UC RIVERSIDE | Student Services Fee Advisory Committee

Monday, May 5th, 2025; 12:00 PM to 2:00 PM
Hinderaker 0154 | Meeting Minutes
Approved on October 15th, 2025

Name	Association	Voting Privilege[1]	Attendance[2]
Chukwufunanya Ikechukwu	Undergraduate, Chair	X	P
Nadia Aierken	Undergraduate, ASUCR VP of Internal Affairs	X	P
Phoebe Lee	Undergraduate, Vice Chair	X	P
Grace Su	Undergraduate	X	P/LE
Andrew Wong	Undergraduate		P/LE
Rishika Salvi	Undergraduate		P
Paula Cucurella	Graduate	X	A
Tatenda Nicole Mukuruva	Graduate	X	P
Chandana Anand Rangappa	Graduate		P
Coleen Macnamara	Faculty	X	A
Scott Currie	Faculty	X	P
Sally Tavizon	Staff	X	A
Sarah Dillon	Staff	X	P
Abby Choy	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		A
Luisa Levario	Ex-Officio, VCSA		A
Luis Alvarez	Staff Support, VCSA		AL/LE
Alice Alcantara	Staff Support, VCSA		P
Sarai Sierra	Staff Support, VCSA		A
Angela Chien	Student Secretary, VCSA		P
Emily Lee	Student Secretary, VCSA		P

[1] "X" indicates voting privilege
[2] P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **12:02 PM**

1. Approve the Agenda
    - *Motion to Approve the Agenda by Andrew Wong, Seconded by Rishika Salvi.*
        - ***Agenda Approved Without Objections***

2. Stephanie Flores
    - Executive Director of Financial Planning and Analysis, *Stephanie Flores*, introduced herself to the Committee and began breaking down the revenue and expenses insighted in FY 23-24 to analyze the projected potential revenue and expenses in FY 24-25. *Stephanie Flores* elaborated on the four main sources of revenue that make up the UCR budget: Student Tuition, State Funding, Non-Resident Tuition, and F&A. With these allocations, the revenue helped many student-related needs such as financial aid, housing, and other forms of payment. *Stephanie Flores* also introduced UCOP Rebenching Model – a process that allows allocated state funds to be redistributed to the UC system depending on student enrollment. UCR received a total of $22.9 million during FY 23-24 that helped alter the UCOP Rebenching Model. *Stephanie Flores* mentioned two variables that hinder the UCOP Rebenching Model: UCOP assessment and fixed cost increases. The UCOP assessment utilizes $27 million to support the Office of the President as it does not get paid by the state. Additionally, faculty salaries and benefits have steeply increased since FY 21-22 due to the pandemic. *Stephanie Flores* also highlighted the budget's list of 'Set-Asides' depicting UCR's current priority list in PERM core funding from the state.
    - *Chair Funanya Ikechukwu* asked what monetary allocations are considered 'set-asides' *Stephanie Flores* replied that the funds go back to the students through student basic needs and student rapid housing which help improve graduation rates.
    - *Stephanie Flores* continued that student enrollment has steadily decreased over the past couple of years and that higher attendance is needed to continue to meet within the budgeted FTE. Additionally, *Stephanie Flores* explained how the UC tuition formula is implemented across undergraduate, masters, and graduate student populations. It was noted that Faculty and Administration (F&A) receive are also included in the distribution.
    - *Chair Funanya Ikechukwu* asked if FA distribution comes from the UC budget. *Stephanie Flores* responded that FA receive 57.5% as part of the negotiation, as it includes upkeep and maintenance of the buildings. *Chair Funanya Ikechukwu* additionally asked if the presentation can be found online. *Stephanie Flores* responded that it can be found on the Financial Planning & Analysis website.

3. Approve Meeting Minutes – March 3rd, 2025

- *Chair Funanya Ikechukwu* suggested several grammatical corrections throughout the document.
- *Chair Funanya Ikechukwu* and *Sarah Dillon* noted a spelling error in Sonia Garcia Avelar's name underneath Undocumented Student Programs.

4. Approve Meeting Minutes – April 7th, 2025
    - *Chair Funanya Ikechukwu* suggested several grammatical corrections throughout the document.
    - *Motion to Approve the Meeting Minutes of April 7th, 2025, by Scott Currie, Seconded by Phoebe Lee.*
        - ***Meeting Minutes of April 7th, 2025, Approved Without Objections***

5. Approve Meeting Minutes – April 14th, 2025
    - *Chair Funanya Ikechukwu* moved to approve April 14th, 2025, Meeting Minutes to the next meeting.

