2019 - 2020 Student Services Fee Advisory Committee
For 2020 - 2021 Budget Year
Planning Calendar

Page 1 of 2 (As of November 26, 2019)
Note: Planning Calendar is subject to change

Sep 23  
Beginning of Fall Quarter

Sep 26 (Week 0)  
First Day of Instruction for Fall Quarter

Oct 22 (Week 4)  
**SSFAC Meeting:** Committee Introductions, SSFAC Structure and Practices, Discussion on Areas of Focus, Bylaws Update, GSA Alternate Appointment, Vice-Chair Discussion (Requirements, Expectations)

*Meeting Location & Time:* HUB Room 379 | 10:00 AM – 12:00 PM

Oct 29 (Week 5)  
**SSFAC Meeting:** Vice-Chair Discussion (Nominations & Questions), Elevation of GSA Alternate to Voting Member, SSFAC 2018-2019 Priority and Allocation Summary, Bylaw Update

*Meeting Location & Time:* HUB Room 367 | 10:00 AM – 12:00 PM

Nov 05 (Week 6)  
**SSFAC Meeting:** Vice-Chair Interviews and Voting

*Meeting Location & Time:* HUB Room 379 | 10:00 AM – 11:00 PM

Nov 19 (Week 8)  
**SSFAC Meeting:** Bylaw Update, Subcommittee Assignments, Presentation by Vice Chancellor for Student Affairs (Dr. Brian Haynes), Presentation by HUB Director Brendan OBrien

*Meeting Location & Time:* HUB Room 379 | 10:00 AM – 12:00 PM

Nov 27 – Dec 15  
Call Letter to SSF Budget Holders for 2019 – 2020 Program Plan and Budget Addendum Request

Dec 08 – Dec 14 (Finals)  
No Meeting, Departments submit budget requests and addendum to VCSA Office

Dec 15 – Jan 06  
Winter Break, No Meeting

Jan 02  
Beginning of Winter Quarter

Jan 06 (Week 1)  
First Day of Instruction for Winter Quarter

**All meetings below are tentative and planned to be held on Tuesdays at 10am-12pm**

Jan 07 (Week 1)  
**SSFAC Meeting:** Budget Overview of Requests, Review Subcommittee Assignments, Discussion of Standardized Subcommittee Questions to Departments/Review of Previous Questions

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Jan 14 (Week 2)  
**SSFAC Meeting:** Department Heads for Subcommittee D&B Present with Q&A

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Jan 21 (Week 3)  
**SSFAC Meeting:** Department Heads for Subcommittee B&C Present with Q&A

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Feb 04 (Week 5)  
**SSFAC Meeting:** Subcommittee B, C, & D Discussion and Recommendations

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Feb 11 (Week 6)  
**SSFAC Meeting:** Reaffirm Returning Committee Members for 2020 – 2021, SSFAC Application Discussion, Make Final Recommendations, VCSA Presentation on Budget and Current Process

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Feb 14 – Mar 5  
SSFAC Call for Applications and Review of Applications with ASUCR President and GSA President
  - Applications for SSFAC open from February 13, 2020 to March 3, 2020
  - Chair Review with ASUCR & GSA President from March 3, 2020 to March 5, 2020

Feb 18 (Week 7)  
**SSFAC Meeting:** Discussion on Shared Understanding of SSF Guidelines and Principles & Bylaw Review

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM

Feb 25 (Week 8)  
**SSFAC Meeting:** Review & Vote on Bylaw Changes

*Meeting Location & Time:* HUB Room TBD | 10:00 AM – 12:00 PM
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| Mar 03 (Week 9) | **SSFAC Meeting:** Vote on Bylaw Changes, Discussion on Shared Understanding of SSF Guidelines and Principles  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| Mar 10 (Week 10) | No Meeting                                                                                                                                      |
| Mar 16 – Mar 22 (Finals) | No Meeting                                                                                                                                 |
| Mar 23 – Mar 27 | Spring Break, No Meeting                                                                                                                          |
| Mar 25      | Beginning of Spring Quarter                                                                                                                       |
| Mar 30 (Week 1) | First Day of Instruction for Spring Quarter                                                                                                       |
| Mar 31 (Week 1) | **SSFAC Meeting:** Discussion on Shared Understanding of SSF Guidelines, Zero-Based Budgeting (Summary and Continuity), SSF Analysis Report, and Application Update  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| Apr 07 (Week 2) | **SSFAC Meeting:** Shared Discussion on Zero Based Budgeting with VCSA (Budget and Planning) and collective agreement on future priorities/expectations  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| Apr 14 (Week 3) | **SSFAC Meeting:** Discussion on Shared Understanding of SSF Guidelines and Principles, Discussion on Remaining FY 2019-2020 SSFAC Funds, and Review SSFAC Applications and Vote for Membership  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| Apr 21 (Week 4) | **SSFAC Meeting:** Presentation from UCR Government Relations on State budget expectations and future of SSF Fees  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| Apr 28 (Week 5) | No Meeting                                                                                                                                      |
| May 05 (Week 6) | **SSFAC Meeting:** Discussion on Shared Understanding of SSF Guidelines and Principles and Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| May 11 – May 17 (Week 7) | Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes |
| May 19 (Week 8) | **SSFAC Meeting (Tentative)**  
**Meeting Location & Time:** HUB Room TBD | 10:00 AM – 12:00 PM
| May 22 (Week 8) | **SSFAC Meeting:** Final Business, Luncheon, New Committee Member Introductions  
**Meeting Location & Time:** HUB Room TBD | Tentative