

 UNIVERSITY OF CALIFORNIA | Student Services Fee Advisory Committee

FINAL RECOMMENDATIONS FOR FISCAL YEAR 2019 – 2020  
& COMMITTEE REPORT

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**FOREWORD**

All the content in this report is independently researched and reviewed by the Student Services Fee Advisory Committee. All recommendations are independently proposed to the Chancellor, Chancellor's Designee, and the University of California, Riverside.

## EXECUTIVE SUMMARY

The Student Services Fee Advisory Committee (SSFAC) is charged by the UC Regents Policy 3101 to provide recommendations on Student Services Fee (SSF) allocations to the Chancellor and Chancellor's Designee. This year, SSFAC has reviewed over 10 departmental requests and recommended a total of \$259,756 of temporary SSF allocation. In addition, SSFAC leadership has met with department heads outside of ORG 25 to inquire about their respective department's operation and SSF utilization. With the information from departmental meetings, SSFAC has went above and beyond to conduct a few annual reviews on departments that were outside of ORG 25 to review existing funding allocations with UC policies and guidelines. The findings showed that a few entities on campus have funding allocations that are inconsistent to policies and guidelines and have recommended campus leadership to conduct a defunding by creating a SSF exit strategy for those departments.

Besides reviewing departmental asks, SSFAC has proposed the *Incorporation of Assessment Fees into Individual Departmental Budgets*, adopted a list of general principles for annual review and future funding consideration, proposed 15 bylaw amendments from last year and this year, and requested the ASUCR Student Voice Committee to conduct a SSFAC survey.

## STUDENT SERVICES FEE

### Background

The Student Services Fee Advisory Committee (SSFAC) is charged with providing recommendations on the use of Student Services Fee (SSF) and each year's SSF as set by the Regents as outlined in the UC Regents Policy 3101: The University of California Student Tuition and Fee Policy ("UC Regents Policy 3101"). In addition, SSFAC is charged with aiding the Chancellor or Chancellor's Designee with allocations and reviewing Student Service Fee funds as outlined in the Guidelines for Implementing the Student Services Fee Portion of *The University of California Student Fee Policy* ("Guidelines") and SSFAC Bylaws.

SSF was established in 1981 and known as "University Registration Fee." This fee was utilized to *"support services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program."* Currently, the level of UC SSF in 2018 – 2019 is \$376 quarterly or \$1,128 annually<sup>1</sup>. As for UCR SSF, the current level is \$6 quarterly or \$18 annually<sup>2</sup>. With the collection of UC SSF and UCR SSF, SSFAC provides recommendations on the usage of SSF to the Chancellor and Chancellor's Designee.

### Projected Deficit by 2021

Currently, the UCR SSFAC is projected to be in a deficit in the next several years due to commitments on permanent funding towards annual salary, benefit, and equity increases. There are many factors that cause the deficit, such as over committing to funding allocations in prior years and stagnant increases to UC SSF and UCR SSF.

Over the past four years from 2014 to 2018, the student population has risen over 10.87% and is projected to grow an additional 452 students from 2019 to 2022. With a rise of student enrollment due to state mandate and UCR commitment, it is critical for the campus and SSFAC to ensure that existing and appropriate student programs and services have the infrastructure and funding to continually support our students and enhance their student experience<sup>3</sup>.

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<sup>1</sup> *University of California 2018-19 Tuition and Fee Levels* provided by the University of California, Office of the President (UCOP).

<sup>2</sup> *Quarterly Fees* provided by UCR Registrar

<sup>3</sup> 2,356 students from 2014 to 2018 and 452 students from 2019 to 2022 over 3-quarter average headcount provided by UCR Institutional Research.

**FINAL RECOMMENDATIONS FOR FISCAL YEAR 2019 – 2020**

This year SSFAC received a low number of applications for SSF and was still unable to fund many requests that would enhance the student experience on campus. Similar to previous years, SSFAC did not accept any requests for permanent funding.

*Table 1. SSFAC Recommendations for Chancellor's Designee Approval*

<b>SSFAC Recommendations for Chancellor's Designee Approval</b>	
<i>SSFAC Fiscal Year 2019 - 2020 Preliminary Allocations</i>	<i>Final Recommendation</i>
<b>Grand Total of All Temporary Funding:</b>	<b><u>\$259,756</u></b>
<b>AVC - Health &amp; Wellness</b>	<b><i>\$259,756</i></b>
Guardian Scholars Student Assistant 1	\$6,000
Guardian Scholars Student Assistant 1 Benefits (1.8%)	\$108
Voices and Visions Program Support	\$5,200
Outreach to Foster Youth On-campus and in the Community	\$500
<b>Total for AVC - Health &amp; Wellness</b>	<b><i>\$11,808</i></b>
<b>Dean of Students</b>	
Building our Common Ground Workshop Facilitators	\$18,683
Common Ground Workshop Facilitators Benefits (1.8%)	\$336
Common Ground Retreat	\$14,000
<b>Total for Dean of Students</b>	<b><i>\$33,019</i></b>
<b>Student Conduct</b>	
Renewal of Symplicity Advocate	\$0
Travel for Mandated Training	\$0
Copier Lease/Maintenance/Panic Alarm Costs	\$0
Committee Training Supplies, Academic Integrity Seminar Supplies	\$800
Front Desk Assistant	\$10,000
Front Desk Assistant Benefits (1.8%)	\$180
<b>Total for Student Conduct</b>	<b><i>\$10,980</i></b>
<b>Student Life</b>	
Computing - Annual Student Organization Online Support System (HighlanderLink)	\$0
Student Veteran Employee Salaries	\$17,746
Student Veteran Employee Benefits (1.8%)	\$319
Veteran Resource Center Rent & Utilities (Block Funding)	\$18,675
Veterans Programmatic Support (Block Funding)	
Student Veteran Resource Center Office Operations (Block Funding)	
Student Leadership & Service Student Salaries (Block Funding)	\$1,500
Student Leadership & Service Student Benefits (Block Funding)	

