

**Wednesday, May 1<sup>st</sup>, 2024; 1:00 PM to 3:00 PM**  
**Meeting Minutes**  
**HUB 268 | Meeting Minutes Approved on May 22<sup>nd</sup>, 2024**

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Jose Alvarez	Graduate, Chair	X	P
Chukwufunaya Ikechukwu	Undergraduate, Vice Chair	X	P
Ruhi Barman	Undergraduate, ASUCR VP of Internal Affairs	X	P
Phoebe Lee	Undergraduate	X	P
Grace Su	Undergraduate	X	P/LE
Andrew Wong	Undergraduate		P/AL
Cameron Springer	Undergraduate		P
	Graduate	X	
Payton DePalma	Graduate		P
Rong Hai	Faculty	X	A
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	P
	Staff	X	
Ankita Ahluwalia	Ex-Officio, ASUCR President		A
Ivett Gabriella	Ex-Officio, GSA President		A
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		A
Alice Chavez	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		P
Angela Chien	Student Secretary, VCSA		P

<sup>1</sup> “X” indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **1:08 PM**

1. Approve the Agenda
  - *Motion to Approve the Agenda by Funanya Ikechukwu, Seconded by Sally Tavizon.*
    - ***Agenda Approved Without Objections***
  
2. Approve Meeting Minutes – April 17<sup>th</sup>, 2024
  - *Motion to Approve the Meeting Minutes of April 17<sup>th</sup>, 2024, by Grace Su, Seconded by Sally Tavizon.*
    - ***Meeting Minutes of April 17<sup>th</sup> 2024 Approved Without Objections***
  
3. Chair Election Discussion
  - Chair *Jose Alvarez* provided a timeline of Chair elections. Chair elections will be finalized by Week 7 and nominations will open to student committee members. Committee members may nominate themselves or other students to be chair, and all nominations should be submitted to [ssfac@ucr.edu](mailto:ssfac@ucr.edu) a week before the Chair election, which will take place in Week 8.
  - Chair *Jose Alvarez* presented last year's Chair election questions and inquired the Committee to any adjustments and feedback. *Sally Tavizon* recommended changing Question 8 as it has been a few years since the campus's return from the pandemic. *Sally Tavizon* suggested changing Question 8 to allow candidates to speak and advocate on a topic that wasn't covered in other questions.
  - Chair *Jose Alvarez* recommended rewording Question 8 to "What kind of relationship would you like to have with ASUCR, GSA, or other committees on campus?" *Cameron Springer* reaffirmed the necessity of the change as it relates to broader community engagement with the student body.
  - Additionally, *Sally Tavizon* noted the relationship between SSFAC and the Referendum Committee as part of the Committee's efforts to further engage with the campus. *Sally Tavizon* suggested adding a separate question, "What are your thoughts on SSFAC's involvement with the referendum?"
  - Chair *Jose Alvarez* recommended adding a separate question, "What sort of relationship and responsibilities do you see yourself having with the Vice Chair?"
  - *Grace Su* recommended adding to Question 7, "How do you plan on advertising and recruiting Committee members for the following year?" *Ruhi Barman* stated that outlined in the ASUCR Bylaws, ASUCR is tasked with the obligation to assist promoting and onboarding students to campus organization and involvement.
  
4. Student Survey Discussion
  - Chair *Jose Alvarez* reviewed the student survey questionnaire and the results from the previous year. The student survey's goal was to gauge the level of SSF funding on campus in relation to the student body. Students were

surveyed on their academic standing, college, and the types of student services utilized in the past year.

- *Payton DePalma* observed that there were survey discrepancies between the number of students surveyed and the distribution of results in the types of student services utilized in the past year. The Committee decided to include individual departmental units under the types of student services, when asked about what services students have utilized this year.
- Chair *Jose Alvarez* also stated that there was a discussion to include a free-response question during the survey's creation, but one was eliminated to prevent dangerous speech and statements.
- The Committee brainstormed on how to inquire students about the ways that SSFAC can support their endeavors. The Committee reached a consensus in asking students about how they've heard about SSFAC, with a list of responses as answers: Instagram, Student Service Center, Orientation, Friend/Colleague, Faculty/Department, I don't know what SSFAC is, and Other.
- *Payton DePalma* recommended adding another question to account for the discrepancies: "Which student services represented below/above do you think are the most valuable to campus, personally to you?" Students will have a list of responses to answer from: Ethnic and Gender Student Programs, Administration, Health and Wellness, and Student Services. Ruhi Barman affirmed *Payton DePalma's* suggestion and stated that it is more beneficial to ask personalized question, rather than categorized options of departments.

