

Tuesday, May 3<sup>rd</sup>, 2022; 3:00 PM to 5:00 PM

Meeting Minutes

Zoom Meeting | Meeting Minutes Approved on October 11<sup>th</sup>, 2022

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Jared Smith	Graduate, Chair	X	P
Salvador Jr. Olguin	Undergraduate	X	P
Yulissa Navarro	Undergraduate	X	P
Arshneel Kaur	Undergraduate, ASUCR VP of Internal Affairs	X	A
Milly Analco	Undergraduate		P/LE
Victor Garcia	Undergraduate		A
Michael Seley	Graduate	X	P/LE
Habiba Naqvi	Graduate		AL
Rong Hai	Faculty	X	P
Michalis Faloutsos	Faculty	X	AL
Essam Ulhaq	Faculty	X	P
Sally Tavizon	Staff	X	A
William Wang	Ex-Officio, ASUCR President		A
Valeria Dominguez	Ex-Officio, GSA President		A
Kim McDade	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Daisy Rivera	Student Secretary, VCSA		P
Angela Chien	Student Secretary, VCSA		P

<sup>1</sup> “X” indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: \_\_\_ PM

1. Approve the Agenda
  - *Motion to Amend the Agenda Michael Seley, Seconded Michalis Faloutsos to include Final Roll Call Vote on SCAIP.*
2. Approve Meeting Minutes – April 12<sup>th</sup>, 2022
  - *Motion to Approve the Meeting Minutes of April 12<sup>th</sup>, 2022 by Michalis Faloutsos, Seconded by Rong Hai.*
    - ***Meeting Minutes of April 12<sup>th</sup>, 2022 Approved without Objections.***
3. Final Roll Call Vote on SCAIP
  - The deliberation for Student Conduct’s budget was tabled on April 26<sup>th</sup>, 2022, due to concerns regarding Priority 3: Travel for Mandated Training/Compliance, Committee Training regarding what the purpose of the training was and who the participants of the training were. The Committee was in need of pending additional information from Student Conduct detailing who the recipients of the training would be. The Committee decided that there is a difference if the training is being provided to professional staff or to students. Staff training should be considered the university’s obligation from having employees and therefore should not be paid by Student Fees. The Committee agreed that only student training cost could be considered for a funding allocation.
  - Vice Chair *Michael Seley* proposed to recommend a \$1,000 allocation towards student training specifically. *Michalis Faloutsos* was in favor of Vice Chair *Michael Seley*’s proposal and commented that such allocation does not project into the future to pay for professional staff training as to set a precedent.
  - *Rong Hai* motions to allocate a Partial Funding of \$1000 to Student Conduct’s Priority 3: Travel for Mandated Training/Compliance, Committee Training, Seconded by *Michael Seley*.
    - Roll Call Vote:
      - Jared Smith: **yea**
      - Michalis Faloutsos: **yea**
      - Essam Ulhaq: **abs.**
      - Michael Seley: **yea**
      - Rong Hai: **yea**
      - Salvador Jr. Olguin: **yea**
      - Yulissa Navarro: **yea**
      - **Vote: Yes: 6 | No: 0 | Abs.: 1**
      - ***Allocation Approved***
4. Bylaw Review and Update Discussion
  - Chair *Jared Smith* gave an overview of the bylaw review and update discussion, starting with Article III.
  - Chair *Jared Smith* drew attention to Article III Sec. A

