

Tuesday, January 15, 2019; 2:10 PM to 4:00 PM

HUB Room 367

Approved Meeting Minutes | Approved on January 22, 2019

Name	Association	Voting Privilege <sup>1</sup>	Attendance <sup>2</sup>
Johnathan Li	Undergraduate, Chair	X	P
Lennin Kuri	Undergraduate, Vice Chair	X	P
Rachel Victoria Arroyos	Undergraduate	X	A
Gabriel Guzman	Undergraduate	X	A
Karina Masatani	Undergraduate	X	P
Jose Cortez-Hernandez	Undergraduate, ASUCR VP of Internal Affairs	X	A
Derreck Carter-House	GSA	X	P
Judit Palencia Gutierrez	GSA	X	A
Stephanie King	GSA	X	A
Chia-en Chang	Faculty	X	LE
Richard Rodriguez	Faculty	X	P
Sally Tavizon	Staff	X	P
Sabrina Schuster	Staff	X	P
Gustavo Tinajero	ASUCR Alternate		P
Tony Xu	ASUCR Alternate		P
Jemuel Garcia	GSA Alternate		A
Semi Cole	Ex-Officio, ASUCR President		AL
Shawn Ragan	Ex-Officio, GSA President		A
Cathy Eckman	Ex-Officio, VCSA		P
Militza Seehaver	Staff Support, VCSA		P
Brandon Lieu	Student Secretary, VCSA		P

<sup>1</sup> “X” indicates voting privilege

<sup>2</sup> P: Present | A: Absent | AL: Arrived Late | LE: Left Early

1. Call to Order: **2:11 PM**
2. Approve the Agenda
  - *Motion to Approve the Agenda by Derreck Carter-House, Seconded by Lennin Kuri.*
    - ***Agenda Approved without Objections***
3. Approve Meeting Minutes of January 8, 2019
  - *Motion to Approve the Meeting Minutes of January 8, 2019 by Derreck Carter-House, Seconded by Sally Tavizon*
    - ***Meeting Minutes of January 8, 2019 approved without Objections***
4. Subcommittee D Department Presentation: Chicano Student Programs
  - Chicano Student Programs Director *Estella Acuna* represented Chicano Student Programs and gave a brief overview of the department and its past achievements for the past 46 years; creating a legacy on-campus and a pipeline to success for Chicano/a and Latino/a students.
  - Subcommittee & Committee Questions:
    1. *Karina Masatani* questioned how the Chancellor's funding of \$250,000 is being used by the department. *Estella Acuna* clarified that the funding given by the Chancellor is being used towards funding a Student Life Development Specialist III permanently. The funds are also being used to fund a new computer lab within the program center.
    2. *Karina Masatani* questioned which programs the graduate researcher will work on. *Estella Acuna* clarified that the graduate researcher will work specifically on building the current programs and expanding the programs to appeal to more students. The graduate researcher will also work with the Graduate School of Education (GSOE) to gather qualitative data related to program development.
    3. *Karina Masatani* questioned if the committee can only partially fund the request, is it possible for the department to utilize undergraduate or graduate volunteers for program development. *Estella Acuna* clarified that having volunteers is an option; however there is no source of accountability or standard when it comes to volunteer work.
5. Subcommittee B Department Presentation: AVC Health & Wellness – Guardian Scholars
  - Senior Director *Karen McComb* represented the Office of the Assistant Vice Chancellor for Health & Wellness and Program Director *Kenyon Whitman* represented UCR's Guardian Scholars Program. Both *Karen McComb* and *Kenyon Whitman* presented what Guardian Scholars is, the support services it provides for Foster Youth, and the program's success in the local Riverside Community.
  - Subcommittee & Committee Questions:
    1. *Richard Rodriguez* questioned if the program receives any kind of support from the University. *Karen McComb* clarified that the Program Director position and the program space in Bannockburn is currently funded by the Vice Chancellor's Office for Student Affairs; however, the funding is not permanent. The program also receives funding from the California Wellness Fund which partially funds the Program Director position as well.
    2. *Sally Tavizon* questioned if the committee can only partially fund the requests, which priorities would represent the need of the program. *Karen McComb* clarified that the need of the priorities are outlined in the addenda request where the Guardian Scholars Student Assistant is the top priority. The second priority will be Voices and Visions Program support and the third priority will be outreach program funding.

