

**Wednesday, February 21st, 2021; 1:00 PM to 3:00 PM
Meeting Minutes**

Career Services Center Conference A | Meeting Minutes Approved on March 4th, 2024

| Name | Association | Voting Privilege ¹ | Attendance ² |
|------------------------|---|-------------------------------|-------------------------|
| Jose Alvarez | Graduate, Chair | X | P |
| Chukwufunaya Ikechukwu | Undergraduate, Vice Chair | X | P/LE |
| Ruhi Barman | Undergraduate, ASUCR VP of Internal Affairs | X | P |
| Phoebe Lee | Undergraduate | X | P |
| Grace Su | Undergraduate | X | A |
| Andrew Wong | Undergraduate | | P |
| Cameron Springer | Undergraduate | | P |
| David Nikom | Graduate | X | P |
| Payton DePalma | Graduate | | P/AL |
| Rong Hai | Faculty | X | P |
| Scott Currie | Faculty | X | A |
| Sally Tavizon | Staff | X | P |
| | Staff | X | |
| Ankita Ahluwalia | Ex-Officio, ASUCR President | | A |
| Ivett Gabriella | Ex-Officio, GSA President | | A |
| Luisa Levario | Ex-Officio, VCSA | | A |
| Luis Alvarez | Sta Staff Support, VCSA | | A |
| Sarai Sierra | Staff Support, VCSA | | P |
| Alice Chavez | Staff Support, VCSA | | P |
| Angela Chien | Student Secretary, VCSA | | P/LE |

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **1:05 PM**

1. Approve the Agenda
 - *Motion to Approve the Agenda Rong Hai, Seconded by Ruhi Barman.*
 - ***Agenda Approved Without Objections***
2. Approve Meeting Minutes – February 12th, 2024
 - *Motion to Approve the Meeting Minutes of February 21st 2024, by Rong Hai, Seconded by Ruhi Barman.*
 - ***Meeting Minutes of February 12th, 2024 Approved Without Objections***
3. Campus Advocacy, Resource Education
 - Director of Campus Advocacy, Resource and Education, *Rosanna Cacace-Zakhir*, gave an overview of the programs CARE provides, including preventing training, advocacy services, healing and empowerment programs, and conversations on healthy friendships. CARE is an intervention and prevention support program that aims to eliminate sexual violence on campus.
 - *Ruhi Barman* asked if student workers are funded by SSFAC. *Rosanna Cacace-Zakhir* confirmed.
 - *Ruhi Barman* questioned if student leader professional development, listed as an unmet need, results in certifications for students. *Rosanna Cacace-Zakhir* stated that student's professional development entails leadership training and supplies, and content training with volunteers, which creates additional expenses. NASPA Student Affairs Administrators in Higher Education Conference act as an opportunity outside of UCR that can help with professional development.
4. Case Management
 - *Dr. Laurie Lee* gave an overview of Case Management, and some of the issues that they address, including but not limited to, academic struggles, advocacy, respondent services, and support for substance use. Case Management provides resources, linkages, education, and expertise, and encourages students to break down barriers.
 - Chair *Jose Alvarez* inquired about the skills that students enhance through working at Case Management. *Dr. Laurie Lee* stated that students' workers are tasked in answering calls, helping visitors around the office, and giving presentations. Student workers will be able to strengthen their communication and public speaking skills.
 - *Sally Tavizon* asked if professional development for student workers is sourced internally or externally. *Dr. Laurie Lee* stated that Case Management is open to any experiences that helps with professional development as student workers have not been as involved until now. *Jackie Rodriguez* noted that Case Management's permanent budget only covers operating costs, so expenses for external professional development are limited for now.