Leadership and Services Programmatic Support (Block Funding)	
Leadership Certificate Series (Block Funding)	
Student Life Student Employees	\$0
Student Life Student Employee Benefits	\$0
Accessible Events Support	\$0
<b>Total for Student Life</b>	<b>\$38,240</b>
<b>Campus Advocacy, Resources &amp; Education (CARE)</b>	
Student Staff Salaries	\$20,160
Student Staff Benefits (1.8%)	\$363
Educators Programming	\$10,000
Yoga as Healing and Educator Programming	\$4,618
<b>Total for Campus Advocacy, Resources &amp; Education (CARE)</b>	<b>\$35,141</b>
<b>Counseling &amp; Psychological Services</b>	
Protocall - After Hours Phone Service (Student Mental Health Funding)	\$0
<b>Total for Counseling &amp; Psychological Services</b>	<b>(Student Mental Health Funding)</b>
<b>The WELL</b>	
Health Education and Promotion Programming	\$28,000
R'Pantry Operations	\$25,000
Peer Engagement and Student Employee Staffing Salaries	\$12,420
Peer Engagement and Student Employee Staffing Benefits	\$224
Student Health Behavior Assessments and Education (25% of Alcohol Edu Module Cost)	\$11,750
Suicide Prevention/Mental Health Education and Outreach	\$10,000
<b>Total for the WELL</b>	<b>\$87,394</b>
<b>Chicano Student Programs</b>	
Graduate Student Researcher	\$11,800
Graduate Student Researcher Benefits (3.17%)	\$374
Graduate Student Support (Travel, Programming)	\$3,000
<b>Total for Chicano Student Programs</b>	<b>\$15,174</b>
<b>Graduate Student Association</b>	
Department Co-Sponsorships	\$10,000
<b>Total for Graduate Student Association</b>	<b>\$10,000</b>
<b>Student Disability Resource Center</b>	
Accessible Technology Software & Equipment Licenses	\$10,000
Self-service Station Flat Bed Scanner	\$0
Marketing Ally Training; Disability Awareness Month; Speaker Series (Block Funding)	\$8,000

Programming & Outreach (Block Funding)	
<b>Total for Student Disability Resource Center</b>	<b>\$18,000</b>
<b>Grand Total of All Temporary Funding: \$259,756</b>	

Departmental Feedback

In the past, SSFAC has rarely provided departmental feedback for requestors on how to improve their narratives for the next funding cycle. Often, requestors have indicated on the narrative that they would like to receive departmental feedback. This year, SSFAC recognized the need to provide feedback to requestors to increase their likelihood of receiving SSF funding. This way, the committee would receive critical information for better comparison between funding available, student needs, and departmental requests. Based on previous years and this year’s experience, **SSFAC recognizes CARE and The Well as the departments that have gone above and beyond to provide statistics, utilization reports, and an annual report. SSFAC continues to advocate for requestors to provide utilization reports, feedback reports, events and conference reports, key performance indicators (KPIs), and annual reports to the committee.** These reports allow SSFAC to understand the significance and impact of the student services and programs, which provides the committee with information on how SSF is being utilized and the value of the return on investment. **Lastly, SSFAC recognizes that not all student services and programs may have a high return on investment, but it is critical to note that the services and programs should be continuously improving the student experience on and off-campus.**

Readmission of Career Center into Student Services Fee Funding Pool

SSFAC recognizes that the Career Center has provided many important programs and services to our student body. These programs and services have enhanced on-campus and off-campus student experience as well as after graduation. However, the majority of the effort from Career Center has been concentrated on the undergraduate student experience. As SSFAC represents both graduate and undergraduate students, it is the duty and responsibility to ensure that student fees are beneficial to both populations when applicable. SSFAC recognizes the impact of the Career Center and recommends Career Center to be readmitted back into the SSF funding pool. However, Career Center must abide by a condition and show impactful progression for future asks and funding. The condition is that **SSFAC highly recommends Career Center to prioritize their first year of funding asks on new and ongoing graduate student services and programming with KPIs to the committee.**

The SSFAC decision to readmit Career Center is based on several factors. One major factor is the consultation with Danielle Ornelas, who is the Graduate Student Association (GSA) Career Center Liaison. Based on the conversation between Chair Johnathan Li and Danielle Ornelas, Chair Li has inquired: (1) *What is the career center is doing to serve the graduate student population?*, and (2) *What are the needs of the graduate student population in terms of career advising? What services that are needed, but not offered to graduate students.* Based on Danielle Ornelas’ response, SSFAC understands the current situation of the graduate student population and would seek further



improvement in graduate services and programs for remittance. The following is Danielle Ornelas' response to Chair Li's inquiries:

*"What is the career center is doing to serve the graduate student population?"*

- Graduate students can schedule one on one counseling appointments with a Career Counselor. The Career Center also has a designated Career Counselor who liaisons to the graduate student population.
- The Career Center also offers 10-minute drop-in appointments outside of regular counseling appointments.
- The Career Center and GSA have partnered to create a new position this year, GSA Career Center Liaison. The purpose of this position is to help bring the graduate student perspective to the Career Center, aid in the development, marketing, and execution of graduate student events and workshops, and help familiarize graduate students with Career Center resources. The GSA Career Center Liaison also holds a weekly office hour for graduate students.
- The Career Center hosts multiple Career Fairs each quarter, including a Virtual Career Fair specifically for PhD and Master students. Graduate student can use Handshake to identify employers who hire PhD and Master students prior to any Career Fair.
- Graduate students can utilize Handshake resources and services.
- Graduate students can access online workshops and resources.
- The Career Center website has a dedicated graduate student page with links to academic and nonacademic job search database, as well as links to resources such as Imagine PhD and my IDP.
- The Career Center participates in Graduate Career Strategic Working Group meetings, where departments on campus are working together to create a single brand with a marketing logo and website for purpose of identifying all graduate student professional development events on campus.
- The Career Center offers graduate student specific workshops and events: 2 during fall quarter of which 20 students attended, 5 during winter quarter of which 60 students attended, and are planning 3 more for the upcoming spring quarter.
- The Career Center is also available to conduct professional development workshops for any Mini GSA group. They have held 2 workshops for the Bioengineering Mini GSA so far this year.

*"What are the needs of the graduate student population in terms of career advising? What services that are needed, but not offered to graduate students?"*

- In response to your second question, I have the opportunity to speak with many graduate students on campus this quarter to hear what it is they feel the Career Center is lacking in terms of graduate student specific resources. **First, graduate student feel that the Career Center does not provide enough content either tailored or relevant to the specific needs of graduate students in their workshops and events.** For example, while technical resume workshops are a great starting point for first, second, or third year graduate students, resumes become more detailed and field-specific as graduate students progress in their program as fourth, fifth, or sixth years. Another example is the unique interview scenarios graduate students encounter, such as

on-site problem solving, digital one-way video interviews, oral presentations, or having to explain research experiences covered by NDAs, that are not covered in interview workshops.

