

Tuesday, February 8th, 2022; 3:00 PM to 5:00 PM

Meeting Minutes

Zoom Meeting | Meeting Minutes Approved on February 22nd, 2022

Name	Association	Voting Privilege ¹	Attendance ²
Jared Smith	Graduate, Chair	X	P
Salvador Jr. Olguin	Undergraduate	X	P
Yulissa Navarro	Undergraduate	X	AL/LE
Arshneel Kaur	Undergraduate, ASUCR VP of Internal Affairs	X	A
Milly Analco	Undergraduate		A
Victor Garcia	Undergraduate		P
Michael Seley	Graduate	X	P
Habiba Naqvi	Graduate		P
Rong Hai	Faculty	X	P
Michalis Faloutsos	Faculty	X	P
Sally Tavizon	Staff	X	P
Essam Ulhaq	Staff	X	P
William Wang	Ex-Officio, ASUCR President		A
Patricia Ordonez-Kim	Ex-Officio, Interim GSA President		AL
Kim McDade	Ex-Officio, VCSA		AL
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P
Angela Chien	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **3:01 PM**

1. Approve the Agenda
 - *Motion to Approve the Agenda by Michalis Faloutsos, Seconded by Rong Hai.*
 - ***Agenda Approved without Objections***
2. Approve Meeting Minutes – January 18th, 2022
 - *Motion to Approve the Meeting Minutes of January 18th, 2022 by Rong Hai, Seconded by Michalis Faloutsos.*
 - ***Meeting Minutes of January 18th, 2022 Approved without Objections.***
3. Approve Meeting Minutes – January 25th, 2022
 - *Motion to Approve the Meeting Minutes of January 25th, 2022 by Rong Hai, Seconded by Michalis Faloutsos.*
 - ***Meeting Minutes of January 25th, 2022 Approved without Objections.***
4. Subcommittee A Department Presentation: Native American Student Programs
 - Director *Joshua Gonzalez* presented an overview of Native American Student Programs (NASP), which provides cultural and moral support to Native American and Indigenous students, as well as assures that resources are available for students to succeed and graduate.
 - Subcommittee A member *Sally Tavizon* thanked the department for the presentation and inquired if the department foresaw future funding needs. *Joshua Gonzalez* answered that funding needs towards developing graduate student programming have been foreseen for the future. *Joshua Gonzalez* added that other forms of assistance have been received through collaborations, but the lack of future funding may result in additional needs within NASP. *Joshua Gonzalez* added that NASP is working on strategic planning to prepare for future student needs.
 - Chair *Jared Smith* asked if the recent reliance on HESSR funds has led to any changes in the services NASP offers to both undergraduate and graduate students? *Joshua Gonzalez* responded that the 20-21 budget reductions have resulted in the use of HESSR funding and the loss of NASP funds, which has created a need for funding towards graduate student programming.
5. Subcommittee B Department Presentation: Student Conduct & Academic Integrity Programs
 - Director *Tasha Yules* and *Karen Lopez* presented an overview on Student Conduct and Academic Integrity Programs (SCAIP), which work towards providing a respectful, safe community by enforcing student conduct policies, reviewing misconduct cases, and assigning educational sanctions where necessary. SCAIP educates students on student rights, supports student ethical growth, coaches and supports instructors on campus with enforcing academic integrity and preventing misconduct from occurring.

- Subcommittee B member *Michalis Faloutsos* thanked the department for the presentation and inquired if the requested funding was a one-time request or an ongoing request. *Tasha Yules* clarified that the request is not an ongoing/perm funding request, as SCAIP submits a yearly funding request when SSFAC conducts the budget call process. *Tasha Yules* added that the requested items are temp funding requests.
- Chair *Jared Smith* mentioned that the SCAIP budget narrative mentioned current temp funds around \$135K but there was no indication of available carry-forward funds. Chair *Jared Smith* asked how the current amount of temp funding compared to the projected \$50,000 operating costs each year aside from salary. Chair *Jared Smith* asked if the temp funds are available to be used for any of the unmet needs listed? *Tasha Yules* explained that SCAIP typically does not have carry-forward funds and that *Militza Seehaver* aided with populating the financial information on the SCAIP budget spreadsheet. *Militza Seehaver* explained that carryforward funds committed for expense not paid until the next fiscal year are not available for department use.
- *John Valdez* answered that the \$135K include the revenue fund which is a MOU with housing for services that were rendered by Student Conduct.
- Chair *Jared Smith* asked if the department envisioned software or administrative costs to significantly increase in the upcoming years. *Tasha Yules* answered that SCAIP has negotiated a five-year contract and the costs are relatively predictable for the next three to four years, regardless of campus growth.

