

Tuesday, March 31st, 2026; 10:00 to 12:00 PM
HUB 379 | Meeting Minutes
Approved on April 14th, 2026

Name	Association	Voting Privilege ¹	Attendance ²
Andrew Wong	Undergraduate, Chair	X	A
Kaden Ho	Undergraduate, ASUCR VP of Internal Affairs	X	P
Grace Su	Undergraduate	X	AL/P
Ananya Goyal	Undergraduate	X	P/LE
Shlok Garg	Undergraduate		P
Amrit Johal	Undergraduate		A
Chandana Anand Rangappa	Graduate	X	A
Tatenda Nicole Mukuruva	Graduate, Vice Chair	X	P
Gene Brewer	Faculty	X	P
Zhijia Zhao	Faculty	X	A
Sally Tavizon	Staff	X	P
Leila Haidar	Ex-Officio, ASUCR President		A
Jordan Steinhauser	Ex-Officio, GSA President		P
Luis Alvarez	Ex-Officio, VCSA		P
Emily Lee	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

Call to Order: **10:07 AM**

1. Approve the Agenda
 - *Motion to Approve the Agenda by Gene Brewer, Seconded by Kaden Ho.*
 - ***Agenda Approved Without Objections***
2. Student Health Services – Subcommittee C
 - Assistant Director *Nicole McAndrew*, Executive Director *Jackie Rodriguez* and Financial Analyst *Jonathan Godoy* introduced themselves to the Committee and began stating SHS's mission statement to the Committee. SHS provides an array of services to both undergraduate and graduate students including primary care, pharmacy, x-ray, and lab services. *Nicole McAndrew* stated that SHS's PERM budget consists of \$1.66 million dollars with majority of the funds going towards staff salaries and benefits. Thus, leaving limited funds leftover for supplies and services. *Nicole McAndrews* noted the anticipated growth in student demand that it will require increase in medical services. To prepare, *Nicole McAndrews* stated that SHS is in the process of hiring additional personnel to increase the capacity of service. Additionally, the current infrastructure will need to be updated to uphold new technologies such as, nurse call system, lab renovations, and a negative pressure isolation room. *Nicole McAndrews* added that outlook challenges include higher costs in health education and prevention, upgrades in technology, and increase in cost of staff salaries and benefits. *Nicle McAndrews* mentioned the need to transfer SHS's electronic medical records to a more widely used platform, Epic, that consists of more up-to-date information compared to the current system. Additionally, with the majority of SHS staff being primarily unionized, staff salaries and benefits increase each year. *Jackie Rodriguez* noted that SHS is not requesting unmet needs this year as most of the budget comes from revenue and only 10% from 2000 funds. Health prevention and intervention are extremely important to SHS's mission. The Well has shown a 400% increase in utilization amongst students over the past several years but has received limited funds from SSFAC. *Jackie Rodriguez* explained that by not asking for unmet needs, hopefully, more funds can be allocated to the Well.
 - *Tatenda Nicole Mukuruva* asked if SHS faces financial shortages if students do not enroll in USHIP. *Jackie Rodriguez* affirmed. However, the institution would need to reach a significant number of students not enrolled in USHIP to have an impact.
 - Jordan Steinhauser asked how The Well's relocation will impact their services. *Jackie Rodriguez* replied that The Well cannot be relocated due to lack of space and access to the student body as well as additional funding needed. The short-term plan is to relocate The Well into the CARE office with future discussions on converting conference rooms into more health spaces.
3. Student Affairs – Subcommittee B
 - *CFAO Luis Alvarez* introduced himself to the Committee and thanked the SSFAC committee for their active participation in departmental presentations.

Luis Alvarez stated Student Affairs mission statement in working to develop student leadership at UCR through innovative, holistic, and transformative means. *Luis Alvarez* stated that Student Affairs holds \$2.8 million in PERM funding however, most of the budget goes towards staff salary and benefits, leaving limited funding left for supplies, services, and equipment. Student Affairs requests for \$55k in unmet needs that will hire the VCSA HR Office Operational Assistance, Diversity and Inclusion Academic Liaison (DIAL) Position and music license. The HR Office Operational Assistant will support office staff on daily HR administrative operations in managing service and demands across Student Affairs. The DIAL position will provide graduate student representation and advocacy on issues related to sexual harassment, discrimination and prevention through the partnership of the Graduate Student Association and Graduate Division. Finally, the music license allows UCR to legally provide music services on campus. *Luis Alvarez* noted that Student Affairs has been creating cost-saving partnerships with on-campus departments and external organizations to expand shared and collaborative services to reduce duplication and maximize resources. If funding is not provided, Student Affairs will prioritize student-facing services while scaling back on programming and delaying hiring. *Luis Alvarez* stated future challenges will involve student growth as the demand for services and participation in programs will increase. *Luis Alvarez* noted the Chancellor has anticipated 34k students in a few years. *Luis Alvarez* stated ongoing departmental challenges, and long-term staffing would be expensive, causing the added expenses to break even. Additionally, grant supported programs are at risk due to drawbacks from the government.

- *Gene Brewer* asked if delaying hiring would be within the department or all programs. *Luis Alvarez* answered it will affect all programs.
- *Jordan Steinhauser* commented on the DIAL position's impact on the grad students and appreciated Student Affairs' efforts to restore the position.
- *Tatenda Mukuruva* asked what collaboration efforts have VCSA conducted with different departments. *Luis Alvarez* explained how VCSA helped fund a program with the School of Business as well as other academic programs. *Tatenda Mukuruva* asked if academic departments are available for SSFAC funding. *Luis Alvarez* added that academic departments are not eligible for SSFAC funding.
- *Sally Tavizon* asked if there was an effort to externalize funding to support different initiatives. *Luis Alvarez* responded that the department hired a consultant to look over the strategic plan for Student Affairs. The consultant advised the department to investigate external funding more intently. *Luis Alvarez* noted Foster Youth's initiative in garnering partnership with agencies outside of UCR and lessening the burden on SSFAC funds. *Luis Alvarez* added that Student Affairs has begun setting asides fees to help alleviate SSFAC funding.

4. Financial Aid – Subcommittee D

- Director Jose Aguilar gave a brief overview of his role in the Financial Aid department and gave their mission statement for helping disperse funds to the

students. Financial Aid's responsibilities lie on managing Federal and State Financial Aid Programs as well as ensuring students receive Institutional Aid including scholarships.

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- 5. Information Technology Services – Subcommittee D
- 6. Center for Early Childhood Education – Subcommittee D
- 7. Approve Meeting Minutes – February 23rd, 2026
 - *Motion to Approve the Meeting Minutes of February 23rd, 2026, by Ananya Goyal, Seconded by Kaden Ho.*
 - ***Meeting Minutes of January February 23rd, 2026, Approved Without Objections***
- 8. Approve Meeting Minutes – March 2nd, 2026
 - *Motion to Approve the Meeting Minutes of March 2nd, 2026, by Kaden Ho, Seconded by Sally Tavizon.*
 - ***Meeting Minutes of March 2nd, 2026, Approved Without Objections***
- 9. Open Comments
 - N/A
- 10. Chair Comments
 - *Chair Andrew Wong* appreciated the Committee's efforts in reaching quorum and noted that the presentation are going smoothly.
- 11. Adjourn: **10:29 AM**
 - *Motion to Adjourn by Kaden Ho, Seconded by Grace Su*
 - ***Adjournment Approved without Objections.***