- Similarly, **graduate students feel that the Career Center does not provide enough college specific opportunities.** While all graduate students benefit from learning about resumes, interviews, networking etc., they are also wanting to learn how each of these topics is applied within their respective field. For instance, an engineering student’s resume or interview experience can be very different from that of a humanities/social science graduate student.
- Lastly, **graduate students feel that they do not have as many opportunities to interact with industry professionals with graduate degrees or with employers who hire PhDs/Masters compared to the opportunities available to undergraduates.** Graduate students are seeking more opportunities to interact with professionals outside of academia, where they can gain valuable insight on how to find field-specific careers on how to apply their narrow skillset to broader ranager of careers.
- During my time as GSA Center Liaison, I have also found that **there is a big disconnect between the Career Center offers graduate students and what graduate students think the Career Center offers,** adding to the stigma that the Career Center benefits undergraduates more than graduate students. The Career Center is aware of this and has been open to making changes, hence the new GSA Career Center Liaison position and their involvement in the Graduate Career Strategic Working Group. The Career Center needs to ease the stigma by (1) **increasing their presence and marketing efforts around graduate students;** (2) **making sure that current graduate student workshops and events contain relevant content and are positive experiences so that graduate students will want to return to utilize addition resources;** and (3) **continuing to reach out to graduate students to learn about their perspective and unique needs.**
- The Career Center has been open to making changes to improve the graduate student experience. I am optimistic that the steps they have taken and the knowledge they continue to gain about how to address graduate student needs will help graduate students feel more included in their services. I look forward to seeing what can come from their continued partnership with graduate student departments and organizations.

As a final note, Daniel Ornelas has suggested that *“if SSFAC is considering funding for the Career Center, perhaps an option can be to ensure that a portion of the funding be dedicated to advancing new graduate student services and resources at the Career Center that directly address what graduate students feel is lacking.”*

In addition, Director Gil has provided Career Center’s KPIs for 2017 – 2018. The KPIs provided by Director Gil has shown that Career Center has improved since the relocated and remodeling of the center to under the UCR Bookstore. Based on the provided KPIs, Career Center has 4,825 students to visit the Career Center in 2017 – 2018. The number of students captured is 4,825 out of 23,488 students, which is 20.54% of the student population<sup>4</sup> (Table 2).

Table 2. Class Level of Students Who Came to See Us.

Based on KPIs for 2017 – 2018, provided by the Career Center.

Class Level of Students Who Came to See Us		
First Year	836	17%
Second Year	829	17%
Third Year	1,054	22%
Seniors	1,782	37%
Ph.D.	126	3%
Masters	130	3%
Teaching Credential	5	<1%
Alumni	63	1%
	4,825	100%

Lastly, the Career Center has engaged 355 unique employers in 2017 – 2018, in which students are able to interact with industry leaders and companies for internships and post-graduation plans. SSFAC hope to see the number of unique employers increase over the next few years and to show beneficial impact for both undergraduate and graduate population based on placement.

**As one of the important duties and responsibilities of higher education and the university besides ensuring students graduate, is to ensure that students have post-graduation plans after graduation. It is essential that the Career Center receives additional campus and SSF funding to fulfill the promises and reasons of higher education for students.** Although SSFAC has recommended to provide a special invitation for Career Center to readmit for SSF funding, the recommendation is specifically for Career Center as SSFAC sees Career Center as a method and gateway to post-graduation. **With the special readmission, it is imperative that SSF is used in the most appropriate way to provide value to the student body and experience. Therefore, it is recommended that SSFAC provides funding for Career Center and conducts an annual review and reporting of Career Center.**

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<sup>4</sup> The number of 23,488 3-quarter average headcount students is provided by UCR Institutional Research. The 3-quarter average headcount students was used based on the align in UCR UC Student Services Fee & UCR Student Services Fee Annual Report provided by UCR VCSA.

Previous Appropriation of UC and UCR Student Services Fee

For many years, SSFAC has been appropriating SSF to departments that were once a part of Organization 25 – Student Affairs (“ORG 25”). However, due to reorganization within Student Affairs in the past few years, SSFAC is continuing to permanently fund those departments outside of ORG 25 and does not allow departments to request additional funding. With special review and exceptions, SSFAC may allow departments outside of ORG 25 to receive funding provided the department is coherent to UC Regents Policy 3101, Guidelines, and other associated policies and guidelines.

This year, SSFAC has utilized the UC Regents Policy 3101 and Guidelines for much of the many decision-making and recommendations to the Chancellor and Chancellor’s Designee. With the UC Regents Policy 3101, SSFAC utilizes the definition of tuition, which is,

*“tuition, (formerly referred to as the Education Fee) is a Universitywide mandatory charge assessed against each resident and nonresident registered student... In addition to funding programs and services supported by Tuition (such as student financial aid and related programs, admissions, registration, administration, libraries, and operation and maintenance of plant)...”*

As per the Guidelines, SSFAC utilizes “the primary focus of Student Services Fee revenue should not be on programs in the following areas;...”, which are,

- Enrollment/Registrar/Admission Services
- Financial Aid Administration
- University Library
- Alumni Affairs and Alumni Student Services
- Planning and Budget Administrative Units
- Instructionally-related capital improvements
- Immediate office of the Vice Chancellor for Student Affairs
- Auxiliary Units, such as Housing, Parking Services
- Office for Students with Disabilities
- Intercollegiate Athletic Programs
- New Student / Transfer Student Orientation Programs
- Learning Skills Center
- Educational Opportunity Programs
- International Student Programs

With the UC Regents Policy 3101 and Guidelines, SSFAC ensures all SSF appropriations are in accordance to the regental policies and guidelines.

**This year, SSFAC leadership has decided to conduct meetings with departments outside of Organization 25 - Student Affairs (“ORG 25”) to inquire about the operations and funding source of each department.**

As the Office of the Vice Chancellor of Student Affairs are able to share the knowledge and funding source of each department in ORG 25, the SSFAC leadership pursued meetings with Vice Provost, AVCs, and

Directors that receive SSF and outside of ORG 25 to learn the departmental operations and funding source. The methodology for this approach was meeting with departmental heads based on department receiving SSF as listed on the *2017 – 2018 UC Student Services Fee & UCR Student Services Fee Annual Report* (“17-18 UC & UCR SSF Annual Report”) and request a budget by funding source to understand the usage of SSF and funding source. This year, SSFAC Chair Li and Vice Chair Kuri has conducted meetings with heads of the following departments:

- Academic Resource Center (ARC)
- Career Center
- Early Childhood Services (ECS)
- Enrollment Services
- Financial Aid
- Information Technology Solutions (ITS)
- International Student Programs
- Student Affairs and Marketing and Communications

During the meetings, Chair Li and Vice Chair Kuri have inquired about the operations and funding source of each department. Information from departments were collected and shared with current SSFAC members and utilized in this report. In addition, Chair Li has followed up with several departments for additional inquiries.