6. Committee Recommendations – Final Discussion
    - *Alice Alcantara* stated that the Committee had decided on the final recommendations at the last meeting and will be taking a vote today to solidify the decision.
    - *Chair Funanya Ikechukwu* suggested that the $12k funding attributed to the Alcohol EDU program should be allocated towards other programs. As a state-mandated program, the state could find other means to keep the Alcohol EDU program in compliance instead of utilizing SSF funding. *Sarah Dillon* asked where the funds would be relocated to. *Chair Funanya Ikechukwu* replied that it can be given back to programs that serve as a higher priority for the students.
    - *Tatenda Nicole Mukuruva* asked if the decisions will be finalized today. *Chair Funanya Ikechukwu* replied that it can be pushed back to Week 7 if necessary.
    - *Alice Alcantara* suggested allocating the extra funds to Grad Bash as it was GSA's only unmet need request. *Tatenda Nicole Mukuruva* suggested splitting the $12k across the departments. However, *Alice Alcantara* stated that there are more than 12 departments and will not result in an even split. *Nadia Aierken* proposed maintaining the allocated amounts if there is no compelling need to reassign the funds.
    - The Committee began finalizing its recommendations.
    - *Chair Funanya Ikechukwu* motions to allocate a total of $32,000 for the 2025 to 2026 Fiscal Year for <u>African Student Programs</u>, with $11,250 to Priority 1: Black Graduation Cerebration; $5,000 to Priority 2: 828 Summer Bridge Program; $7,500 to Priority 3: No Boundaries Alternative Spring Break; $7,500 to Priority 4: Student Staff Salaries, $2,250 to Priority 5: Student Staff Benefits, and $0 to Priority 6: Professional Development Funds, Seconded by *Phoebe Lee*.
        - Roll Call Vote:
            - Funanya Ikechukwu: **Yes**
            - Phoebe Lee: **Yes**
            - Tatenda Nicole Mukuruva: **Yes**

        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Chandana Anand Rangappa* motions to allocate a total of $9,100 for the 2025 to 2026 Fiscal Year for Asian Pacific Student Programs, with $6,100 to Priority 1: AAPI Graduation; $1,500 to Priority 2: Student Conference Travel; and $1,500 to Priority 3: Graduate Student Programming, Seconded by *Phoebe Lee.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Rishika Salvi* motions to allocate a total of $132,771 for the 2025 to 2026 Fiscal Year for Chicano Student Programs, with $80,028 to Priority 1: Student Assistant; $1,681 to Priority 1: SA Benefits; $1,441 to Priority 1: GAEL; $13,110 to Priority 1: Graduate Student Assistant; $275to Priority 1: GSA Benefits; $236 to Priority 1: GAEL; $7,500 to Priority 1: Graduate Student Programming; $24,750 to Priority 2: Raza Graduation Ceremony; $0 to Priority 3: HESA - Saliendo Adelante Program; and $3,750 to Priority 4: K-16 Outreach, Seconded by *Phoebe Lee*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Phoebe Lee* motions to allocate a total of $54,175 for the 2025 to 2026 Fiscal Year for Middle Eastern Student Center, with $28,800 to Priority 1: SWANA Conference; $11,200 to Priority 2: Middle Eastern Week; $12,375 to Priority

3: MESC Gala; and $1,800 to Priority 4: Graduate and Alumni Programming, Seconded by *Rishika Salvi*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Tatenda Nicole Mukuruva* motions to allocate a total of $45,979 for the 2025 to 2026 Fiscal Year for Native Student Programs, with $42,768 to Priority 1: Student Salaries; $1,711 to Priority 1: Benefits; and $1,500 to Priority 2: Native Graduation Banquet, Seconded by *Phoebe Lee*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Scott Currie* motions to allocate a total of $17,000 for the 2025 to 2026 Fiscal Year for AVC Dean of Students, with $12,000 to Priority 1: Building Common Ground; $3,000 to Priority 2: Speakers/Presenters and General Programming; and $2,000 to Priority 3: VCSA Student Affair Awards, Seconded by *Phoebe Lee.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Sarah Dillon* motions to allocate a total of $11,935 for the 2025 to 2026 Fiscal Year for Student Conduct, with $945 to Priority 1: Symplicity; $0 to Priority