## 5. Subcommittee Proposals

- Subcommittees resumed discussion. Thereafter, Committee members from Subcommittee A, Subcommittee B, Subcommittee C, Subcommittee D presented their subcommittee recommendations. The Committee discussed these recommendations.
  - **Subcommittee A Recommendations:**
    - **African Student Programs – Partial Funding of \$42,180**
      - Priority 1: 828 Summer Bridge Program – Full Funding of \$25,000
      - Priority 2: Student Employee Salaries – Full Funding of \$10,000
      - Priority 2: SA Benefits – Full Funding of \$180
      - Priority 2: No Boundaries Alternative Break Spring – Full Funding for \$10,000
      - Priority 3: Professional Development Funds – No Funding
      - Priority 4: Upgrading Technology and Office – Partial Funding of \$7,000
    - **Asian Pacific Student Programs – Full Funding of \$33,000**
      - Priority 1: AAPI Heritage Month and Campus Wide Programming – Full Funding of \$25,000

- Priority 2: Travel Expenses for Student Conferences – Full Funding of \$3,000
- Priority 3: Graduate Student Programming – Full Funding of \$3,000
- Priority 4: Printing/Reprographics and Media – Full Funding of \$2,000
- **Chicano Student Programs – Full Funding of \$130,312**
  - Priority 1: Student Employee Salaries – Full Funding of \$97,280
  - Priority 1: Student Employee Benefits – Full Funding of \$1,751
  - Priority 1: Student Employee GAEL Rates for FY24 – Full Funding of \$2,237
  - Priority 2: Graduate Student Employee Salaries – Full Funding of \$13,491
  - Priority 2: Graduate Student Employee Benefits – Full Funding of \$243
  - Priority 2: Graduate Student Employee GAEL Rates for FY24 – Full Funding of \$310
  - Priority 3: Graduate Student Programming – Full Funding of \$15,000
- **Undocumented Student Programs – Partial Funding of \$150,000**
  - Priority 1: Butterfly Project – Partial Funding of \$150,000
- **LGBT Resource Center – No Funding Requests**
- **Middle Eastern Student Center – Partial Funding of \$115,605**
  - Priority 1: SWANA Conference – Partial Funding of \$36,000
  - Priority 2: Middle Eastern Week – Full Funding of \$40,000
  - Priority 3: MESC Gala – Partial Funding of \$28,000
  - Priority 4: Graduate and Alumni Student Employee Salaries – Full Funding of \$11,400
  - Priority 4: Graduate and Alumni Student Employee Benefits – Full Funding of \$205
- **Native American Student Program – Full Funding of \$40,413**
  - Priority 1: Student Employee Salaries – Full Funding of \$29,243
  - Priority 1: Student Employee Benefits – Full Funding of \$1,170
  - Priority 2: Native Graduation Banquet – Full Funding of \$10,000

- **Women’s Resource Center – No Funding Requests**
- Subcommittee A proposed funding African Student Program’s Item 2 “No Boundaries Alternative Break” in favor of Item 3 “Professional Development Funds.” Subcommittee A noted that campus departments should seek additional professional funding from other channels.
- Subcommittee A recommended partially funding Undocumented Student Program’s Item 1 “Butterfly Project” of \$150,000 considering its continuing collaboration and partnership, however, Subcommittee A expressed hesitancy due to the lack of cost breakdown.
- Subcommittee A recommended partially funding Middle Eastern Student Center’s Item 1 “SWANA Conference” of \$36,000 to encourage seeking additional funding from other channels.
- **Subcommittee B Recommendations**
  - **AVC Dean of Students – Full Funding of \$43,388**
    - Priority 1: Building Common Ground – Full Funding of \$30,888
    - Priority 4: Speaker Fees and General Programming – Full Funding of \$75,000
    - Priority 6: VCSA Student Affairs Awards – Full Funding of \$5,000
  - **AVC Health and Wellness – Pending**
    - Priority 1: Inclusive Programming for Holistic Student Support – **Pending**
    - Priority 1: Mandatory Payroll Services Assessment – Full Funding of \$70,000
    - Priority 1: Mandatory UCOP Assessment – Full Funding of \$180,000
  - **Student Conduct – Full Funding of \$30,542**
    - Priority 1: Simplicity – Full Funding of \$1,890
    - Priority 2: Copier Lease and Maintenance of Panic Alarms – Full Funding of \$3,926
    - Priority 3: Mandated Travel – Full Funding of \$10,000
    - Priority 4: Training Supplies – Full Funding of \$800
    - Priority 5: Front Desk Student Employee Salaries – Full Funding of \$13,680
    - Priority 6: Front Desk Student Benefits – Full Funding of \$246
  - **Student Affairs – Pending**
    - Priority 1: UCOP Assessment Fee
    - Priority 2: Shared Service Fee
    - Priority 3: Commencement 2023
    - Priority 4: Commencement 2024

