

Wednesday, October 14, 2020; 3:00 PM to 4:00 PM

Meeting Minutes

Zoom Meeting | Meeting Minutes Approved on October 28, 2020

Name	Association	Voting Privilege ¹	Attendance ²
Julian Brambila	Undergraduate, Chair	X	P
Angelica Garcia	Undergraduate, ASUCR VP of Internal Affairs	X	A
Ivan Fernandez	Undergraduate	X	P
Lennin Kuri	Undergraduate	X	P
Yulissa Navarro	Undergraduate	X	P
Hannah Kim	Undergraduate	X	P
Salvador Jr. Olguin	Undergraduate		P
Aaron Walter	Undergraduate		P
Judit Palencia Gutierrez	GSA	X	P
Arielle Manganiello	GSA	X	P
Mark Wiley	GSA	X	A
Jared Smith	GSA		P
Sabrina Schuster	Staff	X	P
Sally Tavizon	Staff	X	P
Rong Hai	Faculty	X	AL
Michalis Faloutsos	Faculty	X	A
Luis Huerta	Ex-Officio, ASUCR President		P
Nichi Yes	Ex-Officio, GSA President		P
Cathy Eckman	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Debra Meneely	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P

¹ "X" indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:02 PM**

1. Approve the Agenda
 - *Motion to Approve the Agenda by Sabrina Schuster, Seconded by Ivan Fernandez*
 - ***Agenda Approved without Objections***
2. Approve Meeting Minutes – June 6, 2020
 - *Motion to Approve the Meeting Minutes of June 6, 2020 by Ivan Fernandez, Seconded by Arielle Manganiello.*
 - ***Meeting Minutes of June 6, 2020 approved without Objections***
3. Committee Introductions
 - *Chair Julian Brambila* welcomed the Committee as a whole to the new fiscal year and invites the new and continuing committee members to introduce themselves. *Chair Julian Brambila* gave a brief description of himself to the Committee and proceeded to call each committee member individually to introduce themselves.
 - *Cathy Eckman* introduced herself to the new committee members and expressed appreciation for the work the committee accomplishes and the impact the work of the committee has on the student population.
 - *Militza Seehaver* introduced herself to the new committee members, gave a brief description of her supporting staff role to the Committee and expressed her anticipation in looking forward to working with the Committee.
 - The newly appointed committee members gave brief introduction of major of study, class standing, and their affiliations within UCR, along with expressing excitement to be a part of SSFAC.
4. Presentation by Vice Chancellor for Student Affairs, Dr. Brian Haynes
 - *Chair Julian Brambila* welcomed *Vice Chancellor of Student Affairs Dr. Brian Haynes* to introduce himself to the new SSFAC members for 2020-2021 Academic year. *Vice Chancellor of Student Affairs Dr. Brian Haynes* proceeded by expressing his gratitude and appreciation for the committee's efforts and performance during the previous 2019 – 2020 Academic School Year.
 - *Vice Chancellor of Student Affairs Dr. Haynes* extended his thanks to the Committee as a whole and informs the Committee of their responsibility in overseeing an estimated \$30 million-dollar budget as a means of acknowledging the significance of the work of the Committee. *Vice Chancellor Dr. Haynes* challenged the Committee to ask the tough questions and regard the goals of the Committee with great importance.
 - *Vice Chancellor of Student Affairs Dr. Haynes* continued by advising committee members that when SSFAC speaks, UCR campus leaders listen. *Dr. Haynes* extends his gratitude to *Cathy Eckman, Militza Seehaver, Debra Meneely, and Daisy Rivera* for continued support to SSFAC.
 - *Vice Chancellor of Student Affairs Dr. Haynes* thanked *GSA President Nichi Yes* and *ASUCR President Luis Huerta* for having joined SSFAC and being leaders.
 - *Vice Chancellor of Student Affairs Dr. Haynes* informed the Committee of the Strategic Plan which is centered around transforming the student experience at UCR and, ultimately, SSFAC's goal as a committee.
 - *Vice Chancellor of Student Affairs Dr. Haynes* concluded by inviting the committee members to reach out to him if any questions regarding committee matters arise during the 2020-2021 fiscal year.

5. SSFAC Structure and Bylaws

- *Chair Julian Brambila* gave a presentation on the duties and purpose of the committee, the Guidelines for Implementing SSF Portion of the University of California Student Services Fee Policy, and SSFAC governing documents such as the Bylaws for the 2020-2021 Academic School Year and Regents Policy 3101.
- *Chair Julian Brambila* informed SSFAC committee members of their membership in Council Services Fees (CSF) and welcomed the committee to attend CSF meetings to voice their opinions.

6. CFAO Update

- *Cathy Eckman* gave a general campus update in regard to creating a plan to implement the 5% to 10% budget reduction. *Cathy Eckman* referenced and provided a link to Policy 3101 and Letter from UCOP regarding additional guidance on the use of Student Services Fees.
- *Cathy Eckman* informed the Committee of data and research that has been done and the next steps include asserting a plan to mitigate budget cuts that could include lay-offs, furloughs and cuts to programs. She indicated that it is highly unlikely that we will be allocating funding but can use the time to make recommendations for the funding structure of SSFees that aligns with the Regents Policy 3101, the Letter from UCOP, and the Strategic Plan.
- *Cathy Eckman* advised the committee that more information will be provided as it becomes available. *Cathy Eckman* extends her gratitude to SSFAC and staff members for their dedication despite the resource scarcity that is being experienced.
- *Chair Julian Brambila* agreed with *Cathy Eckman* and stated that the Committee will have a challenging year ahead but SSFAC will work together in navigating through the uncertain situation ahead. Additionally, *Chair Julian Brambila* confirmed with the Committee that all other UC campuses are facing budget constraints, as budget cuts have not only been exclusive to UCR campus.

7. Chair Comments

- *Chair Julian Brambila* gave an update on the Student Services Fees Council Status and informed the Committee that budget reductions are being felt all across the UC campuses.
- *Chair Julian Brambila* reminded the committee members of their member status in the Council Services Fee (CSF) and shared the CSF Agenda for the meeting recently held during the summer and provided information on upcoming zoom meetings.
- *Militza Seehaver* notified the committee members of the technical issues being experienced with calendar invitations and kindly requested that committee members confirm their attendance confirmation via email as there is a mandatory quorum for meetings to take place.
- *Cathy Eckman* inquired when nominations for the Vice Chair position would take place. To which, *Militza Seehaver* provided that the next SSFAC meeting taking place on October 29, 2020, would open the discussion for the Vice Chair Interview questions and nominations.
- *Cathy Eckman* reminded committee members that only students can run for the SSFAC Vice Chair position.
- *Militza Seehaver* encouraged the committee to review the Bylaws in the case that any questions may arise in regard to the Vice Chair position or election process.
- *Chair Julian Brambila* kindly invited student committee members to run for the Vice Chair position and welcomed committee to ask questions about election process.

8. Adjourn: **3:47 PM**

- *Motion to Adjourn by Sally Tavizon, Seconded Sabrina Schuster.*
 - *Adjournment Approved without Objections.*