**Based on these meetings and comparison with UC policies and guidelines, SSFAC found that a few of the departments and activities are receiving funding, which are inconsistent to the UC Regents Policy 3101 and Guidelines.** SSFAC recognizes that ORG 25 has been disaggregated into three separate entities: VCSA, Enrollment Management (EM), and Information Technology Solutions (ITS) for the past several years and funding was appropriated in October 2018 based on a memorandum from Provost and Executive Vice Chancellor Cindy Larive and Vice Chancellor of Planning and Budgeting Gerry Bomotti. The methodology of the appropriation was based on the normalization of fiscal year 2017 – 2018 *“actual expenditures down to 88% for each unit for the proposed split.”* Although campus leadership has agreed to appropriated SSF to EM and ITS, SSFAC recognizes and understands the needs for funding to efficiently and effectively operate on campus. **However, SSFAC strongly believes that campus leadership should have consulted with the committee as it affects appropriation for student needs in future years. In addition, SSFAC strongly believes that the recipients of SSF should follow UC Regents Policy 3101 and Guidelines.**

SSFAC reviewed these departments that are not in accordance to the existing UC policies and guidelines. **With the annual review of departments receiving SSF and not in accordance existing UC policies and guidelines, SSFAC recommends defunding SSF from the departments and activities.** SSFAC recognizes that many departments on campus require funding to operate and expand their department and activities. In this context, the definition of defund is referred to as *“the development for an SSF exit strategy fund swapping by the Office of Vice Chancellor of Planning and Budget and Office of the Vice Chancellor of Student Affairs.”* In discussion for defunding, SSFAC has conducted an extensive discussion and consideration prior to making such recommendations. **However, this year SSFAC also recognizes the need to improve existing impactful and establishing contemporary student services and programs.**

SSFAC recognizes and understands the funding will not be immediately defunded without an exit strategy to replenish the defunding of SSF and understands that defunding could potentially take up to 10 years. Even with the elongated exit strategy, SSFAC still strongly believes and recommends that departments and activities receiving funding and inconsistent to UC policies should be defunded and appropriated to address the existing and upcoming students’ needs of services and programs.

**With the limited annual funding of SSF to be allocated each year and commitment to salary, benefits, and equity increases from permanent funding, SSFAC is unable to fully “focus attention on requests for programs, which benefit student and which are complementary to, but not part of, the instructional program.”<sup>5</sup>** It is the responsibility for SSFAC to make well-informed and fiscally-sound recommendations to the Chancellor or Chancellor’s Designee. Without SSF funding, existing impactful student services and programs are hindered and establishing beneficial student services and programs are delayed.

### Departments Recommended for Defunding

With an important responsibility upon SSFAC and charged by UCOP Regents Policy 3101 and Guidelines, SSFAC recommends the following departments and activities to be defunded to address the critical needs of student services and programs that is discussed in this report and future SSFAC recommendations:

- **Academic Resource Center – Highlander Early Start Academic (HESA) (A02348)** to be defunded from UC SSF (20000) fund of \$42,485.
  - Background – ARC HESA is “a 7-week intensive program that combines one English or Math course, an Oral Communications course, and an Early Start Seminar.” The program provides an opportunity to take two courses and a seminar during the summer for incoming students.
  - Rationale – **Based on the UC Regent Policy 3101, Guidelines, and existing source of funding stream, SSFAC believes ARC HESA should be defunded from SSF.**
    - UC Regents Policy 3101 – Based on the regental policy, it is stated that “revenue from Tuition may be used to fund all costs related to instruction, including faculty salaries.” Since HESA states that incoming students take “one English or Math course” and able to “receive 4 (Math 6A,...English 1A) or 5 units (English 4, Math 5) as well as 4 additional units towards graduation (English 008),” **it is clear that HESA has an instructional component that recognizes the activity as related to instruction.** Although it is unclear that funding for HESA may or may not be used for classroom instruction, the funding for HESA is still inconsistent to the Guidelines.
    - Guidelines
      - Based on the primary focus of SSF stated in the Guidelines, “the primary focus of Student Services Fee revenue should not be on programs in the follow areas:... **Learning Skills Center... Educational Opportunity**

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<sup>5</sup> Student Services Fee Advisory Committee (SSFAC) Bylaws stated in Article II, Section B, Subsection 3.

**Program.” Since HESA is part of ARC, which could be categorized as Learning Skills Center, it is inconsistent with the Guidelines.** Although ARC itself may be inconsistent with the Guidelines, this year SSFAC, will be reviewing only one activity within the ARC. Other activities within ARC will be individually reviewed by future SSFACs.

- Based on the Guidelines, **“services and programs funded by the Student Services Fee should be broadly available to all students.”** With the Guidelines stating SSF should be broadly available to all students, HESA does not adhere to the guidelines. **HESA has an eligibility requirement prevents all students to participate.** The eligibility requirement states that if the incoming students have taken the *“AWPE and placed into English 4 or English 1A”* and *“MAE and placed into Math 5, Math 6A, or Math 7A”* they will be eligible for HESA.
  - Existing Source of Funding Stream – Since undergraduate students are being charged for an Educational Opportunity Program (EOP) quarterly fee of \$1.50 that *“helps cover costs for low-income students in UCR writing and math summer prep programs as well as services during the academic year,”* **SSFAC believes it is redundant to fund an activity directly receiving fund from a fee referendum.**
  - Other Factors – Based on the utilization report provided by the Director of Academic Resource Center Rena Burton, HESA had 134 participants in 2016, 203 participants in 2017, and 163 participants in 2018. **Although the utilization of the program is low and still significant, SSFAC believes that the funding from HESA could be used to benefit all students in a more impactful way.**
  