- Priority 5: SSFAC Student Stipend Augmentation and Student Employee 1 Salaries
- Priority 6: CBR for SSFAC Student Augmentation
- Priority 7: SSFAC Student Stipend Augmentation and Student Employee 1 Salaries
- Priority 8: CBR for SSFAC Student Augmentation
- Priority 9: CSF Meeting
- Priority 10: SSFAC General Expenses
- **Student Life – Partial Funding of \$111,000**
  - Priority 1: Leadership and Service Programmatic Support – Full Funding of \$15,000
  - Priority 2: Student Organizations Programmatic Support – Full Funding of \$20,000
  - Priority 3: Spirit and Traditions Programmatic Support – Full Funding of \$10,000
  - Priority 4: Team Scotty (Mascot) Student Employee Salaries – Full Funding of \$6,000
  - Priority 5: Student Life Student Employee Salaries – Full Funding of \$40,000
  - Priority 6: Student Employee Salaries – Leadership and Service Programs – Full Funding of \$20,000
  - Priority 7: Highlander Link – Event Pass (Anthology) \_ No Funding
  - Priority 8: Homecoming, Spirit Week, and Athletics Collaborations – No Funding
- Subcommittee B stated that it will reach out to AVC Health and Wellness regarding a specific breakdown of costs for its Item 1 “Inclusive Programming for Holistic Student Support.” The subcommittee recommendation will remain pending for now.
- Chair *Jose Alvarez* had contacted Student Conduct to inquire about the purpose of Item 1 “Simplicity” and funding sources. Student Conduct explained that Simplicity is used by Student Conduct staff, Residential Assistants, and others to report activities on campus. The university will not be funding Simplicity, too; without it, students cannot report cases. Chair *Jose Alvarez* also noted that the university will not be funding Student Conduct’s Item 2 “Copier Lease/Maintenance of Fire Alarms.” As for Item 3 “Training Supplies,” Chair *Jose Alvarez* clarified that it is reserved for a 2-day staff training course at the beginning of the school year.
- Subcommittee B stated that it will fund half of the amount requested for Student Life’s Item 1 “Leadership and Service Programmatic Support.” Should there be any leftover funds, Subcommittee B recommends fully funding Item 1. Subcommittee B also recommended fully funding Item 7

“HighlanderLink - Event Pass” and Item 8 “Homecoming, Spirit Week, and Athletics Collaborations” only if there are any leftover funds.

▪ **Subcommittee C Recommendations**

- **Campus Advocacy, Resource & Education (CARE) – Full Funding of \$134,602**
  - Priority 1: Sexual Assault Primary Prevention for Undergraduate and Graduate Students – Full Funding of \$55,000
  - Priority 1: Student Employees Salaries – Full Funding of \$43,848
  - Priority 1: Student Employees Benefits – Full Funding of \$1,754
  - Priority 1: Student Leader Engagement & Peer Education Training – Full Funding of \$12,000
  - Priority 1: Healing and Empowerment Services – Full Funding of \$13,500
  - Priority 1: Emergency Basic Needs – Full Funding of \$3,500
  - Priority 2: Student Leader Professional Development – Full Funding of \$5,000
- **Case Management – Full Funding of \$35,000**
  - Priority 1: Student Assistants – Full Funding of \$35,000
- **Counseling & Psychological Services (CAPS) – Full Funding of \$62,098**
  - Priority 1: Protocol Services – Full Funding of \$62,098
- **Student Health Services – No Funding Request**
- **The Well – Partial Funding of \$101,088**
  - Priority 1: Health Education and Health Promotion Programming – Full Funding of \$35,000
  - Priority 2: Alcohol Online Education – Full Funding of \$30,000
  - Priority 3: Student Staffing – Full Funding of \$58,327
  - Priority 4: Mental Health Education/Suicide Prevention Outreach – **Pending**
  - Priority 5: Peer Engagement – Full Funding of \$5,000
  - Priority 6: Graduate Student Well-Being Liaison – Full Funding of \$7,761
- Subcommittee C stated its recommendation to fully fund CARE’s unmet needs, but in the case that subcommittee recommendations exceed the budget, Item 5 “Healing and Empowerment Services” and Item 7 “Student Leader Professional Development” will not be funded.
- Subcommittee C stated its recommendation to fully fund The Well’s unmet needs, but it is still awaiting response from The

Well regarding a cost breakdown for Item 4 “Mental Health Education/Suicide Prevention Outreach.” Subcommittee C also expressed that Item 5 “Peer Engagement” should not be funded if subcommittee recommendations exceed the budget.

