

Monday, February 10th, 2025; 11:00 PM to 1:00 PM
HUB 379| Meeting Minutes
Approved on February 21st, 2025

Name	Association	Voting Privilege ¹	Attendance ²
Chukwufunaya Ikechukwu	Undergraduate, Chair	X	P
Nadia Aierken	Undergraduate, ASUCR VP of Internal Affairs	X	A
Phoebe Lee	Undergraduate, Vice Chair	X	P
Grace Su	Undergraduate	X	P
Andrew Wong	Undergraduate		P
Rishika Salvi	Undergraduate		P
Paula Cucurella	Graduate	X	P
Tatenda Nicole Mukuruva	Graduate	X	A
Chandana Anand Rangappa	Graduate		A
Coleen Macnamara	Faculty	X	A
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	P
Sarah Dillon	Staff	X	P
Abby Choy	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		A
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		A
Alice Alcantara	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		A
Maritza Grissom	Staff Support, VCSA		P
Angela Chien	Student Secretary, VCSA		P
Emily Lee	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: 11:21 PM

1. Approve the Agenda
 - *Motion to Approve the Agenda by Rishika Salvi, Seconded by Sarah Dillon.*
 - ***Agenda Approved Without Objections***
2. Approve Meeting Minutes – January 27th, 2025
 - Sarah Dillon's last name had been misspelled and was corrected.
 - Maritza Grissom's first name had been misspelled and was corrected.
 - Elizabeth Tatum's last name had been mistaken and was corrected.
 - *Motion to Approve the Meeting Minutes of January 27th, 2025, by Andrew Wong, Seconded by Rishika Salvi.*
 - ***Meeting Minutes of January 27th, 2025, Approved Without Objections***
3. Student Life – Subcommittee B
 - *Associate Director Gerry Medina and Financial and Administrative Manager John Valdez* presented on behalf of Student Life and gave an overview of the department's programs, functional areas, and mission.
 - *Chair Funanya Ikechukwu* inquired if the increase from \$22,000 to \$30,000 unmet need is in part due to the leadership certificate program. *Associate Director Gerry Medina* confirmed that not only does Student Life plan to sustain the current program, but Student Life also wants to expand the program to engage students via workshops for critical leadership skills and community engagement. The leadership certificate program aims to become a flagship program for students' professional development.
 - *Chair Funanya Ikechukwu* clarified if this program is a stand-alone remote experience, or if students are required to complete tasks in person. *Associate Director Gerry Medina* noted that the leadership certificate program will begin piloting this spring as an in-person experience where students will complete 100 hours in 2 years. Transfer students will also be given the opportunity to participate. The program aims to reward students for their involvement, community engagement, research, tutoring, etcetera. *Associate Director Gerry Medina* explained that Student Life will be anticipating collaboration with other campus entities so that the program becomes a campus-wide flag ship experience.
 - *Andrew Wong* asked for an estimated expense amount on the Highlander Link Event Pass. *Associate Director Gerry Medina* explained that the Highlander Link Event Pass is not included in the unmet needs for the upcoming fiscal year, even though it's an essential tool for student organizations to track attendance and engagement numbers. Student Life is diverting its focus to high-impact programs and prioritizing the direct impact on students. The Highlander Link Event Pass remains a wish list item.
4. Center for Early Childhood Education – Subcommittee D

- *Director Dr. Davina Bailey* presented to the Committee regarding CECE's programs, budget, challenges, and utilization of different funding sources.
- *Alice Alcantara* clarified that the Center for Early Childhood Education is not eligible for SSF unmet need funding.
- *Scott Currie* asked why CECE discontinued the kindergarten component. *Dr. Davina Bailey* explained that there was a decline in enrollment because of universal pre-school and dual-learner schools, as well as the associated cost of maintaining a kindergarten program led the department to discontinue. *Dr. Davina Bailey* noted that the kindergarten program requires 12 kids to sustain the program, so CECE will be looking to divert its resources to other aspects of the department.
- *Sarah Dillon* observed that the maximum enrollment is 250 kids and inquired the current enrollment numbers. *Dr. Davina Bailey* is stated there are currently 180 kids enrolled as CECE is competing with universal pre-school. There is an increase in toddler spaces due to the removal of the kindergarten program, but there are also contradictions in the fire code and health and safety code if CECE was to increase the capacity of its license.

5. Open Comments

- N/A

6. Chair Comments

- *Chair Funanya Ikechukwu* stated that department presentations under Subcommittee A are concluding and urged members of Subcommittee A to meet and deliberate.

7. Adjourn: **12:24 PM**

- *Motion to Adjourn by Andrew Wong, Seconded by Scott Currie.*
 - ***Adjournment Approved without Objections.***