- **AVC-Enrollment Services (A01401, A02456), Financial Aid (A01403), and Registrar (A01407)** to be defunded from UC SSF (20000) fund of \$3,466,473.
  - Background – SSFAC acknowledges these three departments in Organization 33 – Enrollment Services (“ORG 33”) are the backbone of campus operations and understands the services and programs provided for the student body. However, these departments receiving from the appropriation in October 2018 is inconsistent to UC policies and guidelines. **With a significant amount of SSF combined in these departments, SSFAC highly recommends an exit strategy as early as the next fiscal year to slowly fund swap the three departments.** These funding could be used to fund critical need student services and programs.
  - Rationale – **Based on the UC Regents Policy 3101 and Guidelines, SSFAC strongly believes it is the responsibility of utilizing general (19900) funding to support these departments.**
    - UC Regents Policy 3101 - Based on the definition of tuition defined by the regental policy, *“in addition to funding programs and services supported by tuition (such as student financial aid and related programs, admissions, registration, administration, libraries, and operation and maintenance of plant...).”*

- Guidelines – Based on the primary focus of SSF stated in the Guidelines, “*the primary focus of Student Services Fee revenue should not be on programs in the follow areas;... Enrollment/Registrar/Admission Services...Financial Aid Administration.*”
- **Information Technology Solutions (ITS)** to be partially defunded from UC SSF (20000) based on the amount of non-related student affairs departments and activities. **SSFAC strongly recommends that Office of the Vice Chancellor of Student Affairs to calculate the partial defunded amount based on SSF utilization provided by ITS and inform SSFAC of the calculated partial defunding amount.**
  - Background – Similar to departments in ORG 33, ITS receives SSF due to the disaggregation of ORG 25 within the past several years. Although ITS receives SSF funding, some of the functions funded by SSF do not adhere to the regental policy and Guidelines. ITS has provided SSFAC with the utilization of SSF funding as listed in Table 3.

*Table 3. IT Rationalization - SATS [Student Affairs Technology Services] (Draft Plan for 20000 Fund)*

Provided by Information Technology Solutions (ITS)  
 Total Budget (Fund 20000) FY 2019 - \$3,067,084

Function	FTE	TOTAL
Student Systems Reporting	3.50	\$548,154.95
Student Systems Infrastructure	3.00	\$434,026.71
Student Services Websites/Applications	6.00	\$826,665.00
Admissions	1.00	\$169,093.36
Cybersecurity	1.00	\$151,540.88
Student Health	1.00	\$143,559.00
Student Systems Leadership	3.00	\$581,614.93
Student Systems Support	2.00	\$215,201.17
	20.50	\$3,069,865.01

- Rationale - Based on Table 2 provided by ITS, some of the functions are not inconsistent with UC Regents Policy 3101 and Guidelines. In addition, SSFAC understands that the fees are being utilized for FTEs. **Although SSF are being utilized in Student Affairs Technology Services (SATS), some of the functions are inconsistent to the regental policy and the Guidelines. Therefore, SSFAC** highly recommends an exit strategy for functions that are not-related to student affairs and funding should be redirected to the relevant organization, department, and activity.
  - UC Regents Policy 3101 - On SATS website, “*Students Affairs Technology Services supports more than 100 systems and technical solutions for more than 40 departments – including Admissions, Student Health Services, Career Center, Dean of Students, Financial Aid, Housing, Dining, Student Recreation Center, and the Registrar.*” Based on the definition of tuition defined by the regental policy, “*in addition to funding programs and services supported by tuition (such as student*



*financial aid and related programs, admissions, registration, administration, libraries, and operation and maintenance of plant...).*” For example, **Admissions** should not be funded by SSF because the function is related to admissions under ORG 33. **Although the function is not clearly defined on which function is utilized by which organizations, departments, and activities (“entity”), SSFAC believes any entity using the function should be directly funded by that entity.**

- Guidelines – Refer to *Departments Recommended for Defunding: AVC-Enrollment Services (A01401, A02456), Financial Aid (A01403), and Registrar (A01407).*
- **Student Recreation Center (A01265)** to be defunded from UCR SSF (20027) of \$5,000.
  - Background – Student Recreation Center is already imposing a quarterly fee of \$59.00 that *“helps pay the cost of construction, maintenance and operation of the Student Recreation Center.”* In addition, a quarterly fee of \$149.00 that *“helps pay the cost of the expanded facility.”*
  - Rationale – With two existing fees imposed on the student body, SSFAC believes that it is **redundant to fund an activity that receives major funding through a fee referendum.**

### Future Reviews and Considerations

This year, SSFAC has partially conducted an *“annual review of all programs funded or requesting funding through funding through the Student Services Fee to assess the appropriateness of Student Services Fee funding.”* Although there may entities that are not listed in *Departments Recommended for Defunded* for this year, future SSFAC will continuously conduct a thorough review of all entity receiving SSF to ensure that all appropriates adhere to the UC Regents Policy 3101, Guidelines and other associated UC policies and guidelines.

## **COMMITTEE REPORT**

This year, SSFAC has decided to draft a summary of the actions that have been taken during the academic year. As SSFAC is a critical and essential committee on campus that provides recommendations to the Chancellor and Chancellor's Designee, it should be required that SSFAC drafts an annual committee report for historical purposes.

### **Bylaws Amendments**

This year, SSFAC has made significant changes to the bylaws due to the continuation of bylaw amendments from last academic year. Many of the bylaw items were amended to improve and update the current operation of SSFAC. SSFAC has approved these changes to the bylaws for review by the Vice Chancellor of Student Affairs. These bylaw changes are:

- **Article III, Section G, Subsection 2** - Removal of "Plan Requirements: Any plan for remuneration of student members shall take into consideration time spent in preparing for hearings, subcommittee work and other meetings held while the full Committee is not hearing budget requests."
- **Article III, Section G, Subsection 6** - Addition of "Enforcement: The Chair shall review participation by members on a quarterly basis with the SSFAC staff. The Chair may recommend denial of payment of remuneration and the committee member may be subject to removal (Article III, Section D). The Chair's enforcement recommendation may be approved by the committee with a 2/3 vote."
- **Article III, Section A: Alternates, Subsection 3** - Change in wording and addition of in the event of a vacant voting position, an alternate from the same selection body may be temporarily appointed to voting member status to the end of the academic quarter upon majority vote of the Committee. To assume the position for the remainder of the academic year, the appointment must be approved in writing by the Chancellor or Chancellor's Designee to allow the member to continue."
- **Article III, Section B, Subsection 1** - Addition and removal of "Student members of the Committee shall be selected by the SSFAC Chair in conjunction with the president or president's designee of their respective governing bodies, the Associated Students (ASUCR) and the Graduate Student Association (GSAUCR) in conjunction with the SSFAC chair with approval by SSFAC. Specific qualifications are determined by the president or president's designee of their respective selecting bodies.
  - a. The Chair shall inform the ASUCR President and the GSA President of the application release and inquire as to the specific qualifications, and the specific qualifications set by each respective selecting bodies as long as the accommodation does not violate the SSFAC bylaws.
  - b. The SSFAC application shall be released to the student body before the third to the last SSFAC meeting in the Winter Quarter.
  - c. The selection and appointment for the following year shall be made before the second to the last SSFAC meeting in the Spring Quarter.

