

Tuesday, November 27, 2018; 2:10 PM to 4:00 PM

HUB Room 379

Approved Meeting Minutes | Meeting Minutes Approved on January 8, 2019

| Name | Association | Voting Privilege ¹ | Attendance ² |
|--------------------------|---------------------------------------------|-------------------------------|-------------------------|
| Johnathan Li | Undergraduate, Chair | X | P |
| Lennin Kuri | Undergraduate, Vice Chair | X | A |
| Rachel Victoria Arroyos | Undergraduate | X | P |
| Gabriel Guzman | Undergraduate | X | P |
| Karina Masatani | Undergraduate | X | P |
| Jose Cortez-Hernandez | Undergraduate, ASUCR VP of Internal Affairs | X | P |
| Derreck Carter-House | GSA | X | P |
| Judit Palencia Gutierrez | GSA | X | A |
| Stephanie King | GSA | X | P |
| Chia-en Chang | Faculty | X | P |
| Richard Rodriguez | Faculty | X | P |
| Sally Tavizon | Staff | X | A |
| Vacant | Staff | X | - |
| Gustavo Tinajero | ASUCR Alternate | | A |
| Tony Xu | ASUCR Alternate | | A |
| Jemuel Garcia | GSA Alternate | | P |
| Semi Cole | Ex-Officio, ASUCR President | | A |
| Shawn Ragan | Ex-Officio, GSA President | | A |
| Cathy Eckman | Ex-Officio, VCSA | | P |
| Militza Seehaver | Staff Support, VCSA | | P |
| Brandon Lieu | Student Secretary, VCSA | | P |

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

1. Call to Order: **2:12 PM**
2. Approve the Agenda
 - *Motion to Approve the Agenda by Derreck Carter-House, Seconded by Karina Masatani..*
 - ***Agenda Approved without Objections***
3. Approve Meeting Minutes of November 6, 2018
 - *Motion to Approve the Meeting Minutes of November 6, 2018 by Derreck Carter-House, Seconded by Stephanie King*
 - ***Meeting Minutes of November 6, 2018 approved without Objections***
4. Narrative Clarification & Call Letter Review
 - *Militza Seehaver* clarified that the Narrative has been updated to reflect two additional questions per *Stephanie King*'s request
 1. Question #17 – Program and Services Description: “Do you offer programs that are offered only to graduate students?”
 2. Question #2 – Budget Questions: “Other than funds addressed in question 1, what other funds does your unit receive?”
 - After further discussion with the Committee, two more additional questions were added per *Derreck Carter-House*'s request
 3. Question #17b – Program and Services Description: “What specific programs are graduate exclusive?”
 4. Question #18 – Program and Services Description: “Do you have other exclusive programming? For what groups? (Chicano, Asian Pacific, Degree/Major specific, etc)”
 - The Committee as a whole had no additional comments about the Narrative and Call Letter and both documents will be sent out to VCSA Department Directors by the end of the week.
5. Bylaw Update
 - *Stephanie King* questions Item #11 of the “Report on Not-Approved Bylaws.” If the Committee does not have quorum and a discussion is held, the discussions that take place will be redundant as everything discussed will be repeated at the next meeting.
 - *Cathy Eckman* clarifies that if there is no quorum, the Committee cannot vote on matters which include approving the Meeting's Agenda and the topics of discussion.
 - *Cathy Eckman* reiterates that some Bylaw Items require further clarification before being approved by the Chancellor or the Chancellor's Designee (The Vice Chancellor for Student Affairs) due to the unclear language used in the changes.
 - *Chair Johnathan Li* comments that the Subcommittee will still consider pursuing Item #11 of the Report on Not-Approved Bylaws and reevaluate the “language” presented in each Bylaw Item.
6. Subcommittee Assignment
 - *Chair Johnathan Li* discusses the process of being assigned to a Subcommittee. The Subcommittees are divided based on SSFAC's anticipation to receive requests from these specific departments. The Subcommittees are subjected to re-arrangement based on the actual requests received by the VCSA's Office.
7. Presentation by Vice Chancellor for Student Affairs, Dr. Brian Haynes
 - *The Vice Chancellor for Student Affairs (VCSA) Dr. Brian Haynes* introduced himself to the Committee and presented to the Committee several Student Affairs Division Priorities.

- 30 Days of Appointment as VCSA – Division Priorities
 - “Listening Tours” where VCSA *Haynes* toured VCSA Departments and listened to the impact each individual department had on-campus and the mission of each department.
 - Review of budgets and Human Resources in the Student Affairs Division.
 - Conducting the national search for the Dean of Students for UCR.
- 90 Days of Appointment as VCSA – Division Priorities
 - Launched the Division of Student Affairs Strategic Planning Process
 - Explored the reorganization of the Division of Student Affairs
 - Established budget priorities for the Division of Student Affairs
- 2018 – 2019 Academic Year – Division Priorities
 - Implement the Division of Student Affairs 5-year Strategic Plan that establishes the Student Affairs Vision, Mission, and Values.
 - Establishing the culture of “collaboration” within the Division of Student Affairs between administration, faculty, and students.
 - Focus on Student Success with the initiative of creating a world class, meaningful, and unforgettable student experience.

8. Chair Comments

- *Chair Johnathan Li* reminds the Committee that *Student Secretary Brandon Lieu* has provided the updated planning calendar and updated bylaws at the end of the agenda packet. As a future reference, the agenda packets will not be printed, unless requested, to allow SSFAC to participate in the Green Campus Initiative.

9. Public Comments

- No Public Comments

10. Adjourn: **3:02 PM**

- *Motion to Adjourn by Stephanie King, Seconded by Derreck Carter-House.*
 - *Adjournment Approved without Objections*