3. *Derreck Carter-House* questioned if the program has sought collaboration with UCR's Alumni Center for an endowment. *Karen McComb* clarified that the department has set up an endowment with the Alumni Center. *Kenyon Whitman* clarified that the endowment has reached \$107,000 out of their initial goal of \$100,000 as of today.
6. Subcommittee B Department Presentation: Dean of Students
    - Interim Dean of Students *Ellen Whitehead* represented the Office of the Dean of Students and gave a brief overview of how the Common Ground Programming during Highlander Orientation is an integral asset on-campus that helps create and motivate students to become student leaders in their community and on-campus.
    - Subcommittee & Committee Questions:
      1. *Sally Tavizon* questioned if the department has considered obtaining permanent funding for its Common Ground program since it is such an integral piece in Highlander Orientation. *Ellen Whitehead* clarified that there have not been discussions yet on obtaining permanent funding for the Common Ground program, but will be a great initiative for the incoming Dean of Students.
      2. *Sally Tavizon* questioned if the committee can only partially fund the requests, are there other areas the department can look to for funding. *Ellen Whitehead* clarified that the Common Ground program is a mandatory program for Highlander Orientation; therefore, the department will look towards cutting other programming to fund the Common Ground program and the facilitators needed for the mandatory program.
      3. *Richard Rodriguez* questioned if the Common Ground program requires the set amount of 33 student facilitators. *Ellen Whitehead* clarified that the Common Ground program does require that many students as the work involved in facilitating the program may be overwhelming. 33 student facilitators allows the program to run efficiently and gives the department "back-ups" just in case a student facilitator has class, calls in sick, or needs the day off.
      4. Chair *Johnathan Li* questioned how many participants are involved in the Common Ground Retreat. *Ellen Whitehead* clarified that there are typically 42 participants in the retreat with 6 staff and student facilitators.
      5. *Derreck Carter-House* questioned if the Common Ground program contributes to the development of a student's experience at UCR. *Ellen Whitehead* clarified that the Common Ground program connects students with the Ethnic and Gender Programs here on-campus and other various programs here at the Student Life Office.
  7. Subcommittee B Department Presentation: Student Conduct and Academic Integrity Programs
    - Student Conduct and Academic Integrity Programs was represented by Department Director *Tasha Yules* who gave a brief overview of the goals, mission, and vision of the department.
    - Subcommittee & Committee Questions:
      1. *Sally Tavizon* questioned if the department is open to partial funding of any of its priorities listed in the addenda request. *Tasha Yules* clarified that the department is open to any partial funding.
      2. *Sally Tavizon* questioned if the department has experienced an increase in case load as the student population rises. *Tasha Yules* clarified that the department has experienced an increase in case load as the student population rises.
      3. *Derreck Carter-House* questions if the academic integrity presentations help the department by lowering the case load. *Tasha Yules* clarified that the case load the department faces is 50 / 50. Half of the cases are about Student Conduct and the other

half of the cases are about academic integrity. However, there are some years where there may be a shift in the ratio where the department may face 45% Student Conduct cases and 55% academic integrity cases.

4. Chair *Johnathan Li* questioned how many conduct officers are in the department to help with the case load. *Tasha Yules* clarified that there are a total of 4 coordinators and 2 assistant directors. There is one vacancy for a student conduct coordinator.
5. Chair *Johnathan Li* questioned how the non-SSFAC funding of the department requests from the last fiscal year has impacted the department. *Tasha Yules* clarified that with no funding received from SSFAC last year, the department has diverted its salary savings from the vacant position to fund its programs and positions.
6. *Sally Tavizon* questioned if the department has looked towards utilizing online tools to conduct its classes and trainings for students and staff. *Tasha Yules* clarified that the department has looked towards that avenue. However, there are certain types of training that are better done in person as there may be questions presented by the group that cannot be answered through the online course.

8. Chair Comments

- No Chair Comments

9. Public Comments

- No Public Comments

10. Adjourn: **3:32 PM**

- *Motion to Adjourn by Derreck Carter-House, Seconded by Lennin Kuri.*
  - *Adjournment Approved without Objections*