- d. The entire SSFAC will review all student member applications and make final recommendations for appointment to the Committee to the Chancellor/Chancellor's Designee after each respective governing body have provided their recommendations."
- **Article III, Section G, Subsection 4** - Addition of "Participation Requirement: Members must attend at least 60% of all scheduled quarterly meetings in order to receive full payment as described above. Members may participate in other SSFAC activities to satisfy the participation requirement at the discretion of the Chair. These activities include by are not limited to preparation for hearings, committee and subcommittee assignments, and participation in meetings outside of full SSFAC meetings."
  - **Article IV, Section A, Subsection 2** - Change in wording and addition of "Selection: Members shall elect the Chair by a majority vote of the committee. The committee must interview qualified applicants and then select the Chair for the following academic year prior to the end of the current academic year. In the event of a tie, three caucuses shall be formed: faculty/staff, undergraduate students, and graduate students. Each caucus shall have one vote only. The majority vote of the caucuses shall select the Chair if this process is used."
  - **Article IV, Section A, Subsection 5** - Change in wording and addition of "The Chair may be removed from leadership role by a majority vote of the committee. The Chair could continue to serve as a regular voting member, if desired, unless Article III, Section D is pursued by the committee. The replacement Chair must satisfy Article IV, Section A, Subsection 1."
  - **Article IV, Section B, Subsection 2** - Change in wording and addition of "Members shall elect the Vice Chair by a majority vote of the committee. The Committee must interview qualified applicants and then select the Vice-Chair for that academic year. In the event of a tie, three caucuses shall be formed: faculty/staff, undergraduate students, and graduate students. Each caucus shall have one vote only. The majority vote of the caucuses shall select the Vice Chair if this process is used." This bylaw item was approved on February 19, 2019 and repealed on March 5, 2019.
  - **Article IV, Section A, Subsection 2** - Change in wording of "Selection: ~~Members shall elect the Chair by a majority vote of the committee. The committee must interview qualified applicants and then select the Chair for the following academic year prior to the end of the current academic year. In the event of a tie, three caucuses shall be formed: faculty/staff, undergraduate students, and graduate students. Each caucus shall have one vote only. The majority vote of the caucuses shall select the Vice Chair if this process is used. See Appendix A: Election Procedure for Leadership Positions.~~" This bylaw item was approved on March 5, 2019 and repealed the bylaw amendment approved on February 19, 2019.
  - **Article IV, Section B, Subsection 5** - Change in wording and addition of "The Vice Chair may be removed from leadership role by a majority vote of the committee. The Vice Chair could continue to serve as a regular voting member, if desired, unless Article III, Section D is pursued by the committee. The replacement Vice Chair must satisfy Article IV, Section B, Subsection 1."
  - **Article IV, Section B, Subsection 2** - Change in wording of "~~Members shall elect the Vice Chair by a majority vote of the committee. The Committee must interview qualified applicants and then select the Vice-Chair for that academic year. In the event of a tie, three caucuses shall be formed: faculty/staff, undergraduate students, and graduate students. Each caucus shall have one vote~~

~~only. The majority vote of the caucuses shall select the Vice Chair if this process is used.~~ **Selection:**  
See Appendix A: Election Procedure for Leadership Positions.”

- **Article V, Section C, Subsection 1** - Replacement of “It is recommended that the planning calendar shall be updated and posted on the SSFAC website as changes occur. The planning calendar must consist of the date, time, and location of the next meeting.”
- **Article V, Section D** - Removal and addition of “Quorum: Quorum for both regular and special meetings ~~shall consist of six~~ **be seven** voting members ~~or five voting members and one alternate.~~ Additionally, if a meeting is planned to occur and fails to achieve quorum at any time of the meeting, then the meeting will be cancelled. If the meeting has begun with quorum and lost quorum during the meeting, then the Committee may decide to proceed into discussion or adjourn the meeting. An alternate may not be temporarily appointed to voting member status to satisfy quorum unless Article III, Section A: Alternates, Subsection 2 is pursued.”
- **Article VII, Section A** - Change in wording of “~~Standing Committees~~ **Budget Subcommittees.**”
- **Article VII, Section A, Subsection 3 (Article IV, Section C: Subcommittee Chair)** - Creation of “Article IV, Section C: Subcommittee Chair
  1. **Qualifications:** Any voting member of the Committee shall be eligible to become Subcommittee Chair.
  2. **Selection:** The Chair shall select a voting member as Subcommittee Chair with a student given priority and approved by the Committee.
  3. **Term of Office:** Term of office shall be as long as necessary to fulfill the charge of the subcommittee, but no longer than the term of office as stated in Article III, Section C, Subsection 1.
  4. **Duties:**
    - a. Preside over all meetings of the subcommittee;
    - b. Meet with the Chair upon appointment as needed;
    - c. Ensure subcommittee members are in compliance with bylaws;
    - d. Fulfill any additional duties and responsibilities as outlined in Article VII: Subcommittees;
    - e. Consult with the Chair in regards to any possible areas of concern.
  5. **Removal:** The Subcommittee Chair may be removed from the role by the Chair or a majority vote of the members. The Subcommittee Chair could continue to serve as a regular voting member, if desired, unless Article III, Section D is pursued by the Committee. The replacement Subcommittee Chair must satisfy Article IV, Section C, Subsection 1.”
- **Article VIII, Section D: Election of Chair and Vice Chair** - Creation of “Appendix A: Election Procedure for Leadership Positions
  - Article I: General
    1. The election for the position of Chair for the following academic year shall be held annually no later than Week 5 of Spring Quarter. The election for current year Vice Chair shall be held annually no later than Week 5 of Fall Quarter.
    2. All candidates must satisfy the qualification requirement in accordance to the leadership role.

## Article II: Nominations

1. All calls for nominations for each respective officer shall be made one week prior to the election. Nominations can be made during the Committee meeting and by email provided it is one week prior to the election. All nominations must be accepted by the nominated member to become a candidate for the election. Members are permitted to self-nominate.

