

Monday, April 7th, 2025; 12:00 PM to 2:00 PM
Hinderaker 0154 | Meeting Minutes
Approved on May 5th, 2025

Name	Association	Voting Privilege ¹	Attendance ²
Chukwufunanya Ikechukwu	Undergraduate, Chair	X	P
Nadia Aierken	Undergraduate, ASUCR VP of Internal Affairs	X	A
Phoebe Lee	Undergraduate, Vice Chair	X	P
Grace Su	Undergraduate	X	P/LE
Andrew Wong	Undergraduate		P/LE
Rishika Salvi	Undergraduate		P
Paula Cucurella	Graduate	X	P
Tatenda Nicole Mukuruva	Graduate	X	P
Chandana Anand Rangappa	Graduate		A
Coleen Macnamara	Faculty	X	A
Scott Currie	Faculty	X	AL/P
Sally Tavizon	Staff	X	P
Sarah Dillon	Staff	X	A
Abby Choy	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		P
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		A
Alice Alcantara	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		A
Angela Chien	Student Secretary, VCSA		A
Emily Lee	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **12:02 PM**

1. Approve the Agenda

- *Motion to Approve the Agenda by Grace Su, Seconded by Andrew Wong.*
 - ***Agenda Approved Without Objections***

2. Chicano Student Program – Subcommittee A

- Asst. Director *Arlene Cano Matute* and Financial and Administrative Manager *John Valdez* gave an overview of the programs and services that Chicano Student Program (CSP) offers. CSP's mission is to increase academic success throughout the UCR community and provide a staple of opportunities for connections as the first point of contact throughout the Inland Empire. *Arlene Cano Matute* additionally stated that CSP is the first professionally staffed Ethnic Center in the UC System.
- *Arlene Cano Matute* emphasized the three pillars that support CSP: Familia, Orgullo, Corazón. These pillars are used to emulate CSP's role on campus in celebrating their heritage and enhancing student experience to create a sense of belonging on campus. *Arlene Cano Matute* noted that many events are led by student volunteers who contribute their time and resources to provide community to CSP. *Arlene Cano Matute* concluded that CSP takes initiative to not only provide a place for students, but to ensure graduation, allowing students to become successful beyond UCR.
- *Arlene Cano Matute* introduced CSP's unmet needs—consisting of a team of undergraduate and graduate student assistants, a graduate student program, funding for CSP's Year-end Ceremony, and HESA Saliendo Adelante.
- *Sally Tavizon* inquired about the attendance of the Year-end Ceremony and wondered how many people would be supported through a \$25k budget. *Arlene Cano Matute* responded that an average of 3,000 participants attended the event but CSP can only serve 330 scholars. In past years, CSP has been able to keep the cost at an affordable rate with the help of SSFAC.
- *Sally Tavizon* asked how many students were supported through the HESA Saliendo Adelante program. *Arlene Cano Matute* replied that CSP ran this pilot program last year and is unsure of the exact number. However, CSP aims to support 200 scholars this summer and expressed interest in partnering with departments on campus to tailor to the students' needs. *John Valdez* added that 150 scholars were supported through the pilot program last year.
- *Chair Funanya Ikechukwu* asked what student population is targeted for school visitations. *Arlene Cano Matute* answered that students from K-16 as well as parents are invited to visit the school. *Chair Funanya Ikechukwu* further inquired how CSP was able to gain funding for this program as SSFAC was unable to grant the request last year. *John Valdez* answered that CSP was able to utilize PERM funding and Chancellor's Funding to help offset the costs. However, these resources are unsustainable as funds slowly become depleted due to budget cuts.

