

Monday, October 29th, 2025; 9:00 to 11:00 AM
HUB 379 | Meeting Minutes
Approved on November 5th, 2025

Name	Association	Voting Privilege ¹	Attendance ²
Andrew Wong	Undergraduate, Chair	X	P
Kaden Ho	Undergraduate, ASUCR VP of Internal Affairs	X	P
Grace Su	Undergraduate	X	A
Ananya Goyal	Undergraduate	X	P
Shlok Garg	Undergraduate		P
Amrit Johal	Undergraduate		A
Chandana Anand Rangappa	Graduate	X	P
Tatenda Nicole Mukuruva	Graduate	X	P
Gene Brewer	Faculty	X	P
Zhijia Zhao	Faculty	X	A
Sally Tavizon	Staff	X	P
Leila Haidar	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		A
Luis Alvarez	Ex-Officio, VCSA		A
Alice Alcantara	Staff Support, VCSA		A
Emily Lee	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: 9:15 AM

1. Approve the Agenda
 - *Motion to Approve the Agenda by Gene Brewer, Seconded by Kaden Ho.*
 - ***Agenda Approved Without Objections***
2. Approve Meeting Minutes – October 15th, 2025
 - *Motion to Approve the Meeting Minutes of May 5th, 2025, by Kaden Ho, Seconded by Ananya Goyal.*
 - ***Meeting Minutes of October 15th, 2025, Approved Without Objections***
3. Bylaw Discussion
 - *Chair Andrew Wong* explained the discrepancy between the general composition written in the Bylaws in contrast with the Committee's current composition. Although the Bylaws state that 13 voting members make up the committee, the current composition reveals that the Committee would only consist of 10 voting members with 13 total members. *Kevin Chastain* asked if the total amount of voting members included the missing graduate and faculty member. *Chair Andrew Wong* answered that the missing members have been included in the 10 voting members. *Sally Tavizon* asked if the total members include ex-officio members. *Chair Andrew Wong* replied that the bylaws stated that the general composition consists of 13 voting members and 3 ex-officio members.
 - *Chair Andrew Wong* stated that the discussion will continue next meetings after more deliberation, but if revised, the new amendment will suggest 13 total members.
4. Budget Call Discussion
 - *Chair Andrew Wong* briefly went over the presentation template for the department presentations which included advising the department to talk about their mission statement and strategic visions and goals. *Gene Brewer* asked if the presentation template is for the Committee or for the departments. *Chair Andrew Wong* replied that it is for the department to utilize and that it is sent out with the budget call sheet in the Winter. The template will be used to help streamline the process. *Gene Brewer* followed up by asking how much funding each department receives. *Sally Tavizon* answered that it is contingent on whether it is PERM or TEMP funding. PERM provides the department with indefinite funding whereas TEMP provides annual funding. *Sally Tavizon* also included that it also depends on what program it is being funded towards. *Gene Brewer* suggested asking for each departments' purpose, importance, and duration in regards to what type of funding they need. *Sally Tavizon* commented that many departments utilize TEMP funding to help boost their programs and that the Committee has the power to consider it for PERM funding.

- *Chair Andrew Wong* continued to review the Unmet Needs/Budget Requests portion of the template and asks the Committee if the departments should explain how it ties in with the department's goals. *Sally Tavizon* replied to keep the question as it would help the Committee understand the department's vision for short term and long-term goals.
- *Chair Andrew Wong* reviewed the Future Outlooks and Challenges and expressed wanting to know how each department would navigate difficult challenges. *Gene Brewer* asked if funding is being shared between other departments. *Sally Tavizon* replied that GSA does have share funding that has helped allocate funds to other departments in the past, but it comes down to how to share the expenses. *Chair Andrew Wong* recalled last year's discussion with the Middle Eastern Program and how they utilized UCR funds to bring in people from other schools. However, it was questioned whether UCR was paying for everyone or if the other schools also provided funding. *Sally Tavizon* suggests adding the notation 'cost of attendance' or 'registration fees' to be listed on the presentation template. *Chair Andrew Wong* agreed. *Chair Andrew Wong* stated that it was difficult for UCR to fund multiple programs due to budget cuts and to consider if other universities are putting similar effort into their own programs.
- *Sally Tavizon* commented that other universities utilized a template that would ask departments how they would navigate a 5% cut and a 5% increase in funding. This allowed the department to get into the mindset of what to prioritize when it came to different scenarios. *Sally Tavizon* recommended adding something similar to the presentation template.

5. Open Comments

- *Kaden Ho* asked how SSFAC funding is publicize and how SSFAC provides each of the department's funding. *Chair Andrew Wong* explained the budget call process and how each department receives an email in the beginning of Winter and has an opportunity to present in front of the Committee to gain funding. *Kaden Ho* asked how much funding has been allocated as of now. *Chair Andrew Wong* explained that UCR has a budget of \$30 million but a big portion falls under PERM funding. Therefore, an accurate number cannot be named as of now but will be made known soon.
- *Gene Brewer* asked if the Committee is presenting the information to the Vice Chancellor. *Chair Andrew Wong* clarified that the Committee will be sending information to the Vice Chancellor through a document called a Final Recommendation, which consists of final recommendations of the budget the Committee has agreed upon.
- *Ananya Goyal* asked when the departments begin presenting. *Chair Andrew Wong* replied at the beginning of Winter Quarter.

Chair Comments

- *Chair Andrew Wong* gave a brief review of the CSF meeting and the potential initiation of the Cohort Tuition Model that will be solidified throughout all the universities.

- *Chair Andrew Wong* stated that Vice Chair elections are next week and to please submit any nominations to *Emily Lee* or himself.

6. Adjourn: **09:42AM**

- *Motion to Adjourn by Ananya Goyal, Seconded by Tatenda Nicole*
 - ***Adjournment Approved without Objections.***