

2021 - 2022 Student Services Fee Advisory Committee  
For 2022 - 2023 Budget Year  
Planning Calendar

---

Sep 20	Beginning of Fall Quarter
Sept 23 (Week 0)	First Day of Instruction for Fall Quarter
Sept 27 (Week 1)	<b>No Meeting</b>
Oct 5 (Week 2)	<b>SSFAC Meeting:</b> SSFAC Administrative procedures Review <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Oct 12 (Week 3)	<b>SSFAC Meeting:</b> Vice-Chair Discussion (Nominations and Questions) <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Oct 19 (Week 4)	<b>No Meeting</b>
Oct 26 (Week 5)	<b>SSFAC Meeting:</b> Vice-Chair Interviews and Voting <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Nov 2 (Week 6)	<b>No Meeting</b>
Nov 9 (Week 7)	<b>SSFAC Meeting:</b> Bylaw review and update discussion <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Nov 16 (Week 8)	<b>SSFAC Meeting:</b> Budget call Letter Discussion TBD <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Nov 23-Dec 10 (Week 9)	Call Letter to SSF Budget Holders for 2021 – 2022 Program Plan and Un-meet Need Request
Dec 4 – Dec 10 (Finals)	<b>No Meeting</b>
Dec 23 – Dec 31	<b>Winter Break, No Meeting</b>
Jan 03	Beginning of Winter Quarter
Jan 04 (Week 1)	First Day of Instruction for Winter Quarter
Jan 11 (Week 2)	<b>SSFAC Meeting:</b> Budget Overview of Requests, Review Subcommittee Assignments, Discussion of standardized subcommittee questions to departments <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Jan 18 (Week 3)	<b>SSFAC Meeting:</b> Review Subcommittee Assignments, Discussion of subcommittee questions to departments
Jan 25 (Week 4)	<b>SSFAC Meeting:</b> Dept. Heads for Subcommittee A & B & D present with Q&A. Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Feb 01 (Week 5)	<b>SSFAC Meeting: SSFAC Meeting:</b> Dept. Heads for Subcommittee A present with Q&A. Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Feb 08 (Week 6)	<b>SSFAC Meeting:</b> Dept. Heads for Subcommittee A, B, C & D present with Q&A. Dept. Heads give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>

2021 - 2022 Student Services Fee Advisory Committee  
For 2022 - 2023 Budget Year  
Planning Calendar

---

Feb 15 (Week 7)	<b>SSFAC Meeting:</b> Dept. Heads for Subcommittee B, C & D present with Q&A. Dept. Heads give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Feb 22 (Week 8)	<b>SSFAC Meeting:</b> Dept. Heads for Subcommittee A, B, C & D present with Q&A. Dept. Heads give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Mar 01 (Week 9)	<b>SSFAC Meeting:</b> Dept. Heads for Subcommittee A, B, C & D present with Q&A. Dept. Heads give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Mar 08 (Week10)	<b>SSFAC Meeting:</b> Review all Subcommittee recommendations Discussion 1   Make Final Recommendations <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Mar 12 – Mar 18 (Finals)	<b>No Meeting</b>
Mar 21 – Mar 25	<b>Spring Break, No Meeting</b>
Mar 23	Beginning of Spring Quarter
Mar 29 (Week 1)	First Day of Instruction for Spring Quarter
Apr 05-Apr 16 (Week2)	<b>SSFAC Meeting:</b> Review all Subcommittee recommendations Discussion 2   Make Final Recommendations <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>  SSFAC Call for applications and review of applicants with ASUCR and GSA Presidents <ul style="list-style-type: none"><li>• Mass emails will be sent for a call for SSFAC applications from the Undergraduate and Graduate Student Body</li><li>• The Chair must contact ASUCR and GSA Presidents to discuss their recommendations to the committee for final vote</li></ul>
Apr 12 (Week 3)	<b>SSFAC Meeting:</b> SSFAC Application Process Update, Reaffirm returning committee members, CFAO Update <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
Apr 19 (Week 4)	<b>No Meeting</b>
Apr 26 (Week 5)	<b>SSFAC Meeting:</b> Chair Election Discussion, SSFAC Application Update <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
May 03 (Week 6)	<b>SSFAC Meeting:</b> Finalize Nominations and Questions for Chair Election <i>Meeting Location &amp; Time: Zoom meeting 3-5PM  </i>
May 10 (Week 7)	<b>SSFAC Meeting:</b> Review Submitted Applications, Vote for New Committee Members, Discussion of Year-End Committee Report and Chair Election <i>Meeting Location &amp; Time: Zoom meeting 3-5PM</i>
May 17 (Week 8)	Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes
May 24 (Week 9)	<b>SSFAC Meeting:</b> New Member Introductions, Year End Closing Remarks <i>Meeting Location &amp; Time: TBD 3-5PM</i>