- *Jordan Steinhauser* asked what percentage of student assistants would be graduate students. *Arlene Cano Matute* answered that 2 positions will be allocated for graduate students.
- *Chair Funanya Ikechukwu* asked for further clarification on the HESA Saliendo Adelante program. *Arlene Cano Matute* explained it is an 8-10 week-long program that helps students gain a cultural understanding of the subjects and resources provided at UCR. The program helps students become acclimated to the environment while putting an emphasis on their cultural identities. *Chair Funanya Ikechukwu* asked about student attendance. *Arlene Cano Matute* estimated around 50 scholars per workshop.
- *Chair Funanya Ikechukwu* inquired about the amount of funds remaining from Chancellors Funding. *John Valdez* answered that originally, \$400k was left in TEMP funds. However, by the end of this fiscal year, it will amount to \$200k.

3. KUCR – Subcommittee D

- *Director Louis Vanderberg* introduced himself to the Committee and began illustrating the origin of KUCR as one of the first projects launched by students. According to the Washington Post, KUCR was ranked #2 among the top 51 campus-radio stations in the country. Additionally, KUCR collaborates with Student Affairs as well as other departments on campus to increase awareness of the radio station and its purpose on campus. *Louis Vanderberg* noted that the radio station is currently collaborating with the LGBTQ Resource Center in hosting the annual drag ball.
- *Chair Funanya Ikechukwu* inquired about KUCR's easy-up tent request. *Louis Vanderberg* replied that it is termed as the "remote booth". During events, KUCR stores equipment in the remote booth to be protected from the weather and crowds. *Louis Vanderberg* noted that the current remote booth has been subjected to wear and tear over several years.
- *Chair Funanya Ikechukwu* asked for clarification on the KUCR Space Conversion. *Louis Vanderberg* replied that KUCR headquarters is located between two unused buildings. Although set for demolition in the future, KUCR is looking to transform the buildings into a recording site and a space for bands to perform.
- *Chair Funanya Ikechukwu* followed up by asking what KUCR is looking to purchase in the buildings. *Louis Vanderberg* replied that a wide array of recording equipment will allow KUCR to own sophisticated recording equipment.
- *Chair Funanya Ikechukwu* asked if KUCR has reached out to UCR's maintenance to help restore the buildings' conditions. *Louis Vanderberg* answered that the maintenance requests are out of UCR's capacity to fix due to the building's old infrastructure. *Scott Curie* asked how KUCR resolved the issue. *Louis Vanderberg* replied that KUCR experienced a dispute regarding whether the location falls under housing or the main campus. Due to this discrepancy, maintenance requests fall short as neither department claims jurisdiction, resulting in KUCR resorting to outside resources to accommodate their needs.

- *Chair Funanya Ikechukwu* inquired about the buildings' demolition timeline. *Louis Vanderberg* replied that due to economic recessions, it may happen in 2-4 years or possibly longer.
4. Approve Meeting Minutes – March 10th, 2025
 - *Sally Tavizon* noted that 2024 should be changed to 2025.
 - *Motion to Approve the Meeting Minutes of March 10th, 2025, by Rishika Salvi, Seconded by Sally Tavizon.*
 - ***Meeting Minutes of March 10th, 2025, Approved Without Objections***
 5. Bylaw Review and Update Discussion
 - *Chair Funanya Ikechukwu* introduced the Bylaw Review to the Committee. Under Article VII Section A, *Chair Funanya Ikechukwu* proposed a revision to allow the Subcommittee presentation to be presented verbally or in written format. *Chair Funanya Ikechukwu* stated that this document will be shared with the Committee and advised the Committee to review the Bylaws and cultivate any suggestions for future discussion.
 6. Student Survey Discussion
 - *Chair Funanya Ikechukwu* introduced the Student Survey Questions to the Committee and opened the floor for revisions.
 - *Sally Tavizon* prompted the question, “Which of the following student services represented below have you used this year?” as students may not be familiar with the term, “student services”. *Jordan Steinhauser* requested to revise the question to, “Which of the following represented below, have you used this year?” *Chair Funanya Ikechukwu* accepted the change.
 - *Phoebe Lee* stated that the survey is missing the Undocumented Student Program underneath the category, “Ethnic and Gender Student Programs”. *Tatenda Nicole Mukuruva* inquired how Undocumented Student services would fall under ethnic and gender programs. *Alice Alcantara* clarified that the Undocumented Student Program will fall under Student Services.
 - *Chair Funanya Ikechukwu* proposed ending the question, “Are there any services and programs that you would like to see offered?” with the word “above.” *Rishika Salvi* stated that the original question will allow for more open-ended insight from the students. *Sally Tavizon* agreed with *Rishika* and elaborated that it allows for communication with the student body to gain feedback on programs UCR may not be offering.
 - *Rishika Salvi* asked if the surveys are incentivized. *Chair Funanya Ikechukwu* affirmed around \$20-30. *Sally Tavizon* asked if SSFAC can expand the incentive by utilizing a raffle to promote more interest. *Alice Alcantara* clarified that two \$25 gift cards will be given at random to those who complete the survey.
 7. SSFAC Student Application Discussion