2: Copier Lease/Maintenance of Panic Alarms; $0 to Priority 3: Mandated Travels; $320 to Priority 4: Training Supplies: $10,260 to Priority 5: Front Desk Student; and $410 to Priority 6: Front Desk Student Benefits, Seconded by *Phoebe Lee*.
  - Roll Call Vote:
    - Funanya Ikechukwu: **Yes**
    - Phoebe Lee: **Yes**
    - Tatenda Nicole Mukuruva: **Yes**
    - Chandana Anand Rangappa: **Yes**
    - Rishika Salvi: **Yes**
    - Nadia Aierken: **Yes**
    - Scott Curie: **Yes**
    - Sarah Dillon: **Yes**
    - **Vote: Yes: 8 | No: 0 | Abs.: 0**
    - **Allocation Approved**
- *Nadia Aierken* motions to allocate a total of $42,950 for the 2025 to 2026 Fiscal Year for Student Affairs, with $18,750 to Priority 1: VCSA HR Office Operational Assistant S&B; $0 to Priority 2: VCSA Finance Office Assistant S&B; $15,000 to Priority 3: DIAL Position; and $9,200 to Priority 4: Music Licenses, Seconded by *Rishika Salvi*.
  - Roll Call Vote:
    - Funanya Ikechukwu: **Yes**
    - Phoebe Lee: **Yes**
    - Tatenda Nicole Mukuruva: **Yes**
    - Chandana Anand Rangappa: **Yes**
    - Rishika Salvi: **Yes**
    - Nadia Aierken: **Yes**
    - Scott Curie: **Yes**
    - Sarah Dillon: **Yes**
    - **Vote: Yes: 8 | No: 0 | Abs.: 0**
    - **Allocation Approved**
- *Chair Funanya Ikechukwu* motions to allocate a total of $79,000 for the 2025 to 2026 Fiscal Year for Student Life, with $12,000 to Priority 1: Leadership and Service Programmatic Support; $8,000 to Priority 2: Student Organizations Programmatic Support; $8,000 to Priority 3:Spirit and Traditions Programmatic Support; $6,000 to Priority 4: Team Scotty Student Employee Salaries; $30,000 to Priority 5: Student Life Student Employee Salaries; and $15,000 to Priority 6: Student Employee Salaries - Leadership and Service Programs, Seconded by *Rishika Salvi*.
  - Roll Call Vote:
    - Funanya Ikechukwu: **Yes**
    - Phoebe Lee: **Yes**
    - Tatenda Nicole Mukuruva: **Yes**
    - Chandana Anand Rangappa: **Yes**
    - Rishika Salvi: **Yes**
    - Nadia Aierken: **Yes**

        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Chandana Anand Rangappa* motions to allocate a total of $69,644 for the 2025 to 2026 Fiscal Year for Campus Advocacy, Resources & Education, with $27,500 to Priority 1: Sexual Assault Primary Prevention for UG and Grad Students; $32,886 to Priority 1: Student Employees (3 students); $658 to Priority 1: Student Employee Benefits; $1,400 to Priority 1: Emergency Basic Needs; $4,000 to Priority 1: Healing and Empowerment Services; and $0 to Priority 2: Student Leader Professional Development, Seconded by *Chair Funanya Ikechukwu.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Rishika Salvi* motions to allocate a total of $25,996 for the 2025 to 2026 Fiscal Year for Case Management, with $25,996 to Priority 1: Student Assistants, Seconded by *Sarah Dillon.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Tatenda Nicole Mukuruva* motions to allocate a total of $61,536 for the 2025 to 2026 Fiscal Year for Counseling & Psychological Services, with $35,661 to Priority 1: Protocall Services; and $25,875 to Priority 2: Student Employees, Seconded by *Chandana Anand Rangappa.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**

        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Scott Currie* motions to allocate a total of $83,950 for the 2025 to 2026 Fiscal Year for The Well, with $12,800 to Priority 1: Health Education and Health Promotion Programming; $12,000 to Priority 2: Alcohol Online Education; $43,800 to Priority 3: Student Staffing; $6,000 to Priority 4: Mental Health Education/Suicide Prevention Outreach; $6,750 to Priority 5: Graduate Student Well-Being Liaison; $2,000 to Priority 6: Peer Engagement; and $600 to Priority 7: Online Assessment, Seconded by *Chair Funanya Ikechukwu*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Sarah Dillon* motions to allocate a total of $5,000 for the 2025 to 2026 Fiscal Year for Graduate Student Association, with $5,000 to Priority 1: Grad Bash, Seconded by *Rishika Salvi*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Nadia Aierken* motions to allocate a total of $2,800 for the 2025 to 2026 Fiscal Year for KUCR, with $0 to Priority 1: Ceiling Repair; $0 to Priority 2: KUCR Building Signs; $2,800 to Priority 3: EZ Up Tent; and $0 to Priority 4: Space Conversion, Seconded by *Sarah Dillon*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**