6. Subcommittee D Department Presentation: Graduate Student Association

- Director *Amy Carrizosa* presented a brief overview of the Graduate Student Association (GSA) and explained that GSA will not be requesting funding, as a large part of the needs have been met.
- Chair *Jared Smith* noted that at present, GSA was not requesting funds for unmet needs relating to the conference travel grant program, a primary expense, but based on the narrative indicated that the needs are likely to rise when GSA carryforward funds run out. Chair *Jared Smith* inquired if the department had a projection of how much they expect needs to rise post-pandemic compared to pre-pandemic years. *Amy Carrizosa* clarified that GSA holds a buildup of reserves due to the travel restrictions placed in the last several years.
- Chair *Jared Smith* inquired as to how the mini-GSA budget is allotted each year towards smaller events. *Amy Carrizosa* explained that the funds are not kept by the mini-GSA and are reimbursed once appropriate receipts have been submitted. Mini-GSA do not have any sort of carry forward from the mini-GSA budget funding from year to year and are only reimbursed based on actual expenses each quarter.

7. Subcommittee C Department Presentation: Campus Advocacy, Resource & Education

- Director *Rosanna Cacace-Zakhir* and *Nichole Sparks* provided an overview of Campus Advocacy, Resource and Education (CARE), which is an intervention and prevention resource department on campus offering confidential resources for those impacted by sexual violence, including sexual assault, domestic/dating

violence and stalking. CARE Advocates help students navigate on and off campus systems. CARE also offers a wide range of educational workshops, trainings and outreach programs that inform students across campus.

- Subcommittee C member and Vice Chair *Michael Seley* inquired for clarification on how many students the CARE office assists and what the difference was between a client and a visitor. *Rosanna Cacace-Zakhir* explained that a visitor is anyone that may visit the department for information, whereas a client is someone visiting the department for a one-on-one consultation.
- Vice Chair *Michael Seley* inquired about the statistics and facts that the department has seen an increase in remote services and how the services change when supporting students that are remote. *Rosanna Cacace-Zakhir* stated that the departments utilized Zoom and phone calls. *Rosanna Cacace-Zakhir* added that Zoom has enabled survivors that would not feel comfortable utilizing the space due to the visibility component as the remote services are more accessible. The department will continue utilizing Zoom and remote accessibility. *Rosanna Cacace-Zakhir* clarified that the department also provides support to those who support survivors as there is a secondary trauma.
- Vice Chair *Michael Seley* inquired as to what the \$6K funding request will go towards and if it will be enough to expand CARE services. *Rosanna Cacace-Zakhir* explained that the CARE administration has identified possible opportunities with the available CARE staff, as there is a constraint due to a staffing shortage.
- *Essam Ulhaq* inquired about the number of students in the leadership program. *Rosanna Cacace-Zakhir* responded that there are two peer groups consisting of twenty-five students and five staff members that work towards developing academic and professional skills.

8. Subcommittee D Department Presentation: KUCR

- Director *Louis Van Den Berg* presented an overview of the history of KUCR radio station. KUCR chronicles the history of UCR through the lens of the student experience and catalyzed the academic experience that students have in development and realization of capacity.
- Chair *Jared Smith* clarified that KUCR is not requesting any additional unmet need. Chair *Jared Smith* asked if the department anticipated the needs of KUCR to shift significantly in the next five years as the department works toward relocation and expansion. Chair *Jared Smith* asked what role the student service fee funds play in the relocation and expansion plans.
- *Louis Van Den Berg* answered that the department is fond of the current space, as the buildings are historic in nature and an act of congress gave the buildings to the university. *Louis Van Den Berg* explained that the buildings are not in good condition due to the age and, as an example, KUCR had recently spent \$50K to replace a collapsed roof. *Louis Van Den Berg* added that the land is being considered for a parking structure and UCR Chancellor *Kim A. Wilcox* has stated that there are plans to relocate the radio station across the street from the Barn.

9. Open Comments

- N/A

10. Chair Comments

- Chair *Jared Smith* thanked the Committee for the attention given to department presenters and encouraged the Committee to make note of the information and different needs presented by the departments during the budget call presentations.

11. Adjourn: **4:58 PM**

- *Motion to Adjourn by Vice Chair Michael Seley, Seconded by Michalis Faloutsos.*
 - *Adjournment Approved without Objections.*