- Chair *Jared Smith* proposed to reword Sec. A: General Composition section to avoid confusion when nominating and electing new members as there have been multiple instances of accidentally electing too many members.
  - #2 should read: “Six (6) undergraduates (or five (5) if chair is undergraduate) which includes a standing appointment reserved for ASUCR’s Vice President of Campus Internal Affairs, as well as two alternate undergraduate members.”
  - #3 should read: “Three (3) graduate members (two if Chair is a graduate) which includes (1) alternate graduate member;”
- Chair *Jared Smith* proposed to reword Sec. A: Alternates section to clarify wording and include clarification regarding alternate members assuming voting position.
  - #2 should read: “In the event of a regular member’s incapacity to fulfill his/her duties, an alternate from the same selection body may be elevated to voting member status upon recommendation of the selecting body, consultation by the Chancellor or Chancellor’s designee with the Student Services Fee Advisory Committee, and final approval by the Chancellor or Chancellor’s Designee.”
- Chair *Jared Smith* proposed to reword Sec. D: Removal.
  - Sec. D should read: “Committee members may be removed for failure to carry out responsibilities as outlined in the Bylaws. Removal of a committee member must be initiated by the Committee via formal motion and roll-call vote and requires consultation with the selecting body, as well as approval by the Chancellor or Chancellor’s Designee.”
- *Militza Seehaver* inquired if there were any clarifications on removal due to lack of participation. *Militza Seehaver* further inquired the necessity of a roll-call vote and motion to remove is still important in removal due to lack of participation. *Militza Seehaver* commented that lack of participation supersedes formal recension. Chair *Jared Smith* noted that a member can still retain their position but not receive a stipend as stipulated in Article III, Sec. G. Chair *Jared Smith* withdrew the proposal for Sec. D.
- The Committee proposed to reword Sec. G.
  - #3 should read: “Members must attend at least 60% of all scheduled quarterly meetings in order to receive full payment as described above. Members may participate in other SSFAC activities to satisfy the participation requirement at the discretion of the Chair. These activities include but are not limited to preparation for hearings, committee and subcommittee assignments, and participation in meetings outside of full SSFAC meetings.”
- Chair *Jared Smith* drew attention to Article IV.
- Chair *Jared Smith* proposed to reword Sec. A: Chair to reference Appendix A: Election Procedure for Leadership Positions
  - #1 should read: “Qualifications: Only a student member of the committee with at least two consecutive quarters of service on the Committee shall be eligible to become Chair. Should no nominee meet

this qualification, the Committee is then permitted to select a chair with no prior service on the Committee.”

- #4.M should read “Serve as, or appoint, the SSFAC representative that will **provide ex-officio reports at ASUCR and GSA leadership** as deemed necessary by the Chair or by general consensus of the Committee.”
- Chair *Jared Smith* drew attention to Article V.
- Chair *Jared Smith* proposed to reword Sec. D: Quorum to clarify whether alternate must be elevated for quorum to be fulfilled or if alternate may be non-voting member.
  - a. Sec. D should say: “Quorum: Quorum for both regular and special meetings shall consist of either six voting members, or five voting members and one non-voting alternate. **For the purposes of quorum, the one alternate need not be elevated to voting status.**”
- Chair *Jared Smith* drew attention to Article VI.
- Chair *Jared Smith* proposed to reword Sec. C: Special Voting to clarify the position on proxy voting.
  - #2 should read: “Proxy voting shall not be allowed. **Alternate members are non-voting and must be elevated according to Article III of the Bylaws in order to vote.**”
- *Militza Seehaver* drew attention to Article VII due to the incorrect mention of Appendix A.
- *Militza Seehaver* noted that Appendix A details voting process for leadership roles, thus it is not needed to be kept as Sec. A: Budget Committees #5. *Militza Seehaver* proposed to strike Sec. A: Budget Committees #5 from Article VII as Appendix A does not detail Subcommittee information on it.
- Chair *Jared Smith* drew attention to Appendix A.
- Chair *Jared Smith* proposed to add wording on the contingency of no committee accepting nominations or no nominee being elected by the committee.
  - Edit General to add #3 that reads: “**In the event that no nominated member accepts the nomination, or that no nominated member is elected by the committee by vote in the Spring Quarter, the Committee may vote to elect an Interim Chair to serve up to Week 5 of Fall Quarter by which time a Special Chair Election must be held alongside the Vice Chair election. The Interim Chair will preside over the Special Chair Election. If the Interim Chair is a candidate in the Special Chair Election, then the Committee shall appoint a student voting member to preside over the election. The Interim Chair must be a voting member of the committee but need not be a student member.**”

## 5. Open Comments

- N/A

## 6. Chair Comments

- Chair *Jared Smith* announced that the Committee has received both undergraduate and graduate student applications. Chair *Jared Smith* has reached out to GSA and

ASUCR Presidents to review and rank the student applications. Chair *Jared Smith* reminded the Committee of the CSF meeting the upcoming Saturday, which will be a discussion on cohort tuition and its impact on student fees.

7. Adjourn: **4:59 PM**

- *Motion to Adjourn by Michalis Faloutsos, Seconded by Essam Ulhaq.*
  - ***Adjournment Approved without Objections.***