Wednesday, November 6th, 2024; 3:00 PM to 5:00 PM
Meeting Minutes
Hinderacker 0154 | Meeting Minutes Approved on November 24th, 2024

Name	Association	Voting Privilege[1]	Attendance[2]
Chukwufunanya Ikechukwu	Undergraduate, Vice Chair	X	P
Nadia Aierken	Undergraduate, ASUCR VP of Internal Affairs	X	A
Phoebe Lee	Undergraduate	X	AL/P
Grace Su	Undergraduate	X	P
Andrew Wong	Undergraduate		P
Rishika Salvi	Undergraduate		P
Paula Cucurella	Graduate	X	A
	Graduate	X	
	Graduate		
Coleen Macnamara	Faculty	X	AL/P
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	A
Sarah Dillion	Staff	X	A
Abby Choy	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		P
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		A
Alice Chavez	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		A
Angela Chien	Student Secretary, VCSA		A
Emily Lee	Student Secretary, VCSA		P

[1] "X" indicates voting privilege
[2] P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: 3:18 PM

1. Approve the Agenda
   - *Motion to Approve the Agenda by Andrew Wong, Seconded by Grace Su.*
     - **Agenda Approved Without Objections**

2. Approve Meeting Minutes – October 30th, 2024
   - *Motion to Approve the Meeting Minutes of October 30th, 2024, by Andrew Wong, Seconded by Scott Currie.*
     - **Meeting Minutes of October 30th, 2024 Approved Without Objections**

3. Welcome Remarks from Dr. Haynes
   - *Vice Chancellor Dr. Haynes* greeted the Committee with a warm welcome and gave a brief introduction about himself and his role at UCR. The Committee also introduced themselves to *Vice Chancellor Dr. Haynes.*
   - *Vice Chancellor Dr. Haynes* began by highlighting the significance of SSFAC to the student body by emphasizing the collective effort of distributing a $30 million budget towards different programs/centers at UCR. *Vice Chancellor Dr. Haynes* underlined the importance of SSFAC's foundation by defining Regent's policy 3101 as one of SSFAC's core ideas alongside student engagement through shared governance amongst students, faculty, and staff.
   - *Jordan Steinhauser* inquired *Vice Chancellor Dr. Haynes* if there were major contributions SSFAC has provided towards the students. *Vice Chancellor Dr. Haynes* responded that one of SSFAC's numerous accomplishments was the creation of an API graduation ceremony a few years ago and elaborated that all allocations were funded towards programs and centers that support student success across campus.
   - *Vice Chancellor Dr. Haynes* concluded his welcoming remarks by thanking the Committee for their efforts and expressing excitement for The Committee's future endeavors.

4. Vice-Chair Interviews and Voting
   - *Chair Funanya Ikechukwu* gave a brief introduction to the vice-chair election process. The nominee for the position of Vice Chair is Undergraduate Voting Member, *Phoebe Lee*.
   - The Committee interviewed *Phoebe Lee* with the following questions the Committee had drafted and established as a whole:
     - What prior experience with managing budgets, student outreach, or otherwise do you have to bring to this role?
     - What are your plans regarding a potential improvement in the organization and communication within SSFAC?
     - What are your strategic goals for SSFAC this year and how do you plan to represent UC Riverside at CSF meetings?

- In case of a budget shortfall, how would you go about prioritizing student needs and department allocations?
- How would you deal with internal conflicts within the Committee? Provide an example of how you have handled past conflicts in a previous position
- What challenges do you think undergraduate and graduate students are currently facing are related to the Student Services Fee
- How do you plan to disseminate the information and efforts of SSFAC across campus through virtual format?
- How do you view the role of the Vice Chair as it relates to the Chair position and what do you expect to gain from this role?

- *Chair Funanya Ikechukwu opened the floor to questions for Phoebe Lee..*
- *Chair Funanya Ikechukwu began the voting session by asking voting members to state either "Yay" or "Nay" aloud to elect Phoebe Lee as SSFAC's Vice Chair.*
  - **Voting Results**
    - Phoebe Lee: **4 votes**
    - Abstain: **0 vote**
    - ***Phoebe Lee was elected as SSFAC Vice Chair for the Academic School Year of 2024-2025 by a majority vote.***
- The Committee congratulated *Vice Chair Phoebe Lee*.

5. Open Comments
   - N/A

6. Chair Comments
   - *Chair Funanya Ikechukwu* inquired if the meeting time should begin at 3:30 PM instead of 3:00 PM. *Jordan Steinhauser* answered that if meeting quorum is difficult, starting the meeting at 3:30 PM should help receive higher attendance.
   - *Chair Funanya Ikechukwu* also inquired if sending out calendar invites is effective in engaging attendance or if email is more effective. *Grace Su* replied that calendar invites are more efficient.
   - *Jordan Steinhauser* asked what the policy is for absences. *Alice Chavez* replied the Bylaws require 2/3 attendance at all meetings to receive a stipend. This can be denoted as 3 excused absences.
   - *Chair Funanya Ikechukwu* concluded that the upcoming meeting will be short, however, winter quarter meetings will be longer due to budget call meetings.
   - Additionally, *Alice Chavez* reminded the Committee that 2 more graduate students are still needed. *Rishika Salvi* is currently working on the publicity flyers for the Handshake link SSFAC will provide to promote graduate students to apply. *Jordan Steinhauser* commented that the flyer will be promoted in the upcoming grad meeting later that week.
   - *Alice Chavez* notes that *Jordan Steinhauser*, *Scott Currie*, and *Rishika Salvi* will receive a Handshake link to promote SSFAC in their respective meetings and overall publicity.

7. Adjourn: **3:55 PM**
   - *Motion to Adjourn by Scott Curie, Seconded by Grace Su.*
     - ▪ ***Adjournment Approved without Objections.***