- *Sally Tavizon* expressed interest in collaborating with the Case Management office to develop a program that provides students with the opportunity to work alongside social workers.
5. Counseling and Psychological Services (CAPS) – Subcommittee C
- Dr. *Elizabeth Mondragon* introduced the mix of hybrid services that CAPS provide, including but not limited to, walk-in's and same day appointments, therapy, access to crisis counselors, specialty care services and referrals, support groups, and training.
 - *Funanya Ikechukwu* inquired about the red folder. Dr. *Elizabeth Mondragon* stated that it entails resources that are accessible to everyone.
 - *Sally Tavizon* questioned if there is any collaboration from campus departments with CAPS. Dr. *Elizabeth Mondragon* stated that CAPS work alongside Case Management and the SWIFT department for mobile crisis deployment, specifically responding to different aspects of student care. CAPS also works with CARE for various student circumstances.
 - *Jackie Rodriguez* stated that Case Management and the SWIFT department falls under CAPS, due to the nature of their services that they provide.
 - Seeing how graduate students utilize CAPS at a higher rate, Chair *Jose Alvarez* asked for clarification about graduate student ratios. Dr. *Elizabeth Mondragon* stated that graduate students access CAPS due to different needs.
6. Student Health Services – Subcommittee C
- Senior Director of Student Health, *Michael King*, provided a brief overview of the Student Health Services' mission and medical services. The Student Health Advisory Committee (SHAC) determines the student health fees.
7. The Well – Subcommittee C
- Dr. *Connie Marmolejo* introduced The Well's mission and values: to promote student success with the intention of creating healthy long-term habits. Some of the programs and services that The Well provides include substance use and sexual health education, mental health outreach, public health education, and peer group engagement.
 - *Funanya Ikechukwu* asked the role of peer mentors at The Well, and if it is accessible to UCR students. Dr. *Connie Marmolejo* explained that peer mentors, limited to UCR students, help community organizations communicate properly with community members for outreach.
 - Chair *Jose Alvarez* asked about the number of staff employed. Dr. *Connie Marmolejo* noted that there are 17 student staff that works 10 hours each, for 33 weeks. Graduate students oversee the graduate section at The Well, and each student staff oversee volunteers, as well.
 - *Sally Tavizon* asked if there are reserves from last fiscal year that can be used to fund programs. *Jackie Rodriguez* and *Nicole Sparks* explained that the carryforwards have already been paid out.
 - *Rong Hai* inquired the number of graduate students that The Well is looking to employ. Dr. *Connie Marmolejo* stated The Well is looking for one graduate

student. *Rong Hai* suggested an increase of graduate student employment because of the increase in graduate student numbers.

- Chair *Jose Alvarez* asked for the percentage of graduate students that are currently employed. *Rong Hai* noted that 50% of the graduate students are GSR.

8. VC Health, Wellbeing, and Safety (HWS) – Subcommittee C

- *Dr. Denise Woods*, Vice Chancellor of VC HWS, gave an overview of VC HWS's mission, services and priorities. *Jackie Rodriguez* elaborated on the mandatory payroll services and UCOP assessment. VC HWS pays a portion of the UCOP assessment, which is required for departments to pay.
- *Cameron Springer* inquired about the awaiting period for SDRC resources. *Dr. Denis Woods* noted that the state department will be dispersing money to HWS to provide resources for student workers. It is a statewide priority to investigate how much resources should be allocated to address presented issues.
- Chair *Jose Alvarez* asked about the target audience of students for VC HWS programs. *Dr. Denis Woods* noted that VC HWS aims to fund workshops and provide resources to decrease stigma through outreach measures.
- Chair *Jose Alvarez* inquired if outreach measures will be taken through different organizations. *Dr. Denis Woods* explained that VC HWS will partner with other campus departments to engage a boarder reach of students.
- Chair *Jose Alvarez* questioned if other campus departments will be reaching out to VC HWS. *Dr. Denise Woods* and *Veronica Ruiz* stated that campus departments will provide presentations on how to enhance inclusive and collaborative programming. *Sally Tavizon* took note of the opportunity for students to provide their own input on increasing inclusivity programming.

9. Open Comments

- Members of the Committee inquired about the access to the SharePoint Site.

10. Chair Comments

- Chair *Jose Alvarez* will be traveling to UC Santa Barbara for the quarterly CSF meeting.

11. Adjourn: **3:10 PM**

- *Motion to Adjourn by Sally Tavizon, Seconded by Cameron Springer.*
 - *Adjournment Approved without Objections.*