        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Chair Funanya Ikechukwu* motions to allocate a total of $82,240 for the 2025 to 2026 Fiscal Year for <u>Career Center</u>, with a block funding of $65,000 towards Priority 1: Funding for Work-Study Program Graduate Assistant; Priority 1: Graduate Student Benefits; Priority 2: Funding for Internship Coordinator; Priority 2: Graduate Student Benefits; Priority 3: Hiring and Professionalizing Student Assistants; Priority 3: Student Assistant Benefits; $17,240 to Priority 4: Funding to Scale our Services Through Technology; $0 to Enhancing Career Center Accessibility; and $0 to Priority 6: Summer Internship Leaning: App Development with Apple Swift Certification, Seconded by *Rishika Salvi*.
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**
- *Chandana Anand Rangappa* motions to allocate a total of $45,750 for the 2025 to 2026 Fiscal Year for <u>Veterans Resource Center</u>, with $33,750 to Priority 1: Student Salaries; $0 to Priority 2: Professional Development; $4,000 to Priority 3: Technology; and $8,000 to Priority 4: Programming Funds for Events, Seconded by *Sally Tavizon.*
    - Roll Call Vote:
        - Funanya Ikechukwu: **Yes**
        - Phoebe Lee: **Yes**
        - Tatenda Nicole Mukuruva: **Yes**
        - Chandana Anand Rangappa: **Yes**
        - Rishika Salvi: **Yes**
        - Nadia Aierken: **Yes**
        - Scott Curie: **Yes**
        - Sarah Dillon: **Yes**
        - **Vote: Yes: 8 | No: 0 | Abs.: 0**
        - **Allocation Approved**

7. Chair Elections
    - *Chair Funanya Ikechukwu* gave a brief introduction to the Chair Election process. The nominee for SSFAC Chair committee interviews Undergraduate Voting Member*, Andrew Wong.*
    - The Committee interviewed *Andrew Wong* with the following questions the Committee has drafted and established as a whole:
        - What prior experience with managing budgets, student outreach, or otherwise do you have to bring to this role?
        - Do you see a need for a potential improvement in the organization and communication within SSFAC? If so, what would these improvements entail?
        - What are your strategic goals for SSFAC this year and how do you plan to represent UC Riverside at CSF meetings and with external partners such as UCOP, etc.?
        - What are some critical challenges you think SSFAC is currently facing? What suggestions or solutions do you have to address the challenges?
        - How would you deal with internal conflicts within the Committee? Provide a past example of a workplace or team conflict you've managed.
        - What challenges do you think undergraduate and graduate students are currently facing relate to the Student Services Fee?
        - How do you plan to advertise and recruit committee members for the following year?
        - What kind of relationship would you like to have with ASUCR and GSA or other committees on campus?
        - What are your thoughts on SSFAC's involvement with the referendum?
        - What sort of relationships and responsibilities do you see yourself having with the Vice Chair?
    - *Chair Funanya Ikechukwu* began the voting session by asking voting members to write either "Yay" or "Nay" on a piece of paper to elect Andrew Wong as SSFAC's Chair. Upon receiving and verifying the number of votes with the number of voting members present, Student Secretary *Angela Chien* shared the results of the election
        - Voting Results
            - Andrew Wong: **9**
            - Abstain: **0**
            - ***Andrew Wong was elected as SSFAC Chair for the Academic School Year of 2025-2026 by a majority vote.***
    - The Committee congratulated Andrew Wong.

8. Vice Chair Nominations Reminder

- *Chair Funanya Ikechukwu* nominated Rishika Salvi for Vice Chair. Additionally, the Vice Chair Elections will be pushed back to Week 8.

9. Final Bylaw Updates
    - *Chair Funanya Ikechukwu* stated that the Final Bylaw updates will be moved back to be reviewed during the next meeting.

10. Open Comments
    - *Chair Funanya Ikechukwu* corrected her earlier statement noted that Rishika Salvi is ineligible to become a candidate for Vice Chair next year as she obtained the position of Vice Chair of Internal Affairs for the 2025-2026 school year. Therefore, Vice Chair elections will be tabled until the next school year.

11. Chair Comments
    - *Chair Funanya Ikechukwu* invited the Committee to a luncheon in Glasgow on May 19th to celebrate another successful year. Dr. Haynes will also be present to give his final remarks, and a high attendance would be greatly appreciated.

12. Adjourn: **1:51 PM**
    - *Motion to Adjourn by Nadia Aierken, Seconded by Rishika Salvi*
        - ***Adjournment Approved without Objections.***