- *Alice Alcantara* noted that the Student Application will be sent out soon, as it awaits confirmation from Handshake. SSFAC can expect to review new applicants by the end of Spring Quarter.
- *Chair Funanya Ikechukwu* shared the SSFAC Student Application to the Committee. *Chair Funanya Ikechukwu* commented to update graduation years to reflect future years. Sally Tavizon noted including the summer graduation terms.
- *Phoebe Lee* requested to remove “Fall GPA” due to the presence of “Cumulative GPA”. *Chair Funanya Ikechukwu* accepted the change.
- *Sally Tavizon* asked if any new-coming members in the Committee have any suggestions or feedback regarding the questions. *Tatenda Nicole Mukuruva* stated that the questions listed were helpful.

8. Open Comments

- *Paula Cucurella* requested access to the SharePoint file containing the budget calls from the previous year. *Alice Alcantara* answered that the Committee should already have access but can provide assistance if needed. The information is in the folder titled, “Prior” and is also available on the SSFAC website.
- *Paula Cucurella* asked how funds will be distributed this year. *Alice Alcantara* responded that funds are limited to a range of \$800k compared to \$1.5 million in previous years. *Alice Alcantara* advised the subcommittees to investigate the bucket or line-items methods to help classify which programs could require prioritization.
- *Chair Funanya Ikechukwu* asked if the 50% reduction was administered automatically or through the Vice Chancellor of Student Affairs. *Alice Alcantara* replied that the cuts are countermeasures as the state budget has not yet been finalized.
- *Paula Cucurella* stated if the Student Service Fees were already collected. *Alice Alcantara* stated that the partial is sent to Financial Aid and PERM funding sources. SSFAC oversees TEMP funding.
- *Chair Funanya Ikechukwu* asked where the reserved 50% is allocated towards. *Alice Alcantara* replied that it will depend on the state’s final decision.
- *Paula Cucurella* inquired about the efficacy of the bucket system and whether funds are distributed equitably through it. *Alice Alcantara* replied that it is not proportional as it depends on what programs are prioritized.
- *Scott Curie* inquired as to whether certain student programs would be discontinued because of the budget cuts. *Alice Alcantara* stated that last year, the Committee utilized the bucket method but prioritized student salaries, ultimately, not funding some student programs. *Alice Alcantara* placed further emphasis on how subcommittees determine what is important and needs to be prioritized. *Chair Funanya Ikechukwu* added that subcommittees should utilize their best judgment, aligned with the guidelines, when making final decisions.

9. Chair Comments

- *Chair Funanya Ikechukwu* reminded the subcommittees to continue working on the presentation and should expect to be presented on Week 3 or Week 4. *Chair Funanya Ikechukwu* stated an email will be sent out regarding UCOP guidelines to help subcommittees with the presentations. Additionally, the CSF meeting is being held from April 26th to 27th at UCI. *Chair Funanya Ikechukwu* will be reaching out to those who are interested soon.

10. Adjourn: **1:35 PM**

- *Motion to Adjourn by Rishika Salvi, Seconded by Tatenda Nicole Mukuruva*
 - ***Adjournment Approved without Objections.***