## Article III: Selection Process

1. The election questions shall be made available to the candidates one week prior to the election to ensure fairness and preparedness of the candidates rather than voting based on impromptu performance.
2. Quorum will be required for election. All votes in elections shall be casted in secret ballots. All votes shall be counted and verified by the SSFAC Staff, SSFAC Student Secretary, and presiding Member. A majority of all votes shall elect the respective officer.
3. In the event of a tie, three caucuses shall be formed: faculty/staff, graduate students, and undergraduate students. Each caucus shall have one vote only. The majority vote of the caucuses shall select the Chair/Vice Chair if this process is used.

## Article IV: Election Oversight

1. The Chair shall preside over the election. If the Chair is a candidate in the election, then the Vice Chair shall preside. If both the Chair and Vice Chair are both candidates in the election, then the Committee shall appoint a student voting member to preside over the election.

## Article V: Amendments

1. It is encouraged that the SSFAC reviews Appendix A: Election Procedure for Leadership Positions on an annual basis.”

Some of these bylaws were initiated by 2017-2018 SSFAC Subcommittee on Bylaws Revision lead by Chair Hayden Jackson, Vice Chair Johnathan Li, and Graduate Voting Member Jose Medrano. Bylaws amendments from last year and this year were reviewed and initiated by Subcommittee on Bylaws Revision lead by Chair Li, Vice Chair Kuri, and Graduate Voting Member Derreck Carter-House.

### *Incorporation of Assessment Fee into Individual Departmental Budgets*

With annual increases to fixed cost, merits, and equity attached to existing permanent funding, SSFAC will not have enough funding to allocate based on priorities and needs of the students in the future years. SSFAC strongly believes that UCOP assessment fee should not be withdrawn from the overall total of the SSF prior to any permanent and temporary funding allocation recommended by SSFAC. Therefore, on February 26, 2019, SSFAC has voted to propose that the delegation of the calculated assessment fee into each individual department being funded by SSF.

### List of General Principles

In order for SSFAC to fulfill the duties as stated in the bylaws: “*the committee shall offer general guidelines for the long-term operation of programs of similar operational content and goals,*” SSFAC has voted to adopt a list of general principles that will be utilized for any funding considerations and annual reviews in the future. SSFAC may continue to add-on the list of general principles to ensure the list is relevant and utilized for future years. **This list of general principles will be applied to all departments receiving or requesting Student Services Fee (SSF).**

1. Any departments recommended to be fully defunded by SSFAC will receive no exceptions for any funding, including but not limited to student assistants and student programming.
2. SSFAC will continue to use the *Guidelines for Implementing the Student Services Fee Portion of The University of California Student Fee Policy* as strict guidelines until a new guideline is drafted and voted by SSFAC and campus leadership.
3. Any programs and services supported by tuition specifically listed in *Regents Policy 3101: The University of California Student Tuition and Fee Policy* will not be funded by SSF, which states:  
“*In addition to funding programs and services supported by Tuition (such as **student financial aid and related programs, admissions, registration, administration, libraries, and operation and maintenance of plant**)...*”

### SSFAC Survey – Undergraduate

A SSFAC survey was conducted by the Student Voice Committee in the Associated Students of University of California, Riverside (ASUCR) at the request of Chair Li. The survey was conducted with the intended of measuring the SSFAC presence on campus within the undergraduate population. These were the requested questions for the survey:

1. Do you know what is the difference between tuition and student services fee?
2. Do you know who manages the student services fee?
3. Which student services do you value the most? (*Focusing on the student services supported by SSF*)

### Methodology

Student Voice Committee has utilized Google form as a method to record responses. However, survey participants did not directly submit their responses through Google form. Each of the responses were submitted by the surveyor while surveying the participant. With 505 responses recorded by Student Voice Committee, the survey should be statistically correct.

### Survey Results

1. Which Academic College are you a part of?
  - 37.4% (189) – CHASS
  - 34.3% (173) – CNAS
  - 21.2% (107) – BCOE
  - 8.3% (42) UCR Business

2. Do you know the difference between tuition and student services fee?
  - 50.5% (255) – Yes
  - 49.5% (250) – No
3. Do you know how much the student services fee is?
  - 63.4% (320) – No
  - 36.6% (185) – Yes
4. Do you know what the student services fee provides funding for?
  - 59% (298) – No
  - 41% (207) – Yes
5. Who manages the student services fee?
  - 72.5% (366) – I don't know
  - 14.3% (72) – Chancellor Wilcox
  - 9% (46) – Other Responses
  - 3.2% (16) – ASUCR
  - 1% (5) - SSFAC
6. Which student services do you value the most?
  - 28.1% (142) – Social and Cultural Programs
  - 25% (126) – Campus Life and Community
  - 23.8% (120) – Physical and Mental Health
  - 23.2% (117) – Educational and Career Programs
7. Which student services do you utilize the most?
  - 30.5% (154) – Educational and Career Programs
  - 24% (121) – Social and Cultural Programs
  - 23.4% (118) – Campus Life and Community
  - 22.2% (112) – Physical and Mental Health

### *Management of Student Services Fee*

Based on the survey results, nearly 50% of the survey participants do not know the difference between tuition and student services. Furthermore, 59% of the survey participants do not know what student services fee provides funding for. Students should be informed about the impact that SSFAC on-campus, so that students will understand that SSF has student input and makes a significant impact on student services and programs. In addition, based on question 5, 99% of the student body does not know who manages the student services fee. Although it is essentially correct to state that Chancellor Wilcox manages the student services fee as the final decision is delegated to the Chancellor's Designee, the appropriate answer should be SSFAC. Therefore, future SSFAC should consider marketing and promotion for all SSF-funded services and programs. The effort will bring more SSFAC presence on-campus and allow SSFAC recruitment to be easier.

*Value and Utilization of Student Services*

Based on the responses in question 6 and 7, the results between the four answers are roughly around 25%. 28.1% of survey participants value social and cultural programs the most while 30.5% of survey participants value educational and career programs the most. Without any significant responses toward one category, SSFAC should request additional surveys from ASUCR Student Voice Committee to determine the best utilization of SSF.

*Next Step*

The next SSFAC survey for undergraduate should focus on expanding the answers to question 6 and 7. Instead of categorizing departments, the survey should allow for specific departments to be selected as answers. In addition, SSFAC should conduct a similar survey on the graduate population with GSA.