- **Subcommittee D Recommendations**
  - **Graduate Student Association – Full Funding of \$10,000**
    - Priority 1: GradBash – Full Funding of \$10,000
  - **Career Services Center – Partial Funding of \$140,521**
    - Priority 1: Work-Study Graduate Student Employee Salaries – Full Funding of \$19,500
    - Priority 2: Graduate Student Benefits – Full Funding of \$351
    - Priority 2: Learning Aligned Employment Program (LAEP) Graduate Assistant – Full Funding of \$19,500
    - Priority 3: Graduate Student Benefits – Full Funding of \$351
    - Priority 3: Hiring & Training Student Interns – Full Funding of \$49,920
    - Priority 3: Student Employee Benefits – Full Funding of \$899
    - Priority 4: Technology to Scale Services for Campus Collaboration – Full Funding of \$50,000
    - Priority 5: Creation of Welcoming Environment – No Funding
  - **Early Childhood Services – No Funding Requests**
  - **Academic Resource Center – No Funding Requests**
  - **Financial Aid Office – No Funding Requests**
  - **University Advancement Marketing and Communications – No Funding Requests**
  - **AVC Dean of Students – Foster Youth Support Services – Full Funding of \$25,342**
    - Priority 1: Rent/Lease for FYSS Resource Center – Full Funding of \$6,000
    - Priority 2: Summer Student Internship – Full Funding of \$19,000
    - Priority 3: Student Employee Benefits – Full Funding of \$342
  - **Veteran’s Resource Center – Full Funding of \$89,000**
    - Priority 1: Student Employee Salaries – Full Funding of \$30,000
    - Priority 2: Operations – Full Funding of \$20,000
    - Priority 3: Programming – Full Funding of \$20,000
    - Priority 4: Outreach and Marketing – Full Funding of \$7,000



- Priority 5: Professional Development – Full Funding of \$12,000
    - Subcommittee D recommended no funding for Item 8 of Career Services Center “Creation of Welcoming Environment” in favor of prioritizing funding for Item 7 “Funding for Technology.” Phoebe Lee mentioned that Peer Advisors at Career Services Center utilize such technologies to help students with professional development and resume inquiries, rendering it vital to the department’s operation.
    - Subcommittee D recommended partially funding AVC DOS FYSS’s Item 1 “Rent/Lease for FYSS Resource Center” of \$3,000 and stated that it will consider fully funding the item depending on how much available funding remains. Subcommittee D also noted that it has not been SSFAC’s historical practice or priority to financially assist in mortgage and rent.
    - Chair *Jose Alvarez* and *Cameron Springer* had reached out to Veteran’s Resource Center to inquire about Item 2 “Operation Budget.” Veteran’s Resource Center responded that its operation budget will replace outdated desktops and other technologies.
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6. Open Comments
- *Alice Chavez* reminded the Committee that the next SSFAC meeting will be held at HUB 265.
7. Chair Comments
- Chair *Jose Alvarez* provided a quick overview of the recent CSF meeting, held at UC Riverside on April 27<sup>th</sup> and 28<sup>th</sup>. Chair *Jose Alvarez* expressed gratitude and appreciation, and notified the Committee that other CSF members were impressed by the campus and UCR representation.
  - Chair *Jose Alvarez* updated the Committee on the conversation surrounding the CSF budget. As of now, the CSF Chair is denied access to the full budgets from the Regents’ meeting. CSF has decided to reduce campus membership fees, should there be any leftover from the CSF budget, and there will be no carryforward.
  - Chair *Jose Alvarez* also noted that CSF also conducted an election for next year’s Chair and Vice Chair; UC Berkeley’s Chair was nominated and elected, with the Vice Chair being the current Vice Chair of UC Irvine SSFAC.
  - Chair *Jose Alvarez* stated that UC Student Association had been conversing with UC Office of the President to set up a meeting, with the Regents conditioning the meeting topic to be student service fees.
8. Adjourn: **2:53 PM**
- *Motion to Adjourn by Funanya Ikechukwu, Seconded by Payton DePalma.*

- *Adjournment Approved without Objections.*