**
    - **No: 0**
    - **Abs.:1**
  - ***Jared Smith elected as SSFAC Chair, Approved Unanimously***

7. Chair Comments

- *Chair Julian Brambila* and the Committee as a whole congratulated *Jared Smith* for attaining the SSFAC Chair position for 2021-2022.

8. Walk-On Items

- *N/A*

9. Adjourn: **4:16 PM**

- *Motion to Adjourn by Michalis Faloutsos, Seconded by Rong Hai.*
  - ***Adjournment Approved without Objections.***