**NEXT YEAR**

With SSFAC concluding for this academic year, the committee has voted current Vice Chair Lennin Kuri as the Chair for the next academic year. In addition, Lennin has been voted as the Chair on the Council on Student Fees on April 7, 2019 in UC Santa Cruz.

In addition, the committee has voted to recommend the following candidates for next year SSFAC:

- Angel Keymolen Rojas – Undergraduate Voting Member
- Angela Olivares – Undergraduate Voting Member
- Arielle Manganiello – Graduate Alternate
- Ivan Fernandez – Undergraduate Alternate
- Julian Brambila – Undergraduate Alternate
- Mark Wiley – Graduate Voting Member
- Vincent Rasso – Undergraduate Voting Member

## **ACKNOWLEDGEMENT**

### *SSFAC Leadership*

**Johnathan Li**, Chair

**Lennin Kuri**, Vice Chair

### *Students Voting Members*

**Derrick Carter-House**, Graduate Voting Member

**Gabriel Guzman**, Undergraduate Voting Member

**Gustavo Tinajero**, Undergraduate Voting Member

**Jose Cortez-Hernandez**, Undergraduate Voting Member & ASUCR Vice President of Internal Affairs

**Judit Palencia Gutierrez**, Graduate Voting Member

**Karina Mastani**, Undergraduate Voting Member

**Stephanie King**, Graduate Voting Member

**Rachel Victoria Arroyos**, Undergraduate Voting Member

### *Alternates*

**Austin Mok**, Undergraduate Alternate

**Jemuel Garcia**, Graduate Alternate

**Tony Xu**, Undergraduate Alternate

### *Faculty Voting Members*

**Dr. Chia-en Chang**, Faculty

**Dr. Richard Rodriguez**, Faculty

### *Staff Voting Members*

**Sabrina Schuster**, Staff

**Sally Tavizon**, Staff

### *Ex-Officios*

**Cathy Eckman**, VCSA

**Semi Cole**, ASUCR President

**Shawn Ragan**, GSA President

### *Committee Support*

**Brandon Lieu**, Student Secretary

**Jayzelee Diche**, Student Secretary

**Militza Seehaver**, Staff Support

<b>SSFAC Recommendations for Chancellor's Designee Approval</b>	
<i>SSFAC Fiscal Year 2019 - 2020 Preliminary Allocations</i>	<i>Final Recommendation (Revised)</i>
<b>Grand Total of All Temporary Funding:</b>	<b>\$258,992</b>
<b>AVC - Health &amp; Wellness</b>	
Guardian Scholars Student Assistant 1	\$6,000
Guardian Scholars Student Assistant 1 Benefits (.09%)	\$54
Voices and Visions Program Support	\$5,200
Outreach to Foster Youth On-campus and in the Community	\$500
<b>Total for AVC - Health &amp; Wellness</b>	<b>\$11,754</b>
<b>Dean of Students</b>	
Building our Common Ground Workshop Facilitators	\$18,683
Common Ground Workshop Facilitators Benefits (.09%)	\$168
Common Ground Retreat	\$14,000
<b>Total for Dean of Students</b>	<b>\$32,851</b>
<b>Student Conduct</b>	
Renewal of Symplicity Advocate	\$0
Travel for Mandated Training	\$0
Copier Lease/Maintenance/Panic Alarm Costs	\$0
Committee Training Supplies, Academic Integrity Seminar Supplies	\$800
Front Desk Assistant	\$10,000
Front Desk Assistant Benefits (.09%)	\$90
<b>Total for Student Conduct</b>	<b>\$10,890</b>
<b>Student Life</b>	
Computing - Annual Student Organization Online Support System (HighlanderLink)	\$0
Student Veteran Employee Salaries	\$17,746
Student Veteran Employee Benefits (.09%)	\$160
Veteran Resource Center Rent & Utilities (Block Funding)	
Veterans Programmatic Support (Block Funding)	\$18,675
Student Veteran Resource Center Office Operations (Block Funding)	
Student Leadership & Service Student Salaries (Block Funding)	
Student Leadership & Service Student Benefits (Block Funding)	
Leadership and Services Programmatic Support (Block Funding)	\$1,500
Leadership Certificate Series (Block Funding)	
Student Life Student Employees	\$0
Student Life Student Employee Benefits	\$0
Accessible Events Support	\$0
<b>Total for Student Life</b>	<b>\$38,081</b>
<b>Campus Advocacy, Resources &amp; Education (CARE)</b>	
Student Staff Salaries	\$20,160
Student Staff Benefits (.09%)	\$182
Educators Programming	\$10,000
Yoga as Healing and Educator Programming	\$4,618
<b>Total for Campus Advocacy, Resources &amp; Education (CARE)</b>	<b>\$34,960</b>
<b>Counseling &amp; Psychological Services</b>	
Protocall - After Hours Phone Service (Student Mental Health Funding)	\$0
<b>Total for Counseling &amp; Psychological Services</b>	<b>(Student Mental Health Funding)</b>
<b>The WELL</b>	
Health Education and Promotion Programming	\$28,000
R'Pantry Operations	\$25,000
Peer Engagement and Student Employee Staffing Salaries	\$12,420
Peer Engagement and Student Employee Staffing Benefits (0.09%)	\$112
Student Health Behavior Assessments and Education (25% of Alcohol Edu Module Cost)	\$11,750
Suicide Prevention/Mental Health Education and Outreach	\$10,000
<b>Total for the WELL</b>	<b>\$87,282</b>
<b>Chicano Student Programs</b>	
Graduate Student Researcher	\$11,800
Graduate Student Researcher Benefits (3.17%)	\$374
Graduate Student Support (Travel, Programming)	\$3,000
<b>Total for Chicano Student Programs</b>	<b>\$15,174</b>
<b>Graduate Student Association</b>	
Department Co-Sponsorships	\$10,000
<b>Total for Graduate Student Association</b>	<b>\$10,000</b>
<b>Student Disability Resource Center</b>	
Accessible Technology Software & Equipment Licenses	\$10,000
Self-service Station Flat Bed Scanner	\$0
Marketing Ally Training; Disability Awareness Month; Speaker Series (Block Funding)	\$8,000
Programming & Outreach (Block Funding)	
<b>Total for Student Disability Resource Center</b>	<b>\$18,000</b>
<b>Grand Total of All Temporary Funding:</b>	<b>\$258,992</b>

Final allocation amounts were reduced due to a decrease in the benefits rate for FY19-20 